

**Harlow Council Forward Plan  
Published on 21 December 2018**

This plan contains all decisions that the Council's Cabinet expects to take over the coming year. Where relevant, each decision has been identified as a Key Decision or as involving consideration in private session.

The definition of a Key Decision is given in Article 12 of the Council's Constitution but is also set out here for clarity.

A 'Key Decision' means a Cabinet/Portfolio Holder decision which is likely:

- a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, expenditure or savings are deemed to be significant if they exceed £50,000; or
- b) to be significant in terms of its effects on communities living in an area comprising two or more wards in Harlow.

Each decision listed in this Forward Plan has been assigned an exemption status as follows:

**Open** – members of the press and public are expected to be allowed to attend during consideration of this matter.

**Confidential** – members of the press and public are expected to be excluded during consideration of this matter. The reasons for this exclusion will be stated in column 5, and relate to a lawful power to exclude the press and public when specific classes of information are being discussed, as contained in the [Local Government Act 1972](#).

A Decision Notice for each Key Decision is published within five days of it being made. Decision Notices and documents to be considered by decision makers are open for inspection on the Council's website [www.harlow.gov.uk](http://www.harlow.gov.uk) and at the Civic Centre, The Water Gardens, Harlow, CM20 1WG. Representations on an upcoming key decision can be made by writing to the Chief Executive, using the address above.

The current members of the Cabinet are as listed on the Council's website at the following page <http://moderngov.harlow.gov.uk/mgCommitteeDetails.aspx?ID=121>

| Ref.     | Decision title                                   | Decision Maker | Expected Date of Decision and Ward(s) affected | Key Decision and private consideration status                        | Documents to be considered by decision maker | Portfolio Holder and Lead Officer   |
|----------|--|----------------|--|--|--|---|
| I008 573 | Corporate Plan 2019/20                           | Cabinet        | 24 Jan 2019                                    | Key decision: <b>Yes</b><br><br>Likely exemption status: <b>Open</b> | Officer's report                             | Leader of the Council (Councillor Mark Ingall)<br><br>Brian Keane             |
| I008 574 | Medium Term Financial Strategy 2019/20 - 2021/22 | Cabinet        | 24 Jan 2019                                    | Key decision: <b>Yes</b><br><br>Likely exemption status: <b>Open</b> | Officer's report                             | Portfolio Holder for Resources (Councillor Mike Danvers)<br><br>Simon Freeman |
| I008 579 | Capital and Treasury Report 2019                 | Cabinet        | 24 Jan 2019                                    | Key decision: <b>Yes</b><br><br>Likely exemption status: <b>Open</b> | Officer's report                             | Portfolio Holder for Resources (Councillor Mike Danvers)<br><br>Simon Freeman |

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|----------|---|----------------|--|--|--|--|
| I008 576 | Housing Revenue Account Business Plan 2018 - 2048 | Cabinet        | 24 Jan 2019                                    | Key decision: <b>Yes</b><br><br>Likely exemption status: <b>Open</b> | Officer's report                             | Portfolio Holder for Resources (Councillor Mike Danvers), Deputy Leader and Portfolio Holder for Housing (Councillor Mark Wilkinson)<br><br>Simon Freeman, Andrew Murray |
| I008 577 | Housing Revenue Account Budget 2019/20            | Cabinet        | 24 Jan 2019                                    | Key decision: <b>Yes</b><br><br>Likely exemption status: <b>Open</b> | Officer's report                             | Deputy Leader and Portfolio Holder for Housing (Councillor Mark Wilkinson), Portfolio Holder for Resources (Councillor Mike Danvers)<br><br>Simon Freeman, Andrew Murray |

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|----------|--|----------------|--|--|--|--|
| I008 575 | General Fund Budget 2019/20                      | Cabinet        | 24 Jan 2019                                    | Key decision: <b>Yes</b><br><br>Likely exemption status: <b>Open</b> | Officer's report                             | Portfolio Holder for Resources (Councillor Mike Danvers)<br><br>Simon Freeman  |
| I008 578 | Capital Programmes 2018/19 - 2019/20             | Cabinet        | 24 Jan 2019                                    | Key decision: <b>Yes</b><br><br>Likely exemption status: <b>Open</b> | Officer's report                             | Portfolio Holder for Resources (Councillor Mike Danvers), Deputy Leader and Portfolio Holder for Housing (Councillor Mark Wilkinson)<br><br>Simon Freeman, Andrew Murray |
| I009 727 | Discretionary Rate Relief Policy - Retail Relief | Cabinet        | 24 Jan 2019                                    | Key decision: <b>Yes</b><br><br>Likely exemption status: <b>Open</b> | Officer's report                             | Portfolio Holder for Resources (Councillor Mike Danvers)<br><br>Simon Freeman  |

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|----------|--|----------------|--|---|--|---|
| I009 711 | Disposal of Land Along Gilden Way to the Highways Authority                  | Cabinet        | 24 Jan 2019<br><br>Old Harlow                  | Key decision: <b>Yes</b><br><br>Likely exemption status: <b>Open</b>  | Officer's report                             | Portfolio Holder for Regeneration (Councillor John Strachan)<br><br>Simon Freeman   |
| I009 542 | Transport Strategy   | Cabinet        | 28 Feb 2019                                    | Key decision: <b>Yes</b><br><br>Likely exemption status: <b>Open</b>  | Officer's report                             | Portfolio Holder for Environment (Councillor Danny Purton)<br><br>Graeme Bloomer  |
| I009 394 | Development of Small Business Laboratory Building on the Harlow Science Park | Cabinet        | 28 Feb 2019<br><br>Old Harlow                  | Key decision: <b>Yes</b><br><br>Likely exemption status: <b>Confidential</b><br><br>Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Officer's report                             | Portfolio Holder for Economic Growth (Councillor Emma Toal), Portfolio Holder for Resources (Councillor Mike Danvers)<br><br>Andrew Bramidge, Simon Freeman |

