

# **APPENDIX 4**

## **PREMISES LICENCE**

Harlow Council  
Licensing Team  
Civic Centre  
The Water Gardens  
Harlow  
Essex  
CM20 1WG



## Premises Licence Harlow Council

Premises Licence Number

HARLOW/PREM/0287/1

### Part 1 – Premises Details

**Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code**

Street Corner Shop  
11 Market House  
Stone Cross  
Harlow  
Essex  
CM20 1BL

Telephone number N/A

**Where the licence is time limited the dates**

Not applicable

**Licensable activities authorised by the licence**

Sale or Supply of Alcohol (off the premises)

**Times the licence authorises the carrying out of licensable activities**

Sale or Supply of Alcohol (off the premises)

Monday to Sunday: 08:00 - 22:00

**The opening hours of the premises**

Monday	06:00 - 22:00
Tuesday	06:00 - 22:00
Wednesday	06:00 - 22:00
Thursday	06:00 - 22:00
Friday	06:00 - 22:00
Saturday	06:00 - 22:00
Sunday	06:00 - 22:00

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

Alcohol is supplied for consumption off the Premises

**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

Mr Saiwan Ali



Telephone Number: [Redacted] Email: N/A

**Registered number of holder, for example company number, charity number (where applicable)**

Not applicable

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

Saiwan Ali



Telephone Number: [Redacted]

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

Personal Licence Number: IPS/ PER001648-1  
Issuing Authority: Ipswich Borough Council

Signed  Dated: 18 October 2017  
Michael Pitt  
Environment and Licensing Manager

Issued by: Harlow Council, Licensing Team, Civic Centre, The Water Gardens,  
Harlow, Essex, CM20 1WG

## Annex 1 - Mandatory conditions

- 1.1 (1) No supply of alcohol may be made under the premises licence -
- (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

### Mandatory Condition - Permitted Price - with effect from: 28 May 2014

- 1.2 1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1 -
- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
  - (b) "permitted price" is the price found by applying the formula -  
$$P = D + (D \times V)$$

where -

    - (i) P is the permitted price
    - (ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
    - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
  - (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
    - (i) the holder of the premises licence;
    - (ii) the designated premises supervisor (if any) in respect of such a licence, or
    - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
  - (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by the sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day (the second day) as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

**Mandatory Condition – Age Verification Policy - with effect from 1 October 2014**

- 1.3 (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either-
- (a) a holographic mark, or
  - (b) an ultraviolet feature.

## **Annex 2 – Conditions consistent with the Operating Schedule**

### **a) General - all four licensing objectives (b, c, d and e)**

- 2.1 Alcohol must be located close to the till to deter theft.
- 2.2 The premises must be well lit at trading times.
- 2.3 Customers that cause a nuisance must be refused sale.
- 2.4 The store to operate a challenge 25 policy
- 2.5 Only a PASS accredited proof of age card, valid passport or current photograph driving licence to be accepted as identification and proof of age.
- 2.6 Appropriate signs to be displayed on challenge 25 in the store.
- 2.7 All staff members engaged, or to be engaged, in selling alcohol on the premises shall receive full training pertinent to the Licensing Act, specifically in regard age-restricted sales, and the refusal of sales to persons believed to be under the influence of alcohol or drugs. Induction training must be completed and refresher training thereafter at intervals of no more than twelve (12) months.
- 2.8 The training record should include the topics covered in detail, written test taken by the staff and details of training given on proxy purchases.
- 2.9 Records are to be kept of staff training which will be made available to Trading Standards, the Licensing Authority or the Police upon request.
- 2.10 A challenge book is to be provided to each member of staff and reviewed weekly by the DPS who shall then sign the book. These shall be made available to Trading Standards, the Licensing Authority or the Police upon request.
- 2.11 Records required by 2.9 and 2.10 above are to be kept for as long as the member of staff employed or a minimum of two years.
- 2.12 CCTV to be maintained at the premises which covers the entrance, alcohol section(s) and till points in the store which shall be retained for a minimum of 31 days and made available to Trading Standards, the Licensing Authority or the Police upon Request.
- 2.13 A member of staff appropriately qualified to operate the CCTV system to be on the premises at all times during which alcohol is sold.

### **b) The Prevention of Crime and Disorder**

As identified in a) General - all four licensing objectives (b, c, d and e)

**c) Public Safety**

As identified in a) General - all four licensing objectives (b, c, d and e)

**d) The Prevention of Public Nuisance**

As identified in a) General - all four licensing objectives (b, c, d and e)

**e) The Protection of Children from Harm**

As identified in a) General - all four licensing objectives (b, c, d and e)

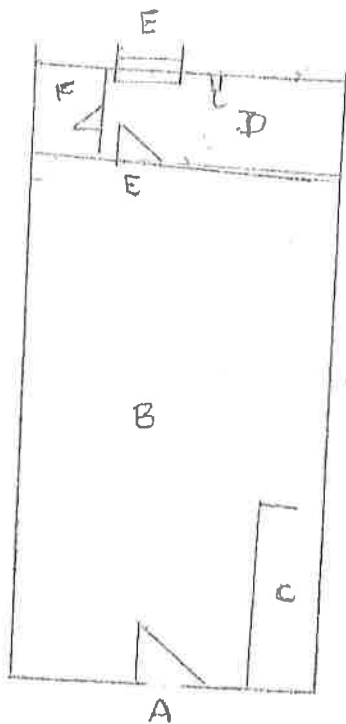
**Annex 3 – Conditions attached after a hearing by the licensing authority**

Not applicable

**Annex 4 – Plans**

Attached

PREMISES PLAN



STREET CORNER SHOP  
11 MARKET PLACE  
STONE HOSE  
HARLOW CM30 1BL

SCALE 1:100

A : MAIN ENTRANCE

B : RETAIL FLOOR

C : SALES COUNTER

D : STORE ROOM

E : FIRE EXIT

F : TOILET

G : FIRE EXTINGUISHER

SEPT 2017



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**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

Alcohol is supplied for consumption off the Premises

**Name, (registered) address of holder of premises licence**

Mr Saiwan Ali



**Registered number of holder, for example company number, charity number (where applicable)**

Not applicable

**Name of designated premises supervisor where the premises licence authorises for the supply of alcohol**

Saiwan Ali

**State whether access to the premises by children is restricted or prohibited**

Not applicable

Signed  .....

Dated: 18 October 2017

Michael Pitt  
Environment and Licensing Manager

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Harlow, Essex, CM20 1WG