

**MINUTES OF THE SCRUTINY COMMITTEE
HELD ON**

13 February 2019

7.30 - 7.50 pm

PRESENT

Committee Members

Councillor Bob Davis (Chair)
Councillor Simon Carter
Councillor Joel Charles
Councillor Tony Edwards
Councillor Shona Johnson
Councillor Frances Mason
Councillor Edna Stevens
Councillor Chris Vince

Officers

Hannah Criddle, Governance Support Officer
Simon Freeman, Head of Finance and Deputy to the Managing Director
Jane Greer, Head of Community Wellbeing
Julie Houston, Strategy and Economic Development Management
Adam Rees, Governance Support Officer

50. **APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies for absence were received from Councillors David Carter and Maggie Hulcoop.

51. **DECLARATIONS OF INTEREST**

None.

52. **MINUTES**

RESOLVED that the minutes of the meeting held on 4 December 2018 are agreed as a correct record and signed by the Chair.

53. **MATTERS ARISING**

- a) Minute 45 - Review of the Provision of Health Care Services and Adult Social Care in the Town

Councillor Edwards noted that the report given by West Essex CCG and Essex County Council at the previous meeting was titled "Review of the Provision of Health Care Services and Adult Social Care in the Town" but there was only an update on health care services. Jane Greer, Head of

Community Wellbeing, confirmed that adult social care was not invited. Councillor Bob Davis would provide an update by the next meeting.

b) Minute 46 - Review of Paddling Pools - Scoping Report

Councillor Bob Davis advised that a paddling pool update would be provided in March. The update will include plans based on the Staple Tye site and a health and safety report. Councillor Charles also requested information on consultant procurement at the next meeting.

54. **WRITTEN QUESTIONS FROM MEMBERS OF THE PUBLIC**

None.

55. **WRITTEN QUESTIONS FROM COUNCILLORS**

None.

56. **RESPONSES OF THE CABINET TO REPORTS OF THE SCRUTINY COMMITTEE**

None.

57. **REVIEW OF THE IMPACT OF PERMITTED DEVELOPMENT - UPDATE REPORT**

Julie Houston, Strategy and Economic Development Manager, presented an update report on the review of Permitted Development. The report recommended that Article 4 Directions were sought for the main employment areas throughout the town. Councillor Mason asked whether the Police were involved as part of the multi-agency group. Jane Greer confirmed that they were not part of the group but have been included in dialogue. Jane Greer would look into the Police being involved further.

RESOLVED that:

- A** The Committee noted the work undertaken to date and approves the ongoing work required as detailed in the attached work programme attached as Appendix A to the report.
- B** The Council becomes a signatory to the joint Local Government Association (LGA)/Shelter open letter on Permitted Development Rights (PDR) to the Secretary of State for the Ministry of Housing, Communities and Local Government (MHCLG) attached as Appendix B to the report.
- C** The Committee recommended to Cabinet that the Council seeks Article 4 Directions for the employment areas of The Pinnacles, Templefields (area not already covered by the Templefields Enterprise Zone (EZ) site Article 4 Directions) and the Burnt Mill

Industrial area/offices adjacent to Harlow Town Railway Station (attached as appendices C, D and E to the report), and then to notify the Secretary of State to grant this.

- D** The Committee receive an update report in the next municipal year.

58. **WORK PLAN**

The Committee received a report summarising its work plan for 2018/19. It was agreed that a written update on Permitted Development would be provided on the agenda in the next municipal year.

RESOLVED that the work plan be noted.

59. **REFERENCES FROM OTHER COMMITTEES**

None.

60. **MATTERS OF URGENT BUSINESS**

None.

CHAIR OF THE COMMITTEE