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|----------|---|----------------|--|---|--|---|
| I008 580 | Joint Finance and Performance Report, Quarter 3 2018/19   | Cabinet        | 28 Mar 2019                                    | Key decision: <b>No</b><br><br>Likely exemption status: <b>Open</b> | Officer's report                             | Portfolio Holder for Resources (Councillor Mike Danvers)<br><br>Simon Freeman   |
| I008 581 | Housing Revenue Account, Quarter 3 Finance Report 2018/19 | Cabinet        | 28 Mar 2019                                    | Key decision: <b>No</b><br><br>Likely exemption status: <b>Open</b> | Officer's report                             | Deputy Leader and Portfolio Holder for Housing (Councillor Mark Wilkinson),<br>Portfolio Holder for Resources (Councillor Mike Danvers)<br><br>Andrew Murray, Simon Freeman |

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|-------------|---|----------------|--|--|--|--|
| I008<br>582 | Capital Programmes, Quarter 3 Finance Report 2018/19                  | Cabinet        | 28 Mar 2019  | Key decision: <b>Yes</b><br><br>Likely exemption status: <b>Open</b> | Officer's report                             | Deputy Leader and Portfolio Holder for Housing (Councillor Mark Wilkinson), Portfolio Holder for Resources (Councillor Mike Danvers)<br><br>Andrew Murray, Simon Freeman |
| I007<br>560 | Town Centre Area Action Plan - Approval of Regulation 19 Consultation | Cabinet        | 28 Mar 2019<br><br>Toddbrook;<br>Little Parndon<br>and Hare<br>Street;<br>Netteswell | Key decision: <b>Yes</b><br><br>Likely exemption status: <b>Open</b> | Officer's report                             | Portfolio Holder for Regeneration (Councillor John Strachan)<br><br>Graeme Bloomer   |
| I009<br>104 | Homelessness Strategy   | Cabinet        | 28 Mar 2019  | Key decision: <b>Yes</b><br><br>Likely exemption status: <b>Open</b> | Officer's report                             | Deputy Leader and Portfolio Holder for Housing (Councillor Mark Wilkinson)<br><br>Andrew Murray  |

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|----------|---|----------------|--|--|--|--|
| I008 604 | Revision of London Road North Enterprise Zone Local Development Order | Cabinet        | 28 Mar 2019<br><br>Old Harlow                  | Key decision: <b>Yes</b><br><br>Likely exemption status: <b>Open</b> | Officer's report                             | Portfolio Holder for Environment (Councillor Danny Purton), Portfolio Holder for Economic Growth (Councillor Emma Toal)<br><br>Graeme Bloomer, Andrew Bramidge |
| I008 583 | Debt Write Offs   | Cabinet        | 28 Mar 2019                                    | Key decision: <b>Yes</b><br><br>Likely exemption status: <b>Open</b> | Officer's report                             | Portfolio Holder for Resources (Councillor Mike Danvers)<br><br>Simon Freeman  |



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|-------------|--|----------------|--|---|--|---|
| 1007<br>561 | Town Centre Area Action Plan - Submission to Planning Inspectorate for Examination Under Regulation 22 | Cabinet        | September 2019<br>(date of meeting to be confirmed)<br><br>Toddbrook;<br>Little Parndon<br>and Hare<br>Street;<br>Netteswell | Key decision: <b>Yes</b><br><br>Likely exemption status:<br><b>Open</b> | Officer's report                             | Portfolio Holder for Regeneration<br>(Councillor John Strachan)<br><br>Graeme Bloomer |
| 1009<br>571 | Epping Forest SAC Mitigation Strategy  | Cabinet        | To be confirmed  | Key decision: <b>Yes</b><br><br>Likely exemption status:<br><b>Open</b> | Officer's report                             | Portfolio Holder for Environment<br>(Councillor Danny Purton)<br><br>Graeme Bloomer   |
| 1009<br>572 | Stewardship Arrangements   | Cabinet        | To be confirmed  | Key decision: <b>Yes</b><br><br>Likely exemption status:<br><b>Open</b> | Officer's report                             | Portfolio Holder for Environment<br>(Councillor Danny Purton)<br><br>Graeme Bloomer   |

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|----------------|----------------------------------|----------------|--|--|--|--|
| I009573        | East Harlow Strategic Masterplan | Cabinet        | To be confirmed                                | Key decision: <b>Yes</b><br>Likely exemption status: <b>Open</b> | Officer's report                             | Portfolio Holder for Environment (Councillor Danny Purton)<br><br>Graeme Bloomer |
| FIELD_ISSUE_ID |                                  |                | FIELD_DMDCOMMFIELD_WARDS                       | Key decision:<br>Likely exemption status:                        | Officer's report                             | FIELD_LEAD_MEMBER_EXPAND<br><br>FIELD_OFFICER_NAME                               |
| FIELD_ISSUE_ID |                                  | FIELD_DMTITLE  | FIELD_DMDCOMMFIELD_WARDS                       | Key decision:<br>Likely exemption status:                        | Officer's report                             | FIELD_LEAD_MEMBER_EXPAND<br><br>FIELD_OFFICER_NAME                               |