

LICENSING SUB-COMMITTEE
Tuesday, 20 June 2017 at 7.30 pm
Council Chamber, Civic Centre

AGENDA

1. Appointment of Chair
To appoint a Chair for this meeting.
2. Declarations of Interest
Councillors' declarations of interest (if any) in relation to any items on the agenda.
3. Procedure for the Meeting (Page 2)
To note the Sub-Committee's procedure for the following agenda items.
4. Exclusion of Press and Public
The Chair will move that the following items be taken in private session on the grounds that they are likely to involve the disclosure of exempt information as specified under Paragraph 1 of Part One of Schedule 12A of the Local Government Act 1972, if and so long as in all the circumstances of the cases, the public interest in maintaining the exemption outweighs the public interest in disclosing information.
Paragraph 1: Information relating to any individual.
5. Determination of Whether a Private Hire Driver is a 'Fit and Proper' person to be Granted a Private Hire Licence (Pages 3 - 20)
6. Determination of Whether an Applicant for a Private Hire Driver and Operator Licence is a 'Fit and Proper' Person (Pages 21 - 38)

Membership of the Sub-Committee

Councillor Ian Beckett
Councillor Bill Pryor
Councillor Lanie Shears

LICENSING SUB-COMMITTEE

Private Hire Vehicle/Driver/Operator Licence Hackney Carriage Vehicle/Driver Licence

Procedure (Guidance)

1. The Chairperson introduces members of the Licensing Sub-Committee. All other parties, including Officers of the Council, should be identified.
2. **The Chair of the Licensing Sub-Committee will announce whether the decision of the Licensing Sub-Committee will be given at the end of the Hearing with written confirmation sent to the Licence Holder/Applicant within 10 working days of the Hearing, or whether it will just be given in writing within 10 working days of the Hearing.**
3. Presentation of the report from the Licensing Department, including the calling of any witnesses and production of any relevant documentation. (**NB** time will be provided for members of the Licensing Sub-Committee to read the documentation before moving on to the next item.)
4. Members of the Sub-Committee and Applicant/Licence holder may ask questions of Officers from the Licensing Department [and witnesses] which are relevant to the proceedings in hand.
5. Applicant/Licence Holder or his/her representative to present their case, calling any witnesses and producing any relevant documentation.
6. Members of the Sub-Committee and Officers from the Licensing Department may ask questions of the Applicant/Licence Holder [and witnesses] which are relevant to the proceedings in hand.
7. Licensing Department to briefly sum up.
8. Applicant/Licence Holder or their representative to briefly sum up.
9. Members of the Sub-Committee to ask any final questions.
10. Members of the Council not being members of the Licensing Sub-Committee, the Applicant/Licence Holder, Officers of the Council, not being the Committee Officer or Legal Advisor, will be requested to leave the Hearing whilst members of the Licensing Sub-Committee determine the case.

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Agenda Item 5

Document is Restricted

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Agenda Item 6

Document is Restricted