

ANALYSIS OF FEES AND CHARGES**(all fees include VAT where applicable)**

SERVICE		2018/19	2019/20	
		Current Fee	Proposed Increase	Proposed Fee
		with effect from 01/04/2019		
		£.p	%	£.p
Community Wellbeing				
Leah Manning Centre	Lettings			
	Weekdays (per hour)	32.00	0.00	32.00
	Weekends (per hour)	53.00	0.00	53.00
	Self-Referrals			
	Self-Referrals (per day)	52.00	0.00	52.00
	Without transport (per day)	45.00	0.00	45.00
Contact Harlow	Rail Passes	at cost + £1	0.00	at cost + £1
	Disabled WC Keys	2.50	0.00	2.50
	Leisure card	0.00	0.00	0.00
Communications	Harlow Times Advertising			
	Inside Full Page			
	Full Rate	800.00	0.00	800.00
	10% Discount	720.00	0.00	720.00
	20% Discount	640.00	0.00	640.00
	Half Page			
	Full Rate	400.00	0.00	400.00
	10% Discount	360.00	0.00	360.00
	20% Discount	320.00	0.00	320.00
	Quarter Page			
	Full Rate	200.00	0.00	200.00
	10% Discount	180.00	0.00	180.00
	20% Discount	160.00	0.00	160.00
	Eighth Page			
	Full Rate	100.00	0.00	100.00
	10% Discount	90.00	0.00	90.00
	20% Discount	80.00	0.00	80.00
Pets Corner	Sponsorship scheme			
	Individual sponsors			
	Package A	50.00	0.00	50.00
	Package B	35.00	0.00	35.00
	Package C	25.00	0.00	25.00
	Corporate sponsorship			
	Corporate sponsorship A	250.00	0.00	250.00
	Corporate sponsorship B	500.00	0.00	500.00
	School visits			
	Harlow Schools (45 minutes)	2.10	2.38	2.15
	Harlow Schools (1.5 hours)	4.20	2.38	4.30
	Non Harlow Schools (45 mins)	3.10	3.23	3.20
	Non Harlow Schools (1.5 hours)	5.20	2.88	5.35
	Pre School Nurseries	26.00	3.85	27.00
	Reindeer Hire			
	Harlow Schools	250.00	2.00	255.00
	Non Harlow Schools	310.00	1.61	315.00
	Sales of Animals	various	0.00	various
	Events	4.80	2.08	4.90
	Birthday Parties			
	Price (per head)	7.60	0.66	7.65
	Party bag (per head)	2.00	0.00	2.00
Community Enforcement Team	Clean Neighbourhoods and Environment Act 1990:			
	Disposing litter S87/88	80.00	0.00	80.00
	Failure to produce waste documents	300.00	0.00	300.00
	Section 55b (waste carriers license)	300.00	0.00	300.00
	Section 23 (unauthorised distribution of literature)	80.00	0.00	80.00
	Section 48 (waste receptacles)	60.00	0.00	60.00
	Clean Neighbourhoods and Environment Act 1996:			
	Failing to remove dog faeces	50.00	0.00	50.00
	Clean Neighbourhoods and Environment Act 2005:			
	Section 6 (nuisance parking)	100.00	0.00	100.00
	Section 10 (abandoning a vehicle)	200.00	0.00	200.00
	Section 28 (graffiti and fly posting)	80.00	0.00	80.00
	Clean Neighbourhoods and Environment Act 2014:			
	Section 43 (Breach of Community Protection)	100.00	0.00	100.00
	Section 63 and 67 (Breach of Public Space Protection Order)	100.00	0.00	100.00
The Playhouse	Box Office Booking and Exchange Fee			
	Promotions (not Playhouse Supporters)	1.50	0.00	1.50
	Hires (not Playhouse Supporters)	1.50	0.00	1.50
	Postage Charge			
	Postage charge to customers requesting that tickets are delivered to them	1.00	50.00	1.50
	Workshop Space Rental			
	Various	Various	0.00	Various
	Theatre Hire Fees for Harlow based amateurs			
	Main Auditorium			
	Performance Fees			

APPENDIX E

SERVICE	2018/19		2019/20	
	Current Fee	Proposed Increase	Proposed Fee	
	with effect from 01/04/2019			
	£.p	%	£.p	
Performance Fee (for 4.5 hour period)	775.00	3.23	800.00	
Second Performance in a Day (for 4.5 hour period)	650.00	3.08	670.00	
Additional Hourly Fees				
Hourly theatre hire	145.00	3.45	150.00	
Additional staff (per person per hour)	22.00	13.64	25.00	
Blocking rehearsal (per hour)	105.00	4.76	110.00	
Weekly Rates				
Up to 37 hours over 6 days	5,360.00	3.73	5,560.00	
Studio Theatre				
Performance Fees				
Performance Fee (for 4.5 hour period)	310.00	32.26	410.00	
Second performance call in a day (4.5 hours)	250.00	40.00	350.00	
Additional Hourly Fees				
Hourly theatre hire	93.00	0.00	93.00	
Additional Staff per person, per hour	22.00	13.64	25.00	
Use as Dressing Room	31.00	35.48	42.00	
Theatre Hire Fees				
Main Auditorium				
Performance Fees				
Performance Fee (for 4.5 hour period)	1,240.00	4.03	1,290.00	
Second Performance in a Day (for 4.5 hour period)	930.00	5.38	980.00	
Additional Hourly Fees				
Hourly theatre hire	210.00	19.05	250.00	
Additional staff (per person per hour)	22.00	45.45	32.00	
Blocking rehearsal (per hour)	145.00	6.90	155.00	
Weekly Rates				
Up to 37 hours over 6 days	7,650.00	3.27	7,900.00	
Studio Theatre				
Performance Fees				
Performance Fee (for 4.5 hour period)	500.00	20.00	600.00	
Second performance call in a day (4.5 hours)	370.00	27.03	470.00	
Additional Hourly Fees				
Hourly theatre hire	105.00	0.00	105.00	
Additional Staff per person, per hour	22.00	45.45	32.00	
Use as Dressing Room	31.00	35.48	42.00	
Equipment Hire				
Sound				
Standard (Day)				
Sennheiser ew 300 G3 Headset Mic	20.00	0.00	20.00	
Sennheiser ew 300 G3 Hand Held	20.00	0.00	20.00	
AA Batteries (Box of 10)	3.50	0.00	3.50	
Shure Beta 91A	8.00	0.00	8.00	
Shure Beta 58	8.00	0.00	8.00	
Shure Beta 57	8.00	0.00	8.00	
Shure SM58	6.00	0.00	6.00	
Audix D6	8.00	0.00	8.00	
AKG C451	10.00	0.00	10.00	
AKG C214 Stereo Pair	12.00	0.00	12.00	
AKG C1000	8.00	0.00	8.00	
Sennheiser E604	8.00	0.00	8.00	
Sennheiser E906	8.00	0.00	8.00	
KLARK Teknik DI Boxes	8.00	0.00	8.00	
Yamaha Rio 16/8	30.00	0.00	30.00	
Behringer P19 Package (8 Mixers)	60.00	0.00	60.00	
Behringer P16 Package (5 Mixers)	45.00	0.00	45.00	
Behringer P19 Package (1 Mixer)	10.00	0.00	10.00	
Standard (Week)				
Sennheiser ew 300 G3 Headset Mic	60.00	0.00	60.00	
Sennheiser ew 300 G3 Hand Held	60.00	0.00	60.00	
Shure Beta 91A	16.00	0.00	16.00	
Shure Beta 58	16.00	0.00	16.00	
Shure Beta 57	16.00	0.00	16.00	
Shure SM58	12.00	0.00	12.00	
Audix D6	16.00	0.00	16.00	
AKG C451	20.00	0.00	20.00	
AKG C214 Stereo Pair	24.00	0.00	24.00	
AKG C1000	16.00	0.00	16.00	
Sennheiser E604	16.00	0.00	16.00	
Sennheiser E906	16.00	0.00	16.00	
KLARK Teknik DI Boxes	16.00	0.00	16.00	
Yamaha Rio 16/8	60.00	0.00	60.00	
Behringer P19 Package (8 Mixers)	120.00	0.00	120.00	
Behringer P16 Package (5 Mixers)	90.00	0.00	90.00	
Behringer P19 Package (1 Mixer)	20.00	0.00	20.00	
Enhanced (Day)				
Sennheiser ew 300 G3 Headset Mic	20.00	0.00	20.00	
Sennheiser ew 300 G3 Hand Held	20.00	0.00	20.00	
AA Batteries (Box of 10)	3.50	0.00	3.50	
Shure Beta 91A	Included	0.00	Included	
Shure Beta 58	Included	0.00	Included	
Shure Beta 57	Included	0.00	Included	
Shure SM58	Included	0.00	Included	

