

**MINUTES OF THE COUNCIL  
HELD ON**

25 May 2017

7.30 - 8.15 pm

**PRESENT**

**COUNCILLORS**

Edna Stevens (Chairman)  
Sue Livings (Vice-Chair)

Ian Beckett	Mark Ingall
David Carter	Andrew Johnson
Simon Carter	Eddie Johnson
Joel Charles	Dan Long
Jean Clark	Bill Pryor
Jon Clempner	Danny Purton
Karen Clempner	Lanie Shears
Mike Danvers	Clive Souter
Bob Davis	John Strachan
Tony Durcan	Emma Toal
Waida Forman	Rod Truan
Michael Garnett	Phil Waite
Tony Hall	Mark Wilkinson
Maggie Hulcoop	

**OFFICERS**

Malcolm Morley OBE, Chief Executive  
Brian Keane, Head of Governance.  
Lisa Thornett, Corporate Governance Support Officer.  
Janet Jackson, Corporate Governance Support Manager.

1. **APOLOGIES FOR ABSENCE**

Apologies received from Councillors Nick Churchill, Shona Johnson, Stefan Mullard and Russell Perrin.

2. **DECLARATIONS OF INTEREST**

None.

3. **MINUTES**

**RESOLVED** that the minutes of the meeting held on 6 April 2017 are agreed as a correct record and signed by the Chairman.

4. **COMMUNICATIONS FROM THE CHAIR**

A cheque for £2000 was presented to the Chair's charity, the Friends of Harlow Sculptures and Gibberd Gallery, for 2016/17.

The Chair gave her review of the Municipal year.

Thanks were given and a gift presented to two Officers from the Corporate and Governance Support Team for the personal support that had been provided to the Chair throughout her term in office.

Thanks were given and flowers presented to Vice-Chair, Councillor Sue Livings, for her support throughout the year.

5. **PRESENTATION OF CIVIC AWARDS**

The chair presented the following Civic Awards to local individuals, in recognition of their commitment and contribution to the local community:

Volunteers of Harlow Foodbank  
Simon Pankhurst  
Vicky Calver – parkrun and Catherine Penketh – Junior parkrun.  
Alan Brooking  
Ryan Lambert

6. **ELECTION OF THE CHAIR OF THE COUNCIL AND DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor Mike Garnett proposed and Councillor Joel Charles seconded the nomination of Councillor Sue Livings.

**RESOLVED** that Councillor Sue Livings is elected as Chair of the Council for 2017/18 and is invested with the chain and badge of office.

Councillor Livings signed the Declaration of Acceptance of Office and gave an acceptance speech.

She thanked her colleagues and fellow Councillor for her appointment as Chair of the Council and also thanked Councillor Edna Stevens for her service to the town during her term in office.

She announced that her chosen charities would be St Clare Hospice and Action for Family Carers.

**From this point, Councillor Sue Livings chaired the meeting.**

7. **ELECTION OF VICE-CHAIR OF THE COUNCIL AND DECLARATION OF ACCEPTANCE OF OFFICE.**

Councillor Mark Wilkinson proposed and Councillor Emma Toal seconded the nomination of Councillor Maggie Hulcoop.

**RESOLVED** that councillor Maggie Hulcoop is elected as Chair of the Council for 2017/18 and is invested with the chain and badge of office.

Councillor Hulcoop signed the Declaration of Acceptance of Office and gave an acceptance speech.

8. **ELECTION OF LEADER OF THE COUNCIL**

Councillor Tony Durcan proposed and Councillor Waida Forman seconded the nomination of Councillor Jon Clempner.

**RESOLVED** that Councillor Jon Clempner is elected as Leader of the Council.

9. **APPOINTMENT TO THE CABINET**

Councillor Jon Clempner announced his Cabinet as follows: (Appended)

<b>Councillor Emma Toal</b>	Deputy Leader and Portfolio Holder for Youth and Community.
<b>Councillor Mike Danvers</b>	Portfolio Holder for Resources.
<b>Councillor Tony Durcan</b>	Portfolio Holder for Regenerations and Enterprise.
<b>Councillor Waida Forman</b>	Portfolio Holder for Governance
<b>Councillor Danny Purton</b>	Portfolio Holder for Environment
<b>Councillor Mark Wilkinson</b>	Portfolio Holder for Housing.

