

REPORT TO: SHAREHOLDER SUB-COMMITTEE

DATE: 25 JULY 2018

TITLE: RISK REGISTER

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RECOMMENDED that:

- A** The Sub-Committee notes the strategic risks as relating to HTS (Property and Environment) Ltd (HTS) together with their analysis and mitigation outlined in Paragraphs 4 to 6.

BACKGROUND

1. The Sub-Committee's terms of reference includes responsibility to ensure HTS' risks are adequately defined, monitored and controlled.
2. The Council has its own Corporate Risk register which is regularly reviewed by Senior Management Board, reported to each Audit and Standards Committee meeting for scrutiny and challenge together with escalations, if required. This is also reported to Cabinet quarterly.
3. Within the Corporate Risk Register, a strategic risk has been identified which relates to the 'Provision of Repairs, maintenance, landscape and street scene services' provided by HTS, and impacts upon the Council.

ISSUES/PROPOSALS

4. The HTS risk registers monitor its own corporate risks as relates to the business. They are living documents and are reported to the HTS Board quarterly. The Council's Joint Performance Review Meeting (JPRM) also reviews these quarterly, ensuring issues are escalated, if required, to the Sub-Committee.
5. Work is ongoing to align methodology for risk articulation, analysis and reporting with that used by the Council. In addition to the regular quarterly reviews and report to the HTS Board and JPRM, strategic risks are subject to major reviews indicated by target date. This is to ensure they are concurrent with the HTS Corporate Plan. The updated Strategic Risk Register is attached as Appendix A.
6. It should be noted there is one risk with a residual risk score of 21 as at July 2018, Information Governance and Data Compliance. HTS have arranged to

have ISO 270001 Gap analysis carried out in August 2018 in order to further address implications from General Data Protection Regulations (GDPR) which came into force on 25 May 2018.

IMPLICATIONS

Place (Includes Sustainability)

As contained within the report.

Author: Graeme Bloomer, Head of Place

Finance (Includes ICT)

As contained within the report.

Author: Simon Freeman, Head of Finance

Housing

As outlined in the body of the report.

Author: Andrew Murray, Head of Housing

Community Wellbeing (Includes Equalities and Social Inclusion)

None specific.

Author: Jane Greer, Head of Community Wellbeing

Governance (Includes HR)

As contained within the report.

Author: Colleen O'Boyle, Interim Head of Governance

Appendices

Appendix A – Strategic Risk Register

Background Papers

None.

Glossary of terms/abbreviations used

GDPR – General Data Protection Regulations

HTS – HTS (Property and Environment) Ltd

JPRM – Joint Performance Review Meeting

LATC – Local Authority Trading Company