SERVICE	2018/19	2019/20	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2019		
	£.p	%	£.p
Audix D6	Included	0.00	Included
AKG C451	Included	0.00	Included
AKG C214 Stereo Pair	Included	0.00	Included
AKG C1000	Included	0.00	Included
Sennheiser E604	Included	0.00	Included
Sennheiser E906	Included	0.00	Included
KLARK Teknik DI Boxes	Included	0.00	Included
Yamaha Rio 16/8	30.00	0.00	30.00
Behringer P19 Package (8 Mixers)	60.00	0.00	60.00
Behringer P16 Package (5 Mixers)	45.00	0.00	45.00
Behringer P19 Package (1 Mixer)	10.00	0.00	10.00
Enhanced (Week)			
Sennheiser ew 300 G3 Headset Mic	60.00	0.00	60.00
Sennheiser ew 300 G3 Hand Held	60.00	0.00	60.00
Shure Beta 91A	Included	0.00	Included
Shure Beta 58	Included	0.00	Included
Shure Beta 57	Included	0.00	Included
Shure SM58	Included	0.00	Included
Audix D6	Included	0.00	Included
AKG C451	Included	0.00	Included
AKG C214 Stereo Pair	Included	0.00	Included
AKG C1000	Included	0.00	Included
Sennheiser E604	Included	0.00	Included
Sennheiser E906	Included	0.00	Included
KLARK Teknik DI Boxes	Included	0.00	Included
Yamaha Rio 16/8	60.00	0.00	60.00
Behringer P19 Package (8 Mixers)	120.00	0.00	120.00
Behringer P16 Package (5 Mixers)	90.00	0.00	90.00
Behringer P19 Package (1 Mixer)	20.00	0.00	20.00
Lights			
Standard (Day)			
Strand Cantata F 1.2kw fresnel	8.50	0.00	8.50
Strand SL 15/32 profile / S4 Jnr zoom 25/50	8.50	0.00	8.50
PAR can PAR64 (62/61/60) 1kw	6.50	0.00	6.50
UV Cannons	11.00	0.00	11.00
UV Tubes	11.00	0.00	11.00
Showtec Suntrip Active MKII	6.00	0.00	6.00
Quartet Fresnel 650w	7.00	0.00	7.00
Quartet Profile 650w	7.00	0.00	7.00
Birdies (batten of 4)	10.00	0.00	10.00
Follow Spots (w/o operators)	5.00 / show	0.00	5.00 / show
Standard (Week)			
Strand Cantata F 1.2kw fresnel	17.00	0.00	17.00
Strand SL 15/32 profile / S4 Jnr zoom 25/50	17.00	0.00	17.00
PAR can PAR64 (62/61/60) 1kw	13.00	0.00	13.00
UV Cannons	22.00	0.00	22.00
UV Tubes	22.00	0.00	22.00
Showtec Suntrip Active MKII	12.00	0.00	12.00
Quartet Fresnel 650w	14.00	0.00	14.00
Quartet Profile 650w	14.00	0.00	14.00
Birdies (batten of 4)	20.00	0.00	20.00
Follow Spots (w/o operators)	5.00 / show	0.00	5.00 / show
Enhanced (Day)			
Strand Cantata F 1.2kw fresnel	Included	0.00	Included
Strand SL 15/32 profile / S4 Jnr zoom 25/50	Included	0.00	Included
PAR can PAR64 (62/61/60) 1kw	Included	0.00	Included
UV Cannons	11.00	0.00	11.00
UV Tubes	33.00	0.00	33.00
Showtec Suntrip Active MKII	6.00	0.00	6.00
Quartet Fresnel 650w	Included	0.00	Included
Quartet Profile 650w	Included	0.00	Included
Birdies (batten of 4)	Included	0.00	Included
Follow Spots (w/o operators)	Included	0.00	Included
Enhanced (Week)			
Strand Cantata F 1.2kw fresnel	Included	0.00	Included
Strand SL 15/32 profile / S4 Jnr zoom 25/50	Included	0.00	Included
PAR can PAR64 (62/61/60) 1kw	Included	0.00	Included
UV Cannons	22.00	0.00	22.00
UV Tubes	44.00	0.00	44.00
Showtec Suntrip Active MKII	12.00	0.00	12.00
Quartet Fresnel 650w	Included	0.00	Included
Quartet Profile 650w	Included	0.00	Included
Birdies (batten of 4)	Included	0.00	Included
Follow Spots (w/o operators)	Included	0.00	Included
Intelligent Lighting			
Standard (Day)			
Clay Paky Alpha Spot (1500w) Each (8 available)	75.00	0.00	75.00
Clay Paky Alpha Spot 1200 HPE (1200w) Each (2 x available)	75.00	0.00	75.00
Moving Light Package (6x Stage Alpha Spot 1500, 2x FOH Alpha Spot 1500 HPE & 4x Mac Auras)	250.00	0.00	250.00

APPENDIX E

SERVICE	2018/19	2019/20	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2019		
	£.p	%	£.p
Sidelight Package (6x Stage Alpha Spot 1500, 2x FOH Alpha Spot 1500 HPE & 6 x Sidelight Floor parcans)	250.00	0.00	250.00
Showtec LED PAR Can (36x3w RGB)	7.50	0.00	7.50
Showtec LED Expressions / Mac Auras	15.00	0.00	15.00
Standard (Week)			
Clay Paky Alpha Spot (1500w) Each (8 available)	150.00	0.00	150.00
Clay Paky Alpha Spot 1200 HPE (1200w) Each (2 x available)	150.00	0.00	150.00
Moving Light Package (6x Stage Alpha Spot 1500, 2x FOH Alpha Spot 1500 HPE & 4x Mac Auras)	500.00	0.00	500.00
Sidelight Package (6x Stage Alpha Spot 1500, 2x FOH Alpha Spot 1500 HPE & 6 x Sidelight Floor parcans)	500.00	0.00	500.00
Showtec LED PAR Can (36x3w RGB)	15.00	0.00	15.00
Showtec LED Expressions / Mac Auras	30.00	0.00	30.00
Enhanced (Day)			
Clay Paky Alpha Spot (1500w) Each (8 available)	Included	0.00	Included
Clay Paky Alpha Spot 1200 HPE (1200w) Each (2 x available)	Included	0.00	Included
Moving Light Package (6x Stage Alpha Spot 1500, 2x FOH Alpha Spot 1500 HPE & 4x Mac Auras)	Included	0.00	Included
Sidelight Package (6x Stage Alpha Spot 1500, 2x FOH Alpha Spot 1500 HPE & 6 x Sidelight Floor parcans)	Included	0.00	Included
Showtec LED PAR Can (36x3w RGB)	Included	0.00	Included
Showtec LED Expressions / Mac Auras	Included	0.00	Included
Enhanced (Week)			
Clay Paky Alpha Spot (1500w) Each (8 available)	Included	0.00	Included
Clay Paky Alpha Spot 1200 HPE (1200w) Each (2 x available)	Included	0.00	Included
Moving Light Package (6x Stage Alpha Spot 1500, 2x FOH Alpha Spot 1500 HPE & 4x Mac Auras)	Included	0.00	Included
Sidelight Package (6x Stage Alpha Spot 1500, 2x FOH Alpha Spot 1500 HPE & 6 x Sidelight Floor parcans)	Included	0.00	Included
Showtec LED PAR Can (36x3w RGB)	Included	0.00	Included
Showtec LED Expressions / Mac Auras	Included	0.00	Included
Special FX			
Standard (Day)			
Le Maitre 6ch desk	13.00	0.00	13.00
Pyros	p.o.a	0.00	p.o.a
Mirror ball	11.00	0.00	11.00
Large smoke machine ¹	11.00	0.00	11.00
Antari Ice low smoke machine ¹	8.00	0.00	8.00
Bubble machine ¹	8.00	0.00	8.00
Hazer ¹	35.00	0.00	35.00
Star cloth	43.25	0.00	43.25
Mini Mist Portable Smoke Machine ¹	25.00	0.00	25.00
¹ Subject to fair use			
Standard (Week)			
Le Maitre 6ch desk	26.00	0.00	26.00
Pyros	p.o.a	0.00	p.o.a
Mirror ball	16.25	0.00	16.25
Large smoke machine ¹	22.00	0.00	22.00
Antari Ice low smoke machine ¹	16.00	0.00	16.00
Bubble machine ¹	16.00	0.00	16.00
Hazer ¹	70.00	0.00	70.00
Star cloth	86.50	0.00	86.50
Mini Mist Portable Smoke Machine ¹	50.00	0.00	50.00
¹ Subject to fair use			
Enhanced (Day)			
Le Maitre 6ch desk	13.00	0.00	13.00
Pyros	p.o.a	0.00	p.o.a
Mirror ball	21.50	0.00	21.50
Large smoke machine ¹	11.00	0.00	11.00
Antari Ice low smoke machine ¹	8.00	0.00	8.00
Bubble machine ¹	8.00	0.00	8.00
Hazer ¹	Included	0.00	Included
Star cloth	Included	0.00	Included
Mini Mist Portable Smoke Machine ¹	25.00	0.00	25.00
¹ Subject to fair use			
Enhanced (Week)			
Le Maitre 6ch desk	26.00	0.00	26.00
Pyros	p.o.a	0.00	p.o.a

APPENDIX E

SERVICE

	2018/19	2019/20	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2019		
	£.p	%	£.p
Mirror ball	26.75	0.00	26.75
Large smoke machine ¹	22.00	0.00	22.00
Antari Ice low smoke machine ¹	16.00	0.00	16.00
Bubble machine ¹	16.00	0.00	16.00
Hazer ¹	Included	0.00	Included
Star cloth	Included	0.00	Included
Mini Mist Portable Smoke Machine ¹	50.00	0.00	50.00
¹ Subject to fair use			
Tabs & Cloths			
Standard (Day)			
Black legs 20' x 6'	15.00	0.00	15.00
Black tabs 22' x 22'	32.50	0.00	32.50
Red tabs	32.50	0.00	32.50
White Cyc	50.00	0.00	50.00
Black Gauze	50.00	0.00	50.00
Navy Blue Gauze	50.00	0.00	50.00
Standard (Week)			
Black legs 20' x 6'	30.00	0.00	30.00
Black tabs 22' x 22'	65.00	0.00	65.00
Red tabs	65.00	0.00	65.00
White Cyc	100.00	0.00	100.00
Black Gauze	100.00	0.00	100.00
Navy Blue Gauze	100.00	0.00	100.00
Enhanced (Day)			
Black legs 20' x 6'	15.00	0.00	15.00
Black tabs 22' x 22'	97.50	0.00	97.50
Red tabs	32.50	0.00	32.50
White Cyc	1 Included	0.00	1 Included
Black Gauze	50.00	0.00	50.00
Navy Blue Gauze	50.00	0.00	50.00
Enhanced (Week)			
Black legs 20' x 6'	30.00	0.00	30.00
Black tabs 22' x 22'	130.00	0.00	130.00
Red tabs	65.00	0.00	65.00
White Cyc	1 Included	0.00	1 Included
Black Gauze	100.00	0.00	100.00
Navy Blue Gauze	100.00	0.00	100.00
Scenic Cloths			
Standard (Day)			
Various	POA	0.00	POA
Standard (Week)			
Various	POA	0.00	POA
Enhanced (Day)			
Various	POA	0.00	POA
Enhanced (Week)			
Various	POA	0.00	POA
Staging			
Standard (Day)			
Steeldeck 8' x 4'	7.50	0.00	7.50
Steeldeck 8' x 2'	5.50	0.00	5.50
Steeldeck 6' x 3'	5.50	0.00	5.50
Steeldeck 4' x 4'	5.50	0.00	5.50
Steeldeck Handrails	2.50	0.00	2.50
Steeldeck comes with 1',2' or 3' Legs	FOC	0.00	FOC
Dance floor	54.00	0.00	54.00
Cabaret Chair	1.00	0.00	1.00
1' 2' 3' Treads	5.50	0.00	5.50
Standard (Week)			
Steeldeck 8' x 4'	16.00	0.00	16.00
Steeldeck 8' x 2'	11.00	0.00	11.00
Steeldeck 6' x 3'	11.00	0.00	11.00
Steeldeck 4' x 4'	11.00	0.00	11.00
Steeldeck Handrails	4.00	0.00	4.00
Steeldeck comes with 1',2' or 3' Legs	FOC	0.00	FOC
Dance floor	108.00	0.00	108.00
Cabaret Chair	2.50	0.00	2.50
1' 2' 3' Treads	11.00	0.00	11.00
Enhanced (Day)			
Steeldeck 8' x 4'	10 Included	0.00	10 Included
Steeldeck 8' x 2'	2 Included	0.00	2 Included
Steeldeck 6' x 3'	5.50	0.00	5.50
Steeldeck 4' x 4'	2 Included	0.00	2 Included
Steeldeck Handrails	2.50	0.00	2.50
Steeldeck comes with 1',2' or 3' Legs	FOC	0.00	FOC
Dance floor	54.00	0.00	54.00
Cabaret Chair	1.00	0.00	1.00
1' 2' 3' Treads	One pair Included	0.00	One pair Included
Enhanced (Week)			
Steeldeck 8' x 4'	10 Included	0.00	10 Included
Steeldeck 8' x 2'	2 Included	0.00	2 Included
Steeldeck 6' x 3'	11.00	0.00	11.00
Steeldeck 4' x 4'	2 Included	0.00	2 Included

