

**MINUTES OF THE LICENSING COMMITTEE
HELD ON**

22 January 2019

7.30 - 7.48 pm

PRESENT

Committee Members

Councillor Edna Stevens (Chair)
Councillor John Strachan (Vice-Chair)
Councillor Maggie Hulcoop
Councillor Shannon Jezzard
Councillor Andrew Johnson
Councillor Frances Mason
Councillor Lanie Shears

Officers

Hannah Criddle, Governance Support Officer
Michael Pitt, Environment and Licensing Manager
Dimple Roopchand, Assistant Solicitor

31. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mike Garnett and Nick Churchill.

32. **DECLARATIONS OF INTEREST**

None.

33. **MINUTES**

RESOLVED that the minutes of the meeting held on 20 November 2018 are agreed as a correct record and signed by the Chair.

34. **MATTERS ARISING**

None.

35. **WRITTEN QUESTIONS AND PETITIONS**

None.

36. **COMMITTEE WORK PLAN**

It was agreed that the unallocated item of constitutional arrangements for delegations to Officers surrounding the issue of licences for premises

where gambling takes place was considered by Committee on 12 March 2019.

RESOLVED that:

A Constitutional arrangements for delegations to Officers surrounding the issue of licences for premises where gambling takes place be considered by the Committee on 12 March 2019.

B The Work Plan was noted.

37. **REVIEW OF HEALTH & SAFETY PLAN**

The Committee received a report which sets out the proposed Health and Safety Enforcement Plan.

RESOLVED that the Licensing Committee:

A Noted and approved the Health and Safety Enforcement Service Plan (attached as Appendix A to the report).

38. **LICENSING ACT POLICY REVIEW**

The Committee received a report which set out the Licensing Act Statement of Policy along with suggested amendments from Essex Police.

RESOLVED that the Licensing Committee recommends to Full Council that:

A The final draft of the Licensing Act Statement of Policy (attached as Appendix A to the report) be adopted, subject to the amendments suggested by Essex Police as detailed in paragraph 4 of the report.

39. **REFERENCES FROM OTHER COMMITTEES**

None.

40. **MATTERS OF URGENT BUSINESS**

None.

CHAIR OF THE COMMITTEE