

**Harlow Council Forward Plan
Published on 16 May 2018**

This plan contains all decisions that the Council's Cabinet expects to take over the coming year. Where relevant, each decision has been identified as a Key Decision or as involving consideration in private session.

The definition of a Key Decision is given in Article 12 of the Council's Constitution but is also set out here for clarity.

A 'Key Decision' means a Cabinet/Portfolio Holder decision which is likely:

- a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, expenditure or savings are deemed to be significant if they exceed £50,000; or
- b) to be significant in terms of its effects on communities living in an area comprising two or more wards in Harlow.

Each decision listed in this Forward Plan has been assigned an exemption status as follows:

Open – members of the press and public are expected to be allowed to attend during consideration of this matter.

Confidential – members of the press and public are expected to be excluded during consideration of this matter. The reasons for this exclusion will be stated in column 5, and relate to a lawful power to exclude the press and public when specific classes of information are being discussed, as contained in the [Local Government Act 1972](#).

A Decision Notice for each Key Decision is published within five days of it being made. Decision Notices and documents to be considered by decision makers are open for inspection on the Council's website www.harlow.gov.uk and at the Civic Centre, The Water Gardens, Harlow, CM20 1WG. Representations on an upcoming key decision can be made by writing to the Managing Director, using the address above.

The current members of the Cabinet are as listed on the Council's website at the following page <http://moderngov.harlow.gov.uk/mgCommitteeDetails.aspx?ID=121>

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I008 741	HTS Group 2018-2020	Cabinet	14 Jun 2018 (date of meeting to be confirmed)	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Mark Wilkinson), Portfolio Holder for Environment (Councillor Danny Purton) Brian Keane
I008 742	Safeguarding Policy	Cabinet	14 Jun 2018 (date of meeting to be confirmed)	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Youth and Community (Councillor Mark Ingall) Jane Greer
I008 889	Award of Contract for Replacement Roof Covering and Associated Works to Units at the Latton Bush Centre	Cabinet	14 Jun 2018 (date of meeting to be confirmed) Staple Tye	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Graeme Bloomer

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I004 191	Health and Wellbeing Strategy	Cabinet	14 Jun 2018 (date of meeting to be confirmed) Subject to OWG Review	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Youth and Community (Councillor Mark Ingall) Jane Greer
I008 916	Employment Memorandum of Understanding	Cabinet	14 Jun 2018 (date of meeting to be confirmed)	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Environment (Councillor Danny Purton) Graeme Bloomer
I007 557	Local Development Plan - Submission to Planning Inspectorate for Examination Under Regulation 22	Cabinet	19 Jul 2018 (date of meeting to be confirmed)	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Environment (Councillor Danny Purton) Graeme Bloomer

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I008 560	Year End 2017/18 Joint Performance and Finance Report	Cabinet	19 Jul 2018 (date of meeting to be confirmed)	Key decision: No Likely exemption status: Open	Officer's report	Leader of the Council (Councillor Emma Toal) Brian Keane
I008 561	Housing Revenue Account Outturn Report 2017/18	Cabinet	19 Jul 2018 (date of meeting to be confirmed)	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers), Portfolio Holder for Housing (Councillor Mark Wilkinson) Simon Freeman, Andrew Murray
I008 562	Capital Programmes Outturn Report 2017/18	Cabinet	19 Jul 2018 (date of meeting to be confirmed)	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Mark Wilkinson), Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman, Andrew Murray

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I008 161	Award of Contract for Advice Services	Cabinet	19 Jul 2018 (date of meeting to be confirmed)	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Youth and Community (Councillor Mark Ingall) Jane Greer
I008 604	Revision of London Road North Enterprise Zone Local Development Order	Cabinet	19 Jul 2018 (date of meeting to be confirmed) Old Harlow	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan), Portfolio Holder for Environment (Councillor Danny Purton) Andrew Bramidge, Graeme Bloomer
I008 160	Procurement Strategy	Cabinet	19 Jul 2018 (date of meeting to be confirmed)	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Governance (Councillor Waida Forman) Brian Keane

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I008 563	Joint Finance Performance Report, Quarter 1 2018/19	Cabinet	13 Sep 2018 (date of meeting to be confirmed)	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I008 564	Housing Revenue Account, Quarter 1 Finance Report 2018/19	Cabinet	13 Sep 2018 (date of meeting to be confirmed)	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers), Portfolio Holder for Housing (Councillor Mark Wilkinson) Simon Freeman, Andrew Murray
I008 565	Capital Programmes, Quarter 1 Finance Report 2018/19	Cabinet	13 Sep 2018 (date of meeting to be confirmed)	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Mark Wilkinson), Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman, Andrew Murray