APPENDIX E

SERVICE	2018/19		2019/20	
	Current Fee	Proposed Increase	Proposed Fee	
	with effect from 01/04/2019			
	£.p	%	£.p	
Steeldeck Handrails	4.00	0.00	4.00	
Steeldeck comes with 1',2' or 3' Legs	FOC	0.00	FOC	
Dance floor	108.00	0.00	108.00	
Cabaret Chair	2.50	0.00	2.50	
1' 2' 3' Treads	One pair Included	0.00	One pair Included	
Musical Instruments				
Standard (Day)				
Yamaha G1 baby grand	75.00	0.00	75.00	
Piano Tuning	75.00	0.00	75.00	
Standard (Week)				
Yamaha G1 baby grand	150.00	0.00	150.00	
Piano Tuning	0.00	0.00	0.00	
Enhanced (Day)				
Yamaha G1 baby grand	75.00	0.00	75.00	
Piano Tuning	75.00	0.00	75.00	
Enhanced (Week)				
Yamaha G1 baby grand	150.00	0.00	150.00	
Piano Tuning	0.00	0.00	0.00	
A.V.				
Standard (Day)				
Christie LX601i LCD Projector 6000 Lumens, XGA, 1.5-3.0:1 Lens	175.00	0.00	175.00	
Fast fold screen 9ft x 12ft (front and rear)	54.00	0.00	54.00	
VGA cable 25 m	5.50	0.00	5.50	
AV Package (Christie Projector, MacBook Pro & Cabling)	225.00	0.00	225.00	
Standard (Week)				
Christie LX601i LCD Projector 6000 Lumens, XGA, 1.5-3.0:1 Lens	350.00	0.00	350.00	
Fast fold screen 9ft x 12ft (front and rear)	108.00	0.00	108.00	
VGA cable 25 m	11.00	0.00	11.00	
AV Package (Christie Projector, MacBook Pro & Cabling)	450.00	0.00	450.00	
Enhanced (Day)				
Christie LX601i LCD Projector 6000 Lumens, XGA, 1.5-3.0:1 Lens	200.00	0.00	200.00	
Fast fold screen 9ft x 12ft (front and rear)	54.00	0.00	54.00	
VGA cable 25 m	5.50	0.00	5.50	
AV Package (Christie Projector, MacBook Pro & Cabling)	250.00	0.00	250.00	
Enhanced (Week)				
Christie LX601i LCD Projector 6000 Lumens, XGA, 1.5-3.0:1 Lens	400.00	0.00	400.00	
Fast fold screen 9ft x 12ft (front and rear)	108.00	0.00	108.00	
VGA cable 25 m	11.00	0.00	11.00	
AV Package (Christie Projector, MacBook Pro & Cabling)	500.00	0.00	500.00	
Financial Services				
Accountancy				
Statement of accounts (post and packing)	18.00	0.00	18.00	
	2.60	0.00	2.60	
Governance				
Land Charges				
Form LLC1				
official search in one part of register	5.00	2.00	5.10	
official search in whole of register	20.00	2.00	20.40	
and in addition in respect of each parcel of land above one	5.00	2.00	5.10	
CON29R Standard Enquiries				
one parcel of land	109.55	2.51	112.30	
several parcels of land:				
- first parcel	109.55	2.51	112.30	
- each additional parcels	18.00	2.22	18.40	
CON29R & LLC1 Together				
one parcel of land	129.55	2.43	132.70	
several parcels of land:				
- first parcel	129.55	2.43	132.70	
- each additional parcels	23.00	2.17	23.50	
CON29O Optional Enquiries				
each printed enquiry	14.40	2.08	14.70	
Q22 Common Land Question	16.80	1.79	17.10	
Additional Enquiries				
Solicitors Own	21.80	0.92	22.00	
Freedom of Information				
Freedom of Information appropriate limit (18 hours)	450.00	0.00	450.00	
Environmental Information Regulations				
simple enquiries that require a basic answer	0.00	0.00	0.00	
more complex enquiries and requires information to be specifically collated (per hour)	25.00	0.00	25.00	
Housing				
Homelessness	Bed and Breakfast charges (per week)	129.23	0.00	see below

APPENDIX E

SERVICE		2018/19	2019/20	
		Current Fee	Proposed Increase	Proposed Fee
		with effect from 01/04/2019		
	£.p	%	£.p	
	Nightly lets			
	Room		new charge	129.23
	Studio / One bedroom property		new charge	129.23
	Two bedroom property		new charge	145.39
	Three + bedroom property		new charge	185.89
Supporting People	Housing Related Support Charges (weekly charges)			
	Dispersed Community Alarms	4.28	2.34	4.38
	Harlow Community Support	7.12	2.39	7.29
	Sheltered Housing Support	7.17	13.53	8.14
	Extra Frail Support, Summers Farm Close	1.87	2.14	1.91
	Careline Alarms - non tenants (annual charge)	222.56	2.34	227.76
Place				
Building Control	Table A - New Dwellings			
	Dwelling houses and flats not exceeding 300m2 (total floor area)			
	<i>Full Plans Submission</i>			
	Houses or Bungalows less than 4 storeys			
	Plan Charge			
	1 Plot	231.49	0.00	231.49
	2 Plots	273.57	0.00	273.57
	3 Plots	315.67	0.00	315.67
	4 Plots	357.77	0.00	357.77
	5 Plots	399.85	0.00	399.85
	Flats			
	1	210.45	0.00	210.45
	2	231.49	0.00	231.49
	3	294.62	0.00	294.62
	4	294.62	0.00	294.62
	5	336.72	0.00	336.72
	Conversion to:-			
	Single dwelling house	231.49	0.00	231.49
	Single Flat	210.45	0.00	210.45
	Inspection Charge			
	1 Plot	462.98	0.00	462.98
	2 Plots	820.73	0.00	820.73
	3 Plots	1,010.14	0.00	1,010.14
	4 Plots	1,287.92	0.00	1,287.92
	5 Plots	1,599.38	0.00	1,599.38
	Flats			
	1	294.62	0.00	294.62
	2	631.34	0.00	631.34
	3	808.21	0.00	808.21
	4	1,060.65	0.00	1,060.65
	5	1,431.03	0.00	1,431.03
	Conversion to:-			
	Single dwelling house	336.72	0.00	336.72
	Single Flat	294.62	0.00	294.62
	<i>Building Notice</i>			
	Houses or Bungalows less than 4 storeys			
	1 Plot	785.28	0.00	785.28
	2 Plots	1,343.48	0.00	1,343.48
	3 Plots	1,638.95	0.00	1,638.95
	4 Plots	2,072.29	0.00	2,072.29
	5 Plots	2,558.17	0.00	2,558.17
	Flats			
	1	522.75	0.00	522.75
	2	1,048.02	0.00	1,048.02
	3	1,323.79	0.00	1,323.79
	4	1,717.74	0.00	1,717.74
	5	2,295.54	0.00	2,295.54
	Conversion to:-			
	Single dwelling house	588.41	0.00	588.41
	Single Flat	522.75	0.00	522.75
	<i>Regularisation Charge</i>			
	Houses or Bungalows less than 4 storeys			
	1 Plot	815.48	0.00	815.48
	2 Plots	1,337.21	0.00	1,337.21
	3 Plots	1,613.42	0.00	1,613.42
	4 Plots	2,018.52	0.00	2,018.52
	5 Plots	2,672.66	0.00	2,672.66
	Flats			
	1	569.96	0.00	569.96
	2	1,060.99	0.00	1,060.99
	3	1,487.15	0.00	1,487.15
	4	1,908.04	0.00	1,908.04
	5	2,525.35	0.00	2,525.35
	Conversion to:-			
	Single dwelling house	631.34	0.00	631.34
	Single Flat	569.97	0.00	569.97
	Notifiable Electrical Work (in addition to the above where applicable)	269.28	0.00	269.28