10. **APPOINTMENT TO COMMITTEES, SUB COMMITTEES AND PANELS OF THE COUNCIL AND THEIR CHAIR AND VICE CHAIR.**

**RESOLVED** that:

- A. Councillors are appointed as members/substitute members of Council Committees, sub Committees and Panels as set out in agenda item 10. (Appended)
- B. Chair and Vice-Chairs of Committees, Sub Committees and Panels are appointed as set out in agenda item 10. (Appended)

11. **APPOINTMENT OF MEMBER CHAMPIONS**

**RESOLVED** that the Member Champions nominated for appointment are agreed as detailed in agenda item 11. (Appended)

12. **NOMINATION FOR APPOINTMENT OF COUNCIL REPRESENTATIVES ON OUTSIDE BODIES**

**RESOLVED** that the Council representatives nominated for appointment to the outside bodies are agreed as detailed in Agenda Item 12. (Appended)

13. **CALENDAR OF MEETINGS 2017/18**

**RESOLVED** that the calendar of meetings for 2017/18, as outlined in Agenda Item 13, is approved.

14. **MATTERS OF URGENT BUSINESS**

None

CHAIRMAN OF THE COUNCIL

**APPOINTMENTS TO CABINET AND COUNCIL COMMITTEES 2017/18****LEADER & CABINET**

<b>Cabinet</b>
Jon Clempner (Leader of the Council)
Emma Toal (Deputy Leader and Portfolio Holder for Youth & Community)
Mike Danvers (Portfolio Holder for Resources)
Waida Forman (Portfolio Holder for Governance)
Tony Durcan (Portfolio Holder for Regeneration & Enterprise)
Danny Purton (Portfolio Holder Environment)
Mark Wilkinson (Portfolio Holder for Housing)

**Additional Attendees**

Mark Ingall
Lanie Shears
John Strachan

<b>Opposition Spokespersons (Conservative Group)</b>	
Andrew Johnson	Leader of the Opposition
Joel Charles	Deputy Leader of the Opposition and Opposition Spokesperson for Regeneration & Enterprise
Clive Souter	Opposition Spokesperson for Governance
Russell Perrin	Opposition Spokesperson for Resources
Shona Johnson	Opposition Spokesperson for Youth & Community
Simon Carter	Opposition Spokesperson for Housing
Eddie Johnson	Opposition Spokesperson for Environment

**APPOINTMENTS TO COMMITTEES, SUB-COMMITTEES, PANELS AND  
SUBSTITUTES 2017/18**

<b>Audit &amp; Standards Committee (10)</b>
Karen Clempner (c)
Ian Beckett (vc)
Simon Carter
Jean Clark
Mark Ingall
Andrew Johnson
Eddie Johnson
Stefan Mullard
Russel Perrin
Edna Stevens
Joel Charles (sub)
Waida Forman (sub)
Tony Hall (sub)
Maggie Hulcoop (sub)

<b>Scrutiny Committee (10)</b>
Bob Davis (c)
David Carter (vc)
Simon Carter
Joel Charles
Nick Churchill
Maggie Hulcoop
Mark Ingall
Stefan Mullard
Lanie Shears
Rod Truan
Ian Beckett (sub)
Andrew Johnson (sub)
Phil Waite (sub)

<b>Hearing Sub-Committee (6)</b>
Karen Clempner (c)
Eddie Johnson (vc)
Simon Carter
Stefan Mullard
Russell Perrin
Edna Stevens
Ian Beckett (sub)
Mark Ingall (sub)

<b>Call-In Sub-Committee (7)</b>
David Carter (c)
Bob Davis (vc)
Simon Carter
Joel Charles
Maggie Hulcoop
Lanie Shears
Rod Truan
Nick Churchill (sub)
Mark Ingall (sub)
Andrew Johnson (sub)
Stefan Mullard (sub)

<b>Licensing Committee (10)</b>
Lanie Shears (c)
Edna Stevens (vc)
Ian Beckett
Nick Churchill
Karen Clempner
Mike Garnett
Tony Hall
Maggie Hulcoop
Bill Pryor
John Strachan

**Licensing Sub-Committee**

Licensing Committee members form a pool from which individual Licensing Sub-Committees of 3 members are drawn.