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I008 566	Annual Treasury Management Report 2017/18	Cabinet	13 Sep 2018 (date of meeting to be confirmed)	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I006 955	Regeneration of Lister House and surrounding area of Staple Tye	Cabinet	13 Sep 2018 (date of meeting to be confirmed) Staple Tye	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Jane Greer
I008 206	Potential Redevelopment of Garage Site in the Readings	Cabinet	13 Sep 2018 (date of meeting to be confirmed) Staple Tye	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Mark Wilkinson), Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Jane Greer

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I008 820	Redevelopment of Elm Hatch, St Andrews Meadow and Bushey Croft	Cabinet	13 Sep 2018 (date of meeting to be confirmed) Bush Fair; Toddbrook	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Jane Greer
I008 567	Debt Write Offs	Cabinet	13 Sep 2018 (date of meeting to be confirmed)	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I001 163	Non Housing Asset Management Strategy	Cabinet	13 Sep 2018 (date of meeting to be confirmed) Subject to OWG Review	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration & Enterprise (Councillor Tony Durcan) Graeme Bloomer

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I008 568	Treasury Management Strategy Statement 2018/19: Mid-Year Review	Cabinet	6 Dec 2018 (date of meeting to be confirmed)	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I008 569	Joint Finance Performance Report, Quarter 2 2018/19	Cabinet	6 Dec 2018 (date of meeting to be confirmed)	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I008 740	Housing Revenue Account, Quarter 2 Finance Report 2018/19	Cabinet	6 Dec 2018 (date of meeting to be confirmed)	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers), Portfolio Holder for Housing (Councillor Mark Wilkinson) Simon Freeman, Andrew Murray

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I008 570	Capital Programmes, Quarter 2 Finance Report 2018/19	Cabinet	6 Dec 2018 (date of meeting to be confirmed)	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers), Portfolio Holder for Housing (Councillor Mark Wilkinson) Simon Freeman, Andrew Murray
I007 560	Town Centre Area Action Plan - Approval of Regulation 19 Consultation	Cabinet	6 Dec 2018 (date of meeting to be confirmed) Toddbrook; Little Parndon and Hare Street; Netteswell	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Environment (Councillor Danny Purton) Graeme Bloomer

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I008 571	Debt Write Offs	Cabinet	6 Dec 2018 (date of meeting to be confirmed)	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I008 572	Local Council Tax Support Scheme Proposals 2019/20	Cabinet	6 Dec 2018 (date of meeting to be confirmed)	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I008 573	Corporate Plan 2019/20	Cabinet	24 Jan 2019 (date of meeting to be confirmed)	Key decision: Yes Likely exemption status: Open	Officer's report	Leader of the Council (Councillor Emma Toal) Brian Keane

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I008 574	Medium Term Financial Strategy 2019/20 - 2021/22	Cabinet	24 Jan 2019 (date of meeting to be confirmed)	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I008 575	General Fund Budget 2019/20	Cabinet	24 Jan 2019 (date of meeting to be confirmed)	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I008 576	Housing Revenue Account Business Plan 2018 - 2048	Cabinet	24 Jan 2019 (date of meeting to be confirmed)	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers), Portfolio Holder for Housing (Councillor Mark Wilkinson) Simon Freeman, Andrew Murray

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I008 577	Housing Revenue Account Budget 2019/20	Cabinet	24 Jan 2019 (date of meeting to be confirmed)	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Mark Wilkinson), Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman, Andrew Murray
I008 578	Capital Programmes 2018/19 - 2023/24	Cabinet	24 Jan 2019 (date of meeting to be confirmed)	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers), Portfolio Holder for Housing (Councillor Mark Wilkinson) Simon Freeman, Andrew Murray
I008 579	Treasury Management Strategy 2019/20	Cabinet	24 Jan 2019 (date of meeting to be confirmed)	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I008 580	Joint Finance Performance Report, Quarter 3 2018/19	Cabinet	28 Mar 2019 (date of meeting to be confirmed)	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I008 581	Housing Revenue Account, Quarter 3 Finance Report 2018/19	Cabinet	28 Mar 2019 (date of meeting to be confirmed)	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Mark Wilkinson), Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman, Andrew Murray
I008 582	Capital Programmes, Quarter 3 Finance Report 2018/19	Cabinet	28 Mar 2019 (date of meeting to be confirmed)	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers), Portfolio Holder for Housing (Councillor Mark Wilkinson) Simon Freeman, Andrew Murray

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I008 583	Debt Write Offs	Cabinet	28 Mar 2019 (date of meeting to be confirmed)	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I007 561	Town Centre Area Action Plan - Submission to Planning Inspectorate for Examination Under Regulation 22	Cabinet	Jun 2019 (date of meeting to be confirmed) Toddbrook; Little Parndon and Hare Street; Netteswell	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Environment (Councillor Danny Purton) Graeme Bloomer