SERVICE

	2018/19	Proposed Increase	2019/20
	Current Fee		Proposed Fee
	with effect from 01/04/2019		
	£.p	%	£.p
Table B - Work To A Single Dwelling			
Limited to work not more than 3 storeys above ground level			
Full Plans Submissions			
Extension & New Build			
Plan checking charge			
Single storey extension with floor area not exceeding 40m2	214.66	0.00	214.66
Single storey extension with floor area exceeding 40m2 but not exceeding 100m2	257.59	0.00	257.59
Extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m2	279.05	0.00	279.05
Extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m2 but not exceeding 100m2	300.52	0.00	300.52
Erection of a non exempt domestic extension comprising of a garage, carport or store not exceeding 100m2	193.19	0.00	193.19
Erection of a non exempt detached non habitable domestic building with total floor area not exceeding 50m2	171.73	0.00	171.73
Conversions			
First floor & second floor loft conversions	236.12	0.00	236.12
Other work	171.73	0.00	171.73
Alterations			
Re Roofing, Installation of Solar Panels or Photovoltaic cells	107.32	0.00	107.32
Replacement of windows, roof lights, roof windows or external glazed doors	128.80	0.00	128.80
Cost of work not exceeding £5,000	150.26	0.00	150.26
Cost of work exceeding £5,000 & not exceeding £25,000	193.19	0.00	193.19
Cost of work exceeding £25,000 & not exceeding £100,000	300.52	0.00	300.52
Inspection Charge			
Single storey extension with floor area not exceeding 40m2	343.45	0.00	343.45
Single storey extension with floor area exceeding 40m2 but not exceeding 100m2	386.39	0.00	386.39
Extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m2	429.32	0.00	429.32
Extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m2 but not exceeding 100m2	472.25	0.00	472.25
Erection of a non exempt domestic extension comprising of a garage, carport or store not exceeding 100m2	257.59	0.00	257.59
Erection of a non exempt detached non habitable domestic building with total floor area not exceeding 50m2	214.66	0.00	214.66
Conversions			
First floor & second floor loft conversions	343.45	0.00	343.45
Other work	257.59	0.00	257.59
Alterations			
Re Roofing, Installation of Solar Panels or Photovoltaic cells	85.86	0.00	85.86
Replacement of windows, roof lights, roof windows or external glazed doors	128.80	0.00	128.80
Cost of work not exceeding £5,000	171.73	0.00	171.73
Cost of work exceeding £5,000 & not exceeding £25,000	300.52	0.00	300.52
Cost of work exceeding £25,000 & not exceeding £100,000	515.18	0.00	515.18
Building Notice Charges			
Extension & New Build			
Single storey extension with floor area not exceeding 40m2	600.18	0.00	600.18
Single storey extension with floor area exceeding 40m2 but not exceeding 100m2	667.15	0.00	667.15
Extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m2	734.12	0.00	734.12
Extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m2 but not exceeding 100m2	801.10	0.00	801.10
Erection of a non exempt domestic extension comprising of a garage, carport or store not exceeding 100m2	466.23	0.00	466.23
Erection of a non exempt detached non habitable domestic building with total floor area not exceeding 50m2	399.26	0.00	399.26
Conversions			
First floor & second floor loft conversions	600.18	0.00	600.18
Other work	466.23	0.00	466.23
Alterations			
Re Roofing, Installation of Solar Panels or Photovoltaic cells	198.34	0.00	198.34

SERVICE	2018/19	2019/20	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2019		
	£.p	%	£.p
Replacement of windows, roof lights, roof windows or external glazed doors	265.31	0.00	265.31
Cost of work not exceeding £5,000	332.29	0.00	332.29
Cost of work exceeding £5,000 & not exceeding £25,000	533.21	0.00	533.21
Cost of work exceeding £25,000 & not exceeding £100,000	868.07	0.00	868.07
Regularisation Charges			
Extension & New Build			
Single storey extension with floor area not exceeding 40m2	658.29	0.00	658.29
Single storey extension with floor area exceeding 40m2 but not exceeding 100m2	706.58	0.00	706.58
Extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m2	769.19	0.00	769.19
Extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m2 but not exceeding 100m2	831.80	0.00	831.80
Erection of a non exempt domestic extension comprising of a garage, carport or store not exceeding 100m2	518.75	0.00	518.75
Erection of a non exempt detached non habitable domestic building with total floor area not exceeding 50m2	456.14	0.00	456.14
Conversions			
First floor & second floor loft conversions	643.98	0.00	643.98
Other work	518.75	0.00	518.75
Alterations			
Re Roofing, Installation of Solar Panels or Photovoltaic cells	268.32	0.00	268.32
Replacement of windows, roof lights, roof windows or external glazed doors	330.93	0.00	330.93
Cost of work not exceeding £5,000	393.54	0.00	393.54
Cost of work exceeding £5,000 & not exceeding £25,000	581.36	0.00	581.36
Cost of work exceeding £25,000 & not exceeding £100,000	894.41	0.00	894.41
Notifiable Electrical Work (in addition to the above where applicable)	315.34	0.00	315.34
Table C - All Other Non Domestic Work			
Limited to work not more than 3 storeys above ground level			
Full Plans Submission			
Extension & New Build			
Plan checking charge			
Single storey building with a floor area not exceeding 40m2	257.58	0.00	257.58
Single storey building with a floor area exceeding 40m2 but not exceeding 100m2	300.51	0.00	300.51
Building with some part 2 or 3 storeys in height and a total floor area not exceeding 40m2	321.98	0.00	321.98
Building with some part 2 or 3 storeys in height and a total floor area exceeding 40m2 but not exceeding 100m2	343.44	0.00	343.44
Alterations			
Cost of work not exceeding £5,000	193.19	0.00	193.19
Replacement of windows, roof lights, roof windows or external glazed doors (not exceeding 20 units)	193.19	0.00	193.19
Renewable energy systems not exceeding £20,000	214.66	0.00	214.66
Installation of new shop front not exceeding £5,000	214.66	0.00	214.66
Cost of work exceeding £5,000 & not exceeding £25,000	236.12	0.00	236.12
Replacement of windows, roof lights, roof windows or external glazed doors (exceeding 20 units)	214.66	0.00	214.66
Installation of a raised storage platform not exceeding 250m2 within an existing building	300.51	0.00	300.51
Cost of works exceeding £25,000 & not exceeding £100,000	343.44	0.00	343.44
Fit out building up to 100m2	364.92	0.00	364.92
Inspection charges			
Extension & New Build			
Single storey building with a floor area not exceeding 40m2	343.44	0.00	343.44
Single storey building with a floor area exceeding 40m2 but not exceeding 100m2	386.38	0.00	386.38
Building with some part 2 or 3 storeys in height and a total floor area not exceeding 40m2	429.31	0.00	429.31
Building with some part 2 or 3 storeys in height and a total floor area exceeding 40m2 but not exceeding 100m2	472.24	0.00	472.24
Alterations			
Cost of work not exceeding £5,000	128.80	0.00	128.80
Replacement of windows, roof lights, roof windows or external glazed doors (not exceeding 20 units)	85.86	0.00	85.86
Renewable energy systems not exceeding £20,000	85.86	0.00	85.86
Installation of new shop front not exceeding £5,000	85.86	0.00	85.86

APPENDIX E

SERVICE	2018/19	2019/20	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2019		
	£.p	%	£.p
Cost of work exceeding £5,000 & not exceeding £25,000	257.58	0.00	257.58
Replacement of windows, roof lights, roof windows or external glazed doors (exceeding 20 units)	171.73	0.00	171.73
Installation of a raised storage platform not exceeding 250m2 within an existing building	171.73	0.00	171.73
Cost of works exceeding £25,000 & not exceeding £100,000	515.17	0.00	515.17
Fit out building up to 100m2	214.66	0.00	214.66
Regularisation Charge			
Extension & New Build			
Single storey building with a floor area not exceeding 40m2	769.18	0.00	769.18
Single storey building with a floor area exceeding 40m2 but not exceeding 100m2	867.56	0.00	867.56
Building with some part 2 or 3 storeys in height and a total floor area not exceeding 40m2	948.06	0.00	948.06
Building with some part 2 or 3 storeys in height and a total floor area exceeding 40m2 but not exceeding 100m2	1,028.55	0.00	1,028.55
Alterations			
Cost of work not exceeding £5,000	402.48	0.00	402.48
Replacement of windows, roof lights, roof windows or external glazed doors (not exceeding 20 units)	339.87	0.00	339.87
Renewable energy systems not exceeding £20,000	357.75	0.00	357.75
Installation of new shop front not exceeding £5,000	357.75	0.00	357.75
Cost of work exceeding £5,000 & not exceeding £25,000	626.08	0.00	626.08
Replacement of windows, roof lights, roof windows or external glazed doors (exceeding 20 units)	500.86	0.00	500.86
Installation of a raised storage platform not exceeding 250m2 within an existing building	554.52	0.00	554.52
Cost of works exceeding £25,000 & not exceeding £100,000	1,091.16	0.00	1,091.16
Fit out building up to 100m2	670.79	0.00	670.79
Works not included in Tables A, B and C. Charged derived from hourly rate	79.23	0.00	79.23
Dropped Crossing Application Fee	100.00	0.00	100.00
Copy decision notices, etc	0.10	0.00	0.10
Covenant application for a new dwelling	150.00	0.00	150.00
Covenant Control application for window replacement, minor alterations, sheds and trees	60.00	0.00	60.00
Covenant Control application for extensions (including front porch)	123.00	0.00	123.00
Retrospective decision for window replacement, minor alterations, sheds and trees	92.00	0.00	92.00
Retrospective decision for extensions (including front porches)	185.00	0.00	185.00
Copy of the covenant plans	18.00	0.00	18.00
Planning			
Forward Planning Documents			
Adopted Replacement Harlow Local Plan 2006 - Written Statement and proposals Map	37.00	0.00	37.00
Adopted Replacement Harlow Local Plan 2006 - Written Statement and proposals Map CD-ROM	0.00	0.00	0.00
Adopted Replacement Harlow Local Plan 2006 - Written Statement Only	22.00	0.00	22.00
Adopted Replacement Harlow Local Plan 2006 - Proposals	15.50	0.00	15.50
Core Strategy Issues and Options Consultation Document	24.00	0.00	24.00
Core Strategy Issues and Options Consultation Document (0.00	0.00	0.00
Core Strategy Issues and Options Sustainability Appraisal incorporating SEA Directive	49.00	0.00	49.00
Core Strategy Issues and Options Consultation Summary Report	48.00	0.00	48.00
Emerging Strategy Consultation Document	24.00	0.00	24.00
Emerging Strategy Sustainability Appraisal	24.00	0.00	24.00
Emerging Strategy Consultation Summary Report	24.00	0.00	24.00
Open Spaces, Sport and Recreation SPD	5.15	0.00	5.15
Affordable Housing SPD	5.15	0.00	5.15
Harlow Design Guide SPD	47.00	0.00	47.00
Statement of Community Involvement Review 2014	6.00	0.00	6.00
Annual Monitoring Report	0.00	0.00	0.00
Great Crested Newt Study Report 2007	14.50	0.00	14.50
Green Infrastructure Plan for the Harlow Area 2005	23.50	0.00	23.50
Harlow Area Landscape and Environment Study 2005	107.00	0.00	107.00
Stort Valley Feasibility Study 2007	21.00	0.00	21.00
Strategic Flood Risk Assessment 2011	18.00	0.00	18.00
Local Wildlife Site Review 2011	13.50	0.00	13.50
Gypsy and Traveller Accommodation Assessment Update 2017			
Essex Gypsy and Traveller Accommodation Assessment (ORS 2014)	40.00	0.00	40.00

