

REPORT TO: LICENSING COMMITTEE

DATE: 22 JANUARY 2019

TITLE: LICENSING ACT POLICY REVIEW

LEAD OFFICER: MICHAEL PITT, ENVIRONMENT AND LICENSING
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CONTRIBUTING OFFICER: DAVID TAYLOR, PRINCIPAL ENVIRONMENTAL
HEALTH OFFICER (01279) 446164

RECOMMENDED that the Licensing Committee recommends to Full Council that:

- A** The draft of the Licensing Act Statement of Policy (attached as Appendix A to the report) is adopted.

BACKGROUND

1. The Licensing Act 2003 requires that local authorities review their statement of licensing policy every five years.
2. The Council's Statement of Licensing Policy was originally based on the Essex Model Policy developed jointly by the Essex Licensing Authorities with Essex Police, Essex County Fire and Rescue Service. Minor revisions and amendments have been made to the policy at this stage to reflect local needs and changes to legislation and guidance.
3. The draft policy was sent for consultation on 10 December 2018 and published on the Council's website. The Licensing Team has written to all premises licence holders, all responsible authorities and a wide range of organisations listed in the policy to advise them about the consultation.

ISSUES/PROPOSALS

4. No representations were received.
5. The final draft version of the policy is Appendix A. It is proposed that adoption of the draft policy be recommended to Full Council.

IMPLICATIONS

Place (Includes Sustainability)

As set out in the report.

Author: Michael Pitt, Environment and Licensing Manager on behalf of Graeme Bloomer, Head of Place

Finance (Includes ICT)

None specific.

Author: Simon Freeman, Head of Finance and Deputy to the Managing Director

Housing

None specific.

Author: Andrew Murray, Head of Housing

Community Wellbeing (Includes Equalities and Social Inclusion)

Having a Licensing Act Policy underpins the Council's ability to take enforcement action if required.

Author: Jane Greer, Head of Community Wellbeing

Governance (Includes HR)

Implementation of this policy will satisfy the Local Authority's statutory obligations required under the Licensing Act 2003.

Author: Simon Hill, Head of Governance

Appendices

Appendix A – Draft Harlow Council Statement of Licensing Policy

Background Papers

Licensing Act 2003

Glossary of terms/abbreviations used

None.