<b>Development Management Committee (10)</b>
Phil Waite(c)
Jean Clark (vc)
Bob Davis
Mike Garnett
Maggie Hulcoop
Shona Johnson
Sue Livings
Dan Long
Edna Stevens
John Strachan
Simon Carter (sub)
Tony Hall (sub)
Andrew Johnson (Sub)
Bill Pryor (sub)
Emma Toal (sub)
Rod Truan (Sub)

<b>Appointments Panel (3)</b>
Jon Clempner (c)
Emma Toal (vc)
Eddie Johnson
Jean Clark (sub)
Andrew Johnson (sub)
Mark Wilkinson (sub)

<b>Civic Awards Panel (5)</b>
Sue Livings (c)
Maggie Hulcoop (vc)
Shona Johnson
Bill Pryor
Edna Stevens
Karen Clempner (sub)
Mike Danvers (sub)

<b>Chief Executive Appraisal Panel (3)</b>
Jon Clempner (c)
Waida Forman (vc)
Andrew Johnson
Joel Charles (sub)
Tony Durcan (sub)
Edna Stevens (sub)

<b>Harlow Fairness and Diversity Partnership (3)</b>
Jon Clempner
Sue Livings
Dan Long
Ian Beckett (sub)
Nick Churchill (sub)
Mike Garnett (sub)
Bill Pryor (sub)
Emma Toal (sub)

## MEMBER CHAMPIONS 2017/18

<b>Champion</b>	<b>Member</b>
Highways & Infrastructure	Danny Purton
Mental Health	Ian Beckett
IT	Stefan Mullard



## COUNCIL REPRESENTATIVES ON OUTSIDE BODIES 2017/18

OUTSIDE BODY	APPOINTMENTS
Active Harlow Partnership	Karen Clempner
Age Concern	Bob Davis
Citizens Advice Bureau	Edna Stevens
District Councils' Network	Jon Clempner
East of England Local Government Association	Jon Clempner Emma Toal (substitute)
Essex County Council's Essex Health Overview and Scrutiny Committee	Tony Durcan
Essex Police and Crime Panel	Tony Durcan Mike Danvers (substitute)
Fawbert & Barnard Educational Foundation	Tom Newens (29/5/18) <b>Eugenie Harvey</b> (25/5/20 tbc in June by F&B) Sue Livings (12/11/17) <b>Joel Charles</b> (25/5/20 to be confirmed in June by F&B) (3 year terms of office)
Great Parndon Community Association Board	Bob Davis
Harlow Art Trust	Mike Danvers
Harlow Arts Council	Jean Clark Karen Clempner
Harlow Children's Partnership	Karen Clempner John Strachan
Harlow Enterprise Hub Strategy Group	Tony Durcan
Harlow Homelessness Prevention Partnership	Edna Stevens
Harlow Occupational Health Service	Edna Stevens
Harlow Recreation Trust Fund – Advisory Panel	<i>(No current vacancies)</i>
Harlow-Stansted Gateway Transportation Board	Jon Clempner
JVCo Board (Kier Harlow)	Danny Purton (observer) Jane Greer (Head of Community Wellbeing)

Leisurezone Partnership Committee <i>(formerly Leisurezone Board)</i>	Emma Toal Maggie Hulcoop
Local Government Association General Assembly	Jon Clempner Mike Danvers (substitute)
Local Government Association District Council's Network Assembly	Jon Clempner Tony Durcan
PATROL Adjudication Joint Committee	Danny Purton Tony Durcan (substitute)
Safer Harlow Partnership	Lanie Shears Emma Toal
Shopmobility Management Committee	Edna Stevens
St Johns Arts & Recreation Association	Sue Livings
Stansted Airport Community Trust Fund	Tony Durcan
Stansted Airport Consultative Committee	Danny Purton Tony Durcan (substitute)
Town Centre Partnership	Tony Durcan Maggie Hulcoop (substitute)
Veolia Partnership Board	Jon Clempner Danny Purton Mike Danvers (substitute)
Waste Member Partnership Board and IAA Member Working Group	Danny Purton Jon Clempner
West Essex Alliance	Jon Clempner Emma Toal (substitute)
Young Concern Trust	Emma Toal