APPENDIX E

SERVICE	2018/19	2019/20	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2019		
	£.p	%	£.p
Essex Gypsy and Traveller Accommodation Assessment (Fordham Research 2009)	56.00	0.00	56.00
Essex Gypsy and Traveller Accommodation Assessment (EPOA 2006)	5.50	0.00	5.50
Harlow Area Study - Masterplanning Principles and Sustainability Criteria 2005	32.00	0.00	32.00
London Commuter Belt (East) / M11 Sub-region Strategic Housing Market Assessment 2010	73.00	0.00	73.00
London Commuter Belt Sub-region Strategic Housing Market Analysis: Viability Assessment 2010	100.00	0.00	100.00
Harlow Urban Capacity Study 2006	21.00	0.00	21.00
Harlow Area Investment and Renewal Framework	37.50	0.00	37.50
Harlow Economic and Labour Market Statistics	12.00	0.00	12.00
Harlow Regeneration and Social Inclusion Strategy 2010-2015	8.00	0.00	8.00
Retail Study and Town Centre Health Check 2007	37.50	0.00	37.50
Retail Study Update 2010	24.00	0.00	24.00
Retail Study Addendum 2011	10.00	0.00	10.00
Generating and Appraising Spatial Options for the Harlow Area 2010	47.00	0.00	47.00
Harlow Infrastructure Study - Stage 1 Report 2008	30.50	0.00	30.50
Harlow Infrastructure Study Stage 2 - Final Report 2009	36.00	0.00	36.00
Harlow Transportation Study 2005	21.00	0.00	21.00
Rye Meads Water Cycle Strategy 2009	47.00	0.00	47.00
Harlow Play and youth Activity Strategy 2009	13.30	0.00	13.30
Harlow Playing Pitch Strategy 2009	26.00	0.00	26.00
Harlow Playing Pitch Strategy - Assessment Report 2009	26.00	0.00	26.00
Harlow Indoor Sports Hall Facilities 2012	15.00	0.00	15.00
Harlow Swimming Pool Facilities 2011	15.00	0.00	15.00
Harlow Playing Fields Assessment 2015	40.00	0.00	40.00
Harlow Employment Land Review 2013	24.50	0.00	24.50
Harlow Future Prospects Study 2013	48.00	0.00	48.00
Harlow Spatial Options Study 2014	24.00	0.00	24.00
Green Belt Review Stages 1 & 2 2015 (available mid-2015/2016)	24.00	0.00	24.00
Green Wedge Review 2014	40.00	0.00	40.00
Harlow Open Spaces and Green Infrastructure Study 2013	80.00	0.00	80.00
Greater Essex Demographics Forecasts Phase 1 & 2	32.50	0.00	32.50
Greater Essex Demographics Forecasts Phase 3	32.50	0.00	32.50
Greater Essex Demographics Forecasts 4 2013	32.50	0.00	32.50
Greater Essex Demographics Forecasts Phase 5	32.50	0.00	32.50
Greater Essex Demographics Forecasts Phase 6	32.50	0.00	32.50
Greater Essex Demographics Forecasts Phase 7	32.50	0.00	32.50
LCB Sub-region Strategic Housing Market Analysis Update 2013	10.00	0.00	10.00
Strategic Housing Land Availability Assessment 2014	20.00	0.00	20.00
Strategic Housing Market Assessment 2015	20.00	0.00	20.00
Strategic Housing Market Assessment 2017	20.00	0.00	20.00
Affordable housing update 2017	10.00	0.00	10.00
Old Harlow Conservation Area Appraisal and Management Plan	31.00	0.00	31.00
Old Harlow Garden Village Conservation Area Appraisal and Management Plan	21.00	0.00	21.00
London Road North Master Plan	40.00	0.00	40.00
London Road North Design Code	27.00	0.00	27.00
London Road North Order and Schedule	18.00	0.00	18.00
London Road North Statement of Reasons	15.00	0.00	15.00
London Road South Design Code part 1	12.00	0.00	12.00
London Road South Design Code part 2	8.00	0.00	8.00
London Road South Order and Schedule	15.00	0.00	15.00
London Road South Statement of Reasons	14.00	0.00	14.00
Templefields North East Design Code	12.00	0.00	12.00
Templefields North East Order and Schedule	12.00	0.00	12.00
Templefields North East Statement of Reasons	6.00	0.00	6.00
Strategic Flood Risk Assessment 2016	44.00	0.00	44.00
Harlow Surface Water Management Plan 2013	60.00	0.00	60.00
Retail Frontages Study 2018	24.00	0.00	24.00
Sports Facilities Study 2017	130.00	0.00	130.00
Harlow Strategic Site Assessment 2016	82.00	0.00	82.00
Harlow Local Development Plan Pre-Submission Publication May 2018	62.00	0.00	62.00
Pre-Submission Policies Map	30.00	0.00	30.00
Pre-Submission Sustainability Appraisal	40.00	0.00	40.00
Pre-Submission Habitats Regulation Assessment	26.00	0.00	26.00
Development Management Documents			
Decision notices (cost per sheet)	0.10	0.00	0.10
Coloured copy A4	0.50	0.00	0.50
A3	0.20	0.00	0.20
A3 colour	1.00	0.00	1.00
A2	1.00	0.00	1.00
A2 colour	2.00	0.00	2.00
A1	1.50	0.00	1.50

SERVICE

	2018/19	2019/20	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2019		
	£.p	%	£.p
A1 colour	4.00	0.00	4.00
A0	2.00	0.00	2.00
AO colour	8.00	0.00	8.00
Miscellaneous Development Management Work			
Planning History Search (per hour)	51.60	0.00	51.60
Development Management Planning Fees			
1) The erection of dwellinghouses (other than development within category 6)			
a) where the application is for outline planning permission			
- not exceeding 2.5 hectares (for each 0.1 hectare)	462.00	0.00	462.00
- exceeding 2.5 hectares	11,432.00	0.00	11,432.00
- + for each 0.1 hectare in excess of 2.5 hectares to maximum total £125,000	138.00	0.00	138.00
b) in other cases			
- 50 or fewer dwellinghouses for each house	462.00	0.00	462.00
- in excess of 50 dwellings and £100 for each house to max of £250,000	22,859.00	0.00	22,859.00
- + for each dwelling to max of £250,000	138.00	0.00	138.00
2) The erection of buildings (other than buildings in categories 1,3,4,5 or 7)			
a) where the application is for outline planning permission			
- not exceeding 2.5 hectares (for each 0.1 hectare)	462.00	0.00	462.00
- exceeding 2.5 hectares	11,432.00	0.00	11,432.00
- + for each 0.1 hectare in excess of 2.5 hectares to maximum £125,000	138.00	0.00	138.00
b) in other cases			
- where no floor space is created	234.00	0.00	234.00
- where the area of gross floor space does not exceed 40sqm	234.00	0.00	234.00
- where the area of gross floor space exceeds 40sqm but not 75sqm	462.00	0.00	462.00
- where the area of gross floor space exceeds 75sqm but not 3750sqm for each 75 sqm	462.00	0.00	462.00
- where the area of gross floor space exceeds 3750sqm	22,859.00	0.00	22,859.00
- + for each 75sqm to maximum £250,000	138.00	0.00	138.00
3) The erection of land used for the purposes of agriculture (other than buildings within category 4)			
a) where the application is for outline planning permission			
- not exceeding 2.5 hectares (for each 0.1 hectare)	462.00	0.00	462.00
- exceeding 2.5 hectares	11,432.00	0.00	11,432.00
- + for each 0.1 hectare in excess of 2.5 hectares to maximum £125,000	138.00	0.00	138.00
b) in other cases			
- where the area of gross floor space does not exceed 465sqm	96.00	0.00	96.00
- where the area of gross floor space exceeds 465sqm but not 540sqm	462.00	0.00	462.00
- where the area of gross floor space exceeds 540sqm but not 4215sqm	462.00	0.00	462.00
- + for each 75sqm	462.00	0.00	462.00
- where the area of gross floor space exceeds 4215sqm	22,859.00	0.00	22,859.00
- + for each 75sqm to maximum £250,000	138.00	0.00	138.00
4) The erection of glasshouses on land used for the purposes of agriculture			
- where the area of gross floor space does not exceed 465sqm	96.00	0.00	96.00
- where the area of gross floor space exceeds 465sqm	2,580.00	0.00	2,580.00
5) The erection, alteration or replacement of plant or machinery			
- not exceeding 5 hectares (for each 0.1 hectare)	462.00	0.00	462.00
- exceeding 5 hectares	22,859.00	0.00	22,859.00
- + for each 0.1 hectare in excess of 5 hectares to maximum £250,000	138.00	0.00	138.00
6) The enlargement, improvement or other alteration of existing dwellinghouses			
- 1 dwellinghouse	206.00	0.00	206.00
- 2 or more	407.00	0.00	407.00
7) the carrying out of operations within the curtilage of an existing dwellinghouse			
the carrying out of operations within the curtilage of an existing dwellinghouse	206.00	0.00	206.00
or			
- the construction of car parks, service roads etc	234.00	0.00	234.00
8) The carrying out of any operations connected with exploratory drilling			
- not exceeding 7.5 hectares (for each 0.1 hectare)	508.00	0.00	508.00
- exceeding 7.5 hectares	38,070.00	0.00	38,070.00
- + for each 0.1 hectare in excess of 7.5 hectares to maximum £250,000	151.00	0.00	151.00
9) The carrying out of any operations not coming within any of the above			
- not exceeding 15 hectares (for each 0.1 hectare)	257.00	0.00	257.00
- exceeding 15 hectares	38,520.00	0.00	38,520.00
- + for each 0.1 hectare in excess of 15 hectares to a maximum of £65,000	151.00	0.00	151.00

