

**MINUTES OF THE CABINET
HELD ON**

12 October 2017

7.30 - 8.00 pm

PRESENT

Committee Members

Councillor Jon Clempner, Leader of the Council
Councillor Mike Danvers, Portfolio Holder for Resources
Councillor Tony Durcan, Portfolio Holder for Regeneration and Enterprise
Councillor Waida Forman, Portfolio Holder for Governance
Councillor Danny Purton, Portfolio Holder for Environment

Additional Attendees

Councillor Mark Ingall
Councillor Lanie Shears
Councillor John Strachan

Other Councillors

Councillor David Carter
Councillor Joel Charles
Councillor Clive Souter

Officers

Graeme Bloomer, Head of Place
Andrew Bramidge, Project Director –
Harlow Enterprise Zone
Simon Freeman, Head of Finance
Jane Greer, Head of Community
Wellbeing
Brian Keane, Head of Governance
Adam Rees, Governance Support
Officer

60. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Toal and Wilkinson.

61. **DECLARATIONS OF INTEREST**

None.

62. **MINUTES**

RESOLVED that the minutes of the meeting held on 14 September 2017 are agreed as a correct record and signed by the Leader.

63. **MATTERS ARISING**

None.

64. **WRITTEN QUESTIONS FROM THE PUBLIC**

None.

65. **WRITTEN QUESTIONS FROM COUNCILLORS**

None.

66. **PETITIONS**

None.

67. **FORWARD PLAN**

RESOLVED that the Forward Plan is noted.

68. **RECENT DECISIONS TAKEN BY THE LEADER, DEPUTY OR PORTFOLIO HOLDER(S)**

None.

69. **TOWN CENTRE AREA ACTION PLAN - ISSUES AND OPTIONS CONSULTATION**

Cabinet received an update report on the Town Centre Area Action Plan – Issues and Options consultation being undertaken by Allies and Morrison and the progress being made towards a public consultation under Regulation 18.

Proposed by Councillor Danny Purton (seconded by Councillor Tony Durcan) it was:

RESOLVED that Cabinet:

A Noted the contents of the report.

B Noted the informal Issues and Options Consultation due to be undertaken by Allies and Morrison, following input by the Local Development Plan Panel at its meeting on Wednesday 4 October 2017.

70. **MANAGEMENT OPTIONS FOR ENTERPRISE ZONE BUILDING**

Cabinet received a report which recommended that the Council developed an in-house management option for the Nexus building in Harlow Science Park, with a review of the arrangements taking place two years after the building became operational.

Proposed by Councillor Tony Durcan (seconded by Councillor Mike Danvers) it was:

RESOLVED that:

- A Cabinet approved the development of an in-house management for the Council owned 'Nexus' building on the Harlow Science Park.
- B The marketing of the building be undertaken by the appointed agents for the wider Science Park development.
- C Cabinet will review the arrangements after two years of the building being operational.

71. **DCLG PILOT PROGRAMME FOR 100 PERCENT BUSINESS RATES RETENTION - 2018/19**

Cabinet received a report about the DCLG's Pilot Programme for 100 percent Business Rates Retention in 2018/19. The report asked for delegated authority to be given to the Head of Finance, in consultation with the Leader and the Portfolio Holder for Resources to opt-in to the Programme along with the other constituent councils within Essex provided it was considered beneficial to do so once further information was available.

Proposed by Councillor Mike Danvers (seconded by Councillor Jon Clempner) it was:

RESOLVED that Cabinet:

- A Noted the content of the report and its potential implications for the forthcoming budget setting for 2017/18.
- B Granted delegated authority to the Head of Finance, in consultation with the Leader of the Council and the Portfolio Holder for Resources, to give notice formally of the Council's intention to accept or to decline to opt into the 100 percent BRR Pilot Programme with the other constituent Essex local councils as deemed most favourable to the Council.

72. **APPOINTMENT OF A CONSULTANT FOR THE RE-DEVELOPMENT OF LISTER HOUSE**

Cabinet received a report recommending the appointment of Faithful and Gould as consultants in order to help develop a scheme and gain planning consent for the Lister House site.

Proposed by Councillor Tony Durcan (seconded by Councillor Danny Purton) it was:

RESOLVED that Cabinet:

- A Approved the appointment of the consultants Faithful and Gould, via the Pagabo Framework, to provide the professional services

to develop a scheme and gain planning consent for the Lister House site in Staple Tye for the sum of £113,132.50.

73. **COMMUNICATIONS FROM COMMITTEES/WORKING GROUPS/PARTIES AND PANELS**

None.

74. **MINUTES OF PANELS/WORKING GROUPS**

RESOLVED that the minutes of the following meetings are noted.

- a) Minutes of meeting Tuesday, 5 September 2017 of Housing Standards Board

75. **MATTERS OF URGENT BUSINESS**

None.

LEADER OF THE COUNCIL