APPENDIX E

SERVICE	2018/19	2019/20	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2019		
	£.p	%	£.p
- in any other case (for each 0.1 hectare) to maximum of £1,690	234.00	0.00	234.00
10) The change of use of a building to use as one or more separate dwellinghouses			
- where the change of use is to use 50 or fewer dwellinghouses	462.00	0.00	462.00
- where the change of use is to use more than 50 dwellinghouses	22,859.00	0.00	22,859.00
- + for each additional dwellinghouse to maximum £250,000	138.00	0.00	138.00
11) The use of land for the disposal of refuse or waste			
- not exceeding 15 hectares (for each 0.1 hectare)	234.00	0.00	234.00
- exceeding 15 hectares	34,934.00	0.00	34,934.00
- + for each 0.1 hectare in excess of 15 hectares to maximum £250,000	138.00	0.00	138.00
12) The making of a material change in the use of a building or land	462.00	0.00	462.00
Development Management Advertisement Application Fees			
Advertisements displayed on business premises, etc	132.00	0.00	132.00
Advertisements for the purpose of directing members of the public, etc	132.00	0.00	132.00
Other advertisements	462.00	0.00	462.00
Pre-Application Charges			
Per hour	0.00	0.00	0.00
Other			
High Hedges	400.00	0.00	400.00
Condition Discharge - householder development	34.00	0.00	34.00
Condition Discharge - All other development	116.00	0.00	116.00
Non-Material Change - householder	34.00	0.00	34.00
Non-material Change - all other	234.00	0.00	234.00
Prior Approvals	96.00	0.00	96.00
Prior Approvals	206.00	0.00	206.00
Prior Approvals	462.00	0.00	462.00
Application for approval of reserved matters	Full fee or if full feed paid	0.00	Full fee or if full feed paid
	462.00		462.00
Approval/Variation of condition following planning permission	234.00	0.00	234.00
Confirmation of compliance with conditions - householder	34.00	0.00	34.00
Confirmation of compliance with conditions - other	116.00	0.00	116.00
Lawful Development Certificates			
Existing use or operation	same as full	0.00	same as full
Existing use or operation - lawful not to comply with any condition or limitation	234.00	0.00	234.00
Proposed use or operation	Half normal fee	0.00	Half normal fee
Car Parks			
Post Office Road			
0-2 hours	1.25	0.00	1.25
2-3 hours	1.75	0.00	1.75
3-4 hours	2.75	0.00	2.75
more than 4 hours	7.75	0.00	7.75
Wych Elm			
0-2 hours	1.65	0.00	1.65
2-3 hours	1.95	0.00	1.95
3-4 hours	3.15	0.00	3.15
more than 4 hours	7.75	0.00	7.75
Post Office Road Commercial			
0-2 hours	1.25	0.00	1.25
2-3 hours	1.75	0.00	1.75
3-4 hours	2.75	0.00	2.75
more than 4 hours	7.75	0.00	7.75
Bush Fair, The Stow and Old Harlow Car Parks			
0-1 hour	0.00	0.00	0.00
1-2 hours	0.85	0.00	0.85
2-3 hours	1.75	0.00	1.75
3-4 hours	3.60	0.00	3.60
more than 4 hours	6.55	0.00	6.55
Weekends	0.00	0.00	0.00
Town Park			
0-1 hour	0.00	0.00	0.00
1- 5 hours	1.10	0.00	1.10
5+ Hours	6.20	0.00	6.20
Sat - Sunday 0-2 hours	0.00	0.00	0.00
more than 2 hours	1.25	0.00	1.25
Staff Car Parking			
Car parking permit per year	250.00	0.00	250.00
Individual vouchers (Members)	1.20	0.00	1.20
Parking Permits			
Special Permits			
Care/Health	30.00	0.00	30.00
Business	60.00	0.00	60.00
Disabled 1st permit	0.00	0.00	0.00
Tye Green Bowls Club	60.00	0.00	60.00

APPENDIX E

SERVICE	2018/19	2019/20	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2019		
	£.p	%	£.p
Market Traders			
5 trading days per week	275.00	0.00	275.00
4 trading days per week	220.00	0.00	220.00
3 trading days per week	165.00	0.00	165.00
2 trading days per week	110.00	0.00	110.00
1 trading day per week	55.00	0.00	55.00
Post Office Road season			
1 year	640.00	0.00	640.00
6 months	350.00	0.00	350.00
3 months	175.00	0.00	175.00
Harlow Mill Station season			
1 year	500.00	0.00	500.00
3 months	130.00	0.00	130.00
Wych Elm season			
1 year	640.00	0.00	640.00
6 months	350.00	0.00	350.00
3 months	175.00	0.00	175.00
Commercial vehicle permit for residential zones	250.00	0.00	250.00
Bus Station			
Departure fees	0.55	0.00	0.55
Timetables	0.10	0.00	0.10
Wallets	1.00	0.00	1.00
Maps	Various	0.00	Various
Latton Bush Centre			
Commercial			
Meeting Room			
Session	80.00	0.00	80.00
Day	135.00	0.00	135.00
Evening and weekends only (per hour, max 2 hours)	20.00	0.00	20.00
Griffin Suite			
Session	155.00	0.00	155.00
Day	265.00	0.00	265.00
Evening and weekends only (per hour, max 2 hours)	30.00	0.00	30.00
Dining Hall			
Session	135.00	0.00	135.00
Day	220.00	0.00	220.00
Evening and weekends only (per hour, max 2 hours)	20.00	0.00	20.00
Latton Hall			
Session	225.00	0.00	225.00
Day	395.00	0.00	395.00
Evening and weekends only (per hour, max 2 hours)	30.00	0.00	30.00
Studio 2			
Per hour	15.00	0.00	15.00
Harlow Registered Charities only			
Meeting Room			
Session	40.00	0.00	40.00
Day	70.00	0.00	70.00
Evenings and weekends only (per hour, max 2 hours)	20.00	0.00	20.00
Griffin Suite			
Session	75.00	0.00	75.00
Day	110.00	0.00	110.00
Evenings and weekends only (per hour, max 2 hours)	30.00	0.00	30.00
Dining Hall			
Session	75.00	0.00	75.00
Day	110.00	0.00	110.00
Evenings and weekends only (per hour, max 2 hours)	20.00	0.00	20.00
Latton Hall			
Session	140.00	0.00	140.00
Day	200.00	0.00	200.00
Evenings and weekends only (per hour, max 2 hours)	30.00	0.00	30.00
Studio 2			
Per hour	15.00	0.00	15.00
LBC Tenants			
Meeting Room			
Session	58.00	0.00	58.00
Day	100.00	0.00	100.00
Evenings and weekends only (per hour, max 2 hours)	20.00	0.00	20.00
Griffin Suite			
Session	115.00	0.00	115.00
Day	197.00	0.00	197.00
Evenings and weekends only (per hour, max 2 hours)	30.00	0.00	30.00
Dining Hall			
Session	98.00	0.00	98.00
Day	165.00	0.00	165.00
Evenings and weekends only (per hour, max 2 hours)	20.00	0.00	20.00
Latton Hall			
Session	166.00	0.00	166.00
Day	293.00	0.00	293.00
Evenings and weekends only (per hour, max 2 hours)	30.00	0.00	30.00
All rooms booked on day only by Tenants per hour	15.00	0.00	15.00
Private Functions (Childrens Parties/Wakes/Churches)			

APPENDIX E

SERVICE		2018/19	2019/20	
		Current Fee	Proposed Increase	Proposed Fee
		with effect from 01/04/2019		
		£.p	%	£.p
	Weekends only per 4 hour session			
	Latton Hall Session (am or pm)	140.00	0.00	140.00
	Dinning Hall Session (am or pm)	75.00	0.00	75.00
	Latton Hall Full Day	200.00	0.00	200.00
	Dining Hall Full Day	110.00	0.00	110.00
	Equipment Hire			
	Flipchart Stand	0.00	0.00	0.00
	Flipchart Pad & Pens	5.00	0.00	5.00
	OHP	0.00	0.00	0.00
	PowerPoint Projector	0.00	0.00	0.00
	DVD Video & Screen	0.00	0.00	0.00
	PA System per Mic	0.00	0.00	0.00
	Free Standing Projector Screen	0.00	0.00	0.00
	Laptop Computer	0.00	0.00	0.00
	Wireless Internet Access	0.00	0.00	0.00
Street Naming and Numbering	Add Alias Name to Numbered Property	40.00 per property	0.00	40.00 per property
	Naming of Building, Flat Block or Industrial Area	110.00 per block or area	0.00	110.00 per block or area
	New Development of 1-5 plots	70.00 per plot	0.00	70.00 per plot
	New Development of 6-50 plots	10.00 per plot + 300.00	0.00	10.00 per plot + 300.00
	New Development of 51+ plots	5.00 per plot + 550.00	0.00	5.00 per plot + 550.00
	The schedule has been issued	50.00/plot	0.00	50.00/plot
	Renaming of existing property	100.00 per property	0.00	100.00 per property
	Confirmation of postal address for solicitors or conveyancers	40.00	0.00	40.00
	Confirmation of postal address for residents/occupants	15.00	0.00	15.00
	Provision of new street name	300.00	0.00	300.00
	Renaming of a street where requested by residents	450.00	0.00	450.00
Property & Facilities Te: Skips		50.00	0.00	50.00
	Hoardings	50.00	0.00	50.00
	Scaffolding	50.00	0.00	50.00
	Access inc Town Centre	52.00	0.00	52.00
Domestic Refuse	Sales of Bins			
	180l Wheelie Bins	43.50	2.30	44.50
	Delivery	at cost	0.00	at cost
	Flat Block Refuse Bins Charge to Developers			
	1100 litre Bin	470.00	3.19	485.00
	960 litre Bin	470.00	3.19	485.00
	240 litre bin	41.50	2.41	42.50
	Delivery	at cost	0.00	at cost
	House Refuse Waste Bins Charge to Developers			
	180l Wheelie Bins	43.50	2.30	44.50
	Delivery	at cost	0.00	at cost
Special Refuse	Bulky Waste			
	1 to 5 items	25.00	2.00	25.50
	6 to 8 items	37.50	2.40	38.40
Recycling	Sales of Bins			
	240l Wheelie Bins	41.50	2.41	42.50
	Kitchen Caddies large	17.10	2.34	17.50
	Kitchen Caddies small	5.00	2.00	5.10
	Delivery	at cost	0.00	at cost
	Flat block Recycling Bins - Charges to Developers			
	1100 litre bin	470.00	3.19	485.00
	240 litre bin	41.50	2.41	42.50
	140 litre food waste bin	72.50	2.07	74.00
	Sales of Kitchen Caddies	5.00	2.00	5.10
	Delivery	at cost	0.00	at cost
	House Recycling Waste Bins Charge to Developers			
	240 litre bin	41.50	2.41	42.50
	Kitchen Caddies large	17.10	2.34	17.50
	Kitchen Caddies small	5.00	2.00	5.10
	Green Waste			
	premium fortnightly collection (wheeled bin)	96.00	0.00	96.00
	bookable service (per bag)	0.95	0.00	0.95
	Christmas Trees	2.10	0.00	2.10
Abandoned Vehicles	Costs Recoverable	31.00	3.23	32.00
	Voluntary Surrender of Vehicles	31.00	3.23	32.00
Street Scene	Abandoned Shopping Trolleys	104.00	1.92	106.00
Allotments	Rents - per square metre	0.18	0.00	0.18
	Concessions - per square metre	0.09	0.00	0.09
	Peppercorn rent for self managed sites	0.50	0.00	0.50
Nature Reserve	Sale of firewood			
	Bulk bag 1-10 bags, charge per bag	60.00	0.00	60.00

APPENDIX E

SERVICE	2018/19		2019/20	
	Current Fee	Proposed Increase	Proposed Fee	
	with effect from 01/04/2019			
	£.p	%	£.p	
Bulk bag 11+ bags, charge per bag	50.00	0.00	50.00	
Hackney Carriages & Private Hire				
HC & PH Drivers Licence				
New Driver (annual)	234.00	2.56	240.00	
New driver (3 year)	396.00	2.27	405.00	
Renewal (annual)	121.00	2.48	124.00	
Renewal (3 year)	287.00	2.79	295.00	
Licence issued for less than 1 year	65.00 + 5.00/ full month	0.00	67.00 + 5.00/full month	
HC Vehicle Licence				
New Vehicle	290.00	2.76	298.00	
Renewal	290.00	2.76	298.00	
Rebate on surrender per month	-18.00	0.00	-18.00	
PH Vehicle Licence				
New Vehicle	290.00	2.76	298.00	
Renewal	290.00	2.76	298.00	
Rebate on surrender per month	-18.00	0.00	-18.00	
Transfer of Vehicle Licence	0.00	0.00	0.00	
Replacement items				
- badge	0.00	0.00	0.00	
- plate	0.00	0.00	0.00	
- platemate	0.00	0.00	0.00	
Annual Private Hire Operator Licence				
operators licence		new charge	297.00	
1 to 2 Vehicles	238.00	0.00	see above	
3 to 5 Vehicles	435.00	0.00	see above	
6 to 10 Vehicles	750.00	0.00	see above	
11 to 15 Vehicles	1,141.00	0.00	see above	
16 and above	1,690.00	0.00	see above	
Five Year Private Hire Operator Licence				
operators licence		new charge	710.00	
1 to 2 Vehicles	710.00	0.00	see above	
3 to 5 Vehicles	1,690.00	0.00	see above	
6 to 10 Vehicles	3,260.00	0.00	see above	
11 to 15 Vehicles	5,225.00	0.00	see above	
16 and above	7,972.00	0.00	see above	
Knowledge Test				
Knowledge test	52.00	1.92	53.00	
Retest full	52.00	1.92	53.00	
Retest partial	20.00	5.00	21.00	
Other Fees				
DBS first driver check	44.00	0.00	44.00	
DBS each subsequent check	64.00	0.00	64.00	
Officer Hourly rate		new charge	50.00	
Environmental Health				
Animal Welfare Fees				
Animal Boarding				
1 to 6 boarded animals (application fee)	126.00	0.00	126.00	
1 to 6 boarded animals (grant fee)	73.00	0.00	73.00	
7 and over boarded animals (application fee)	176.00	0.00	176.00	
7 and over boarded animals (grant fee)	98.00	0.00	98.00	
Dog Breeding				
1 to 6 bitches (application fee)	126.00	0.00	126.00	
1 to 6 bitches (grant fee)	73.00	0.00	73.00	
7 and over bitches (application fee)	176.00	0.00	176.00	
7 and over bitches (grant fee)	98.00	0.00	98.00	
Selling animals as pets				
Application Fee	176.00	0.00	176.00	
Grant Fee	98.00	0.00	98.00	
Hiring our horses				
Application Fee	176.00	0.00	176.00	
Grant Fee	98.00	0.00	98.00	
Keeping animals for exhibition				
Application Fee	126.00	0.00	126.00	
Grant Fee	98.00	0.00	98.00	
Variation to licence				
Animal boarding	85.00	0.00	85.00	
Selling animals as pets	85.00	0.00	85.00	
Keeping animals for exhibition	85.00	0.00	85.00	
Inspection fee	100.00	0.00	100.00	
Variation of licence				
Dog Breeding	85.00	0.00	85.00	
Hiring our horses	85.00	0.00	85.00	
Inspection fee	100.00	0.00	100.00	
Appeal of a risk rating score	125.00	0.00	125.00	
Variations to reduce the licensable activities or numbers of animals	85.00	0.00	85.00	
Transfer of licence	85.00	0.00	85.00	
Dangerous wild animal licence (+ vets fees)	150.00	2.67	154.00	
Special treatment registration	116.00	3.45	120.00	
Wasp nest treatment (one treatment)	50.00	0.00	50.00	
Wasp nest treatment (two treatments)	60.00	0.00	60.00	
Fleas	50.00	0.00	50.00	

SERVICE

SERVICE	2018/19	2019/20	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2019		
	£.p	%	£.p
Rats	50.00	0.00	50.00
Mice	50.00	0.00	50.00
Pest Control concessionary rate (wasps/fleas/rats/mice)	11.50	0.00	11.50
Stray dogs			
stray dogs	25.00	0.00	25.00
admin charge	25.00	0.00	25.00
kennelling charges	at cost	0.00	at cost
Zoo License (not including veterinary fee)	620.00	2.42	635.00
Veterinary Fees	at cost	0.00	at cost
Contaminated land enquiry	170.00	2.94	175.00
Admin Charge - Hourly rate		new charge	26.00
HMO Licence Variation	0.00	0.00	0.00
Large HMO Additional Licensing Scheme			
application full fee	540.00	3.70	560.00
application reduced fee	435.00	2.30	445.00
annual renewal full fee	204.00	2.94	210.00
annual renewal reduced fee	172.00	2.33	176.00
re-inspection full fee	165.00	3.03	170.00
re-inspection reduced fee	158.00	1.27	160.00
Smaller HMO - Additional Licensing Scheme			
application full fee	427.00	3.04	440.00
application reduced fee	328.00	3.05	338.00
annual renewal full fee	175.00	2.86	180.00
annual renewal reduced fee	152.00	1.97	155.00
re-inspection full fee	110.00	2.73	113.00
re-inspection reduced fee	106.00	2.83	109.00
Additional charges small and large HMOs - Additional Licensing Scheme			
officer Hourly rate		new charge	50.00
application form incomplete	28.00	3.57	29.00
avoided licence application until found by Council	218.00	2.75	224.00
avoided licence application reminder letter	45.00	2.22	46.00
missed appointment house inspection	110.00	2.73	113.00
licence holder change once granted	118.00	2.54	121.00
sending a final reminder	28.00	3.57	29.00
recommencing licensing process following final reminder	45.00	2.22	46.00
recovery fee - dishonoured cheque	33.00	3.03	34.00
LAPPC charges			
Application fee			
Standard process (includes solvent emission activities)	1,650.00	0.00	1,650.00
Additional fee for operating without a permit	1,188.00	0.00	1,188.00
PVRI,SWOBs and Dry Cleaners	155.00	0.00	155.00
PVR I & II combined	257.00	0.00	257.00
VRs and other Reduced Fee Activities	362.00	0.00	362.00
Reduced fee activities: Additional fee for operating without a permit	71.00	0.00	71.00
Mobile plant**	1,650.00	0.00	1,650.00
for the third to seventh applications	985.00	0.00	985.00
for the eight and subsequent applications	498.00	0.00	498.00
<i>Where an application for any of the above is for a combined Part B waste application, add an extra £310 to the above amounts</i>			
Annual Subsistence Charge			
Standard process Low	772 (+104)*	0.00	772 (+104)*
Standard process Medium	1161 (+156)*	0.00	1161 (+156)*
Standard process High	1747 (+207)*	0.00	1748 (+207)*
PVRI,SWOBs and Dry Cleaners Low	79.00	0.00	79.00
PVRI,SWOBs and Dry Cleaners Medium	158.00	0.00	158.00
PVRI,SWOBs and Dry Cleaners High	237.00	0.00	237.00
PVR I & II combined Low	113.00	0.00	113.00
PVR I & II combined Medium	226.00	0.00	226.00
PVR I & II combined High	341.00	0.00	341.00
VRs and other Reduced Fee Low	228.00	0.00	228.00
VRs and other Reduced Fee Medium	365.00	0.00	365.00
VRs and other Reduced Fee High	548.00	0.00	548.00
Mobile plant, for first and second permits Low**	626.00	0.00	626.00
Mobile plant, for first and second permits Medium**	1,034.00	0.00	1,034.00
Mobile plant, for first and second permits High**	1,551.00	0.00	1,551.00
for the third to seventh permits Low	385.00	0.00	385.00
for the third to seventh permits Medium	617.00	0.00	617.00
for the third to seventh permits High	924.00	0.00	924.00
for the eight and subsequent permits Low	198.00	0.00	198.00
for the eight and subsequent permits Medium	314.00	0.00	314.00
for the eight and subsequent permits High	473.00	0.00	473.00
Late Payment Fee	52.00	0.00	52.00
<i>* the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation</i>			
<i>Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £104 to the above amounts</i>			
Transfer and Surrender			

SERVICE	2018/19	2019/20	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2019		
	£.p	%	£.p
Standard process transfer	169.00	0.00	169.00
Standard process partial transfer	497.00	0.00	497.00
New operator at low risk reduced fee activity (extra one - off subsistence charge - see Art 15(2) of charging system)	78.00	0.00	78.00
Surrender: all Part B activities	0.00	0.00	0.00
Reduced fee activities: transfer	0.00	0.00	0.00
Reduced fee activities: partial transfer	47.00	0.00	47.00
Temporary transfer for mobiles			
First transfer	53.00	0.00	53.00
Repeat following enforcement or warning	53.00	0.00	53.00
Substantial Change			
Standard process	1,050.00	0.00	1,050.00
Standard process where the substantial change results in a new PPC activity	1,650.00	0.00	1,650.00
Reduced fee activities	102.00	0.00	102.00
LAPPC mobile plant charges (Not using simplified permits)			
Application fee			
1 to 2 Permits	1,650.00	0.00	1,650.00
3 to 7 Permits	985.00	0.00	985.00
8 and Over	498.00	0.00	498.00
Subsistence fee			
1 to 2 Permits Low	646.00	0.00	646.00
1 to 2 Permits Medium	1,034.00	0.00	1,034.00
1 to 2 Permits High	1,506.00	0.00	1,506.00
3 to 7 Permits Low	385.00	0.00	385.00
3 to 7 Permits Medium	617.00	0.00	617.00
3 to 7 Permits High	924.00	0.00	924.00
8 and Over Low	198.00	0.00	198.00
8 and Over Medium	316.00	0.00	316.00
8 and Over High	473.00	0.00	473.00
LA-IPPC Charges			
<i>Every subsistence charge below includes the additional £104 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation</i>			
Application - LA element	3,363.00	0.00	3,363.00
Additional fee for operating without a permit - LA element	1,188.00	0.00	1,188.00
Annual Subsistence Low - LA element	1,447.00	0.00	1,447.00
Annual Subsistence Medium - LA element	1,611.00	0.00	1,611.00
Annual Subsistence High - LA element	2,334.00	0.00	2,334.00
Late Payment Fee	52.00	0.00	52.00
Substantial Variation	1,368.00	0.00	1,368.00
Transfer	235.00	0.00	235.00
Partial Transfer	698.00	0.00	698.00
Surrender	698.00	0.00	698.00
Town Centre Management Pitch fees - Town Centre Trading Pitches			
Trading Pitches up to 10m²			
Monday - Sunday (1 day per week) calculated monthly	78.00	2.56	80.00
Trailers up to 6 metres (New)			
Monday - Sunday (1 day per week) calculated monthly	148.00	1.35	150.00
Monday - Sunday (each additional day) calculated monthly	100.00	2.00	102.00
Electricity (New)			
Monday - Sunday (1 day per week) calculated monthly	9.00	0.00	9.00
LG (MP) Act 1982 Licences			
Miscellaneous Licences			
Street Trading			
Street trading licence	360.00	8.33	390.00
Street Trading (renew)			
Street trading licence	360.00	8.33	390.00
Licensing			
Miscellaneous Licences (new)			
Sex Shops	1,275.00	3.92	1,325.00
Miscellaneous Licences (renew)			
Sex Shops	1,170.00	1.71	1,190.00
Miscellaneous Licences (transfer)			
Sex Shops	628.00	2.71	645.00
Miscellaneous Licences (variation)			
Sex Shops	1,170.00	1.71	1,190.00
Highways Act (new)			
Tables & chairs			
- table	20.00	5.00	21.00
- chair	14.00	7.14	15.00
Highways Act (renew)			
Tables & chairs			
- table	19.50	2.56	20.00
- chair	13.50	3.70	14.00
Charity Collections (new)			
Lottery	40.00	0.00	40.00
Street collection	0.00	0.00	0.00

SERVICE	2018/19	2019/20	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2019		
	£.p	%	£.p
House to house collection	0.00	0.00	0.00
Charity Collections (renew)			
Lottery	20.00	0.00	20.00
Street collection	0.00	0.00	0.00
House to house collection	0.00	0.00	0.00
Street Trading (new)			
Street trading licence	375.00	4.00	390.00
Street Trading (renew)			
Street trading licence	375.00	4.00	390.00
Premises Licences and Club Premises Certificates (application fee)			
Band			
a	100.00	0.00	100.00
b	190.00	0.00	190.00
c	315.00	0.00	315.00
d	450.00	0.00	450.00
e	635.00	0.00	635.00
city/town centre pub			
band d	900.00	0.00	900.00
band e	1,905.00	0.00	1,905.00
Premises Licences and Club Premises Certificates (annual fee)			
Band			
a	70.00	0.00	70.00
b	180.00	0.00	180.00
c	295.00	0.00	295.00
d	320.00	0.00	320.00
e	350.00	0.00	350.00
city/town centre pub			
band d	640.00	0.00	640.00
band e	1,050.00	0.00	1,050.00
application for minor variation	89.00	0.00	89.00
Scrap Metal Dealers			
Collectors fee	310.00	0.00	310.00
Site fee	410.00	0.00	410.00
Recovery charges for works in default	at cost	0.00	at cost
Other Fees			
temporary event notice	21.00	0.00	21.00
theft, loss etc of temporary event notice	10.50	0.00	10.50
Theft, loss etc of premises licence or summary	10.50	0.00	10.50
Application for a provisional statement where premises being built	315.50	0.00	315.50
Notification of change of name or address	10.50	0.00	10.50
Application to vary licence to specify individual as premises supervisor	23.00	0.00	23.00
Application for transfer of premises licence	23.00	0.00	23.00
Interim authority notice following death etc. of licence holder	23.00	0.00	23.00
Theft, loss etc of certificate or summary	10.50	0.00	10.50
Notification of change of name or alteration of rules of club	10.50	0.00	10.50
Change of relevant registered address of club	10.50	0.00	10.50
Right of freeholder etc to be notified of licensing matter	21.00	0.00	21.00
Gambling Act - Licences			
Bingo premises licence (New)	3,300.00	0.00	3,300.00
Bingo premises licence (Variation)	1,650.00	0.00	1,650.00
Bingo premises licence (Renewal)	925.00	0.00	925.00
Bingo premises licence (Application for Provisional Statement)	3,300.00	0.00	3,300.00
Bingo premises licence (Transfer)	1,130.00	0.00	1,130.00
Bingo premises licence (Re-instatement or Licence application Provisional Statement holders)	1,130.00	0.00	1,130.00
Adult Gaming Centre premises licence (New)	1,850.00	0.00	1,850.00
Adult Gaming Centre premises licence (Variation)	925.00	0.00	925.00
Adult Gaming Centre premises licence (Renewal)	925.00	0.00	925.00
Adult Gaming Centre premises licence (Application for Provisional Statement)	1,850.00	0.00	1,850.00
Adult Gaming Centre premises licence (Transfer)	1,130.00	0.00	1,130.00
Adult Gaming Centre premises licence (Re-instatement or Licence Application Provisional Statement holders)	1,130.00	0.00	1,130.00
Betting premises (track) licence (New)	2,365.00	0.00	2,365.00
Betting premises (track) licence (Variation)	1,180.00	0.00	1,180.00
Betting premises (track) licence (Renewal)	925.00	0.00	925.00
Betting premises (track) licence (Application for Provisional Statement)	2,365.00	0.00	2,365.00
Betting premises (track) licence (Transfer)	895.00	0.00	895.00
Betting premises (track) licence (Re-instatement or Licence application Provisional Statement holders)	895.00	0.00	895.00
Betting premises (other) licence (New)	2,780.00	0.00	2,780.00
Betting premises (other) licence (Variation)	1,420.00	0.00	1,420.00
Betting premises (other) licence (Renewal)	565.00	0.00	565.00
Betting premises (other) licence (Application for Provisional Statement)	2,780.00	0.00	2,780.00
Betting premises (other) licence (Transfer)	1,130.00	0.00	1,130.00

APPENDIX E

SERVICE	2018/19	2019/20	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2019		
	£.p	%	£.p
Change of circumstances	50.00	0.00	50.00
Betting premises (other) licence (Re-instatement or Licence application Provisional Statement holders)	1,130.00	0.00	1,130.00
Gambling Act - Permits			
Prize Gaming Permit New	300.00	0.00	300.00
Prize Gaming Permit existing operator	100.00	0.00	100.00
Prize Gaming Permit Renewal	300.00	0.00	300.00
Family Entertainment Centre Gaming Machine Permit New	300.00	0.00	300.00
Existing operator	100.00	0.00	100.00
Renewal	300.00	0.00	300.00
Club gaming and Club Machine permit new	200.00	0.00	200.00
Existing operator	100.00	0.00	100.00
Renewal	200.00	0.00	200.00
annual fee	50.00	0.00	50.00
Variation	100.00	0.00	100.00
Licensed Premises Gaming Machine Permit New	150.00	0.00	150.00
Existing Operator	100.00	0.00	100.00
Annual Fee	50.00	0.00	50.00
Variation	100.00	0.00	100.00
Transfer	25.00	0.00	25.00
Change of Name	25.00	0.00	25.00
Copy of Permit	15.00	0.00	15.00
Copy of license	25.00	0.00	25.00
Market			
Pitch fees - Marked trading pitches on East Gate or Broad Walk			
Monthly Pitch Rentals 1 day per week			
Monday fee for first pitch (formerly £21/day)	45.50	1.10	46.00
Monday fee for subsequent pitch (formerly £15.50/day)	58.00	1.72	59.00
Tuesday, Friday, Saturday fee for first pitch	78.00	2.56	80.00
Tuesday, Friday, Saturday fee each additional pitch	58.00	1.72	59.00
Trader licensed for not more than 1 day per week on Tuesday or Friday first pitch	45.50	1.10	46.00
Trader licensed for not more than 1 day per week subsequent pitch	58.00	1.72	59.00
Electricity			
1 day per week calculated monthly	9.00	0.00	9.00
Trailers - Vehicles up to 6 metres			
1 day per week calculated monthly	148.00	1.35	150.00
Trailers - Vehicles up to 6.01 - 8 metres			
1 day per week calculated monthly	148.00	1.35	150.00