

APPENDIX C.

ANALYSIS OF FEES AND CHARGES

(all fees include VAT where applicable)

SERVICE		2014/2015	2015/2016	
		Current Fee	Proposed Increase	Proposed Fee
		with effect from 01/04/2015		
		£.p	%	£.p
<u>Community Wellbeing</u>				
Leah Manning Centre	Lettings			
	Weekdays	31.00	0.00	31.00
	Weekends	51.00	0.00	51.00
Contact Harlow	Rail Passes	at cost + £1	0.00	at cost + £1
	Disabled WC Keys	2.50	0.00	2.50
	Leisure card	0.00	0.00	0.00
Pets Corner	Sponsorship scheme	various	0.00	various
	Sales of Animals	various	0.00	various
	Harlow Schools Visits (45 minutes)	1.90	2.63	1.95
	Harlow Schools Visits (1.5 hours)	3.80	1.32	3.85
	Non Harlow Schools Visits (45 mins)	2.55	1.96	2.60
	Non Harlow Schools Visits (1.5 hours)	4.90	1.02	4.95
	Pre School Nurseries Visits	20.00	10.00	22.00
	Reindeer Hire (Harlow Schools)	240.00	0.00	240.00
	Reindeer Hire (Non Harlow Schools)	295.00	0.00	295.00
	Events	4.60	1.09	4.65
	Birthday Parties (Price per head)	7.30	1.37	7.40
Community Enforcement Team	Clean Neighbourhoods and Environment Act 1990:			
	Disposing litter S87/88	80.00	0.00	80.00
	Section 22 (street litter notices)	100.00	0.00	100.00
	Litter Clearing notice	100.00	0.00	100.00
	Failure to produce waste documents	300.00	0.00	300.00
	Section 55b (waste carriers license)	300.00	0.00	300.00
	Section 23 (unauthorised distribution of literature)	80.00	0.00	80.00
	Section 48 (waste receptacles)	60.00	0.00	60.00
	Clean Neighbourhoods and Environment Act 1996:			
	Failing to remove dog faeces	50.00	0.00	50.00
	Clean Neighbourhoods and Environment Act 2005:			
	Section 6 (nuisance parking)	100.00	0.00	100.00
	Section 10 (abandoning a vehicle)	200.00	0.00	200.00
	Section 28 (graffiti and fly posting)	80.00	0.00	80.00
The Playhouse	Box Office Booking and Exchange Fee (with effect from 1 September 2015)			
	Promotions (not Playhouse Supporters)	1.00	50.00	1.50
	Hires (not Playhouse Supporters)	1.00	50.00	1.50
	Postage Charge (with effect from 1 September 2015)			
	Postage charge to customers requesting that tickets are delivered to them	0.75	33.33	1.00
	Workshop Space Rental			
	Various	Various	0.00	Various
	Hire Charges for local amateur companies			
	Main Auditorium			
	Performance Fees (with effect from 1 September 2015)			
	Performance Fee (for 4.5 hour period)	715.00	4.90	750.00
	Second Performance in a Day (for 4 hour period)	610.00	3.28	630.00
	Additional Hourly Fees			
	Hourly theatre hire (not a performance) (from 1 September 2015)	110.00	27.27	140.00
	Additional staff (per person per hour)	21.00	0.00	21.00
	Blocking rehearsal (per hour) (from 1 September 2015)	80.00	25.00	100.00
	Weekly Rates			
	Weekly fee			
	Up to 37 hours over 6 days (from 1 September 2015)	5,000.00	4.00	5,200.00
	Hourly fee (from 1 September 2015)	100.00	40.00	140.00
	Additional staff	21.00	0.00	21.00
	Studio Theatre			
	Performance Fees (from 1 September 2015)			
	Performance Fee (for 4 hour period)	275.00	9.09	300.00
	Second performance call in a day (4 hours)	225.00	6.67	240.00
	Additional Hourly Fees			
	Hourly theatre hire (not a performance) (from 1 September 2015)	82.50	9.09	90.00
	Additional Staff per person, per hour	21.00	0.00	21.00
	Use as Dressing Room (from 1 September 2015)	27.00	11.11	30.00
	Standard Hire Charges (from 1 September 2015)			
	Performance call (4 hours)	990.00	21.21	1,200.00
	Second performance call in a day (4 hours)	825.00	9.09	900.00
	Additional Hourly Fees			
	Hourly theatre hire (not a performance) (from 1 September 2015)	190.00	5.26	200.00
	Additional staff per person, per hour	21.00	0.00	21.00
	Blocking rehearsal per hour (from 1 September 2015)	110.00	27.27	140.00
	Weekly Rates			
	Weekly fee			

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		Current Fee	Proposed Increase	Proposed Fee
		with effect from 01/04/2015		
		£.p	%	£.p
	Up to 37 hours over 6 days (from 1 September 2015)	7,000.00	5.71	7,400.00
	Hourly fee (from 1 September 2015)	190.00	5.26	200.00
	Additional staff	21.00	0.00	21.00
	Studio Theatre			
	Performance Fees (from 1 September 2015)			
	Performance call (4 hours)	390.00	23.08	480.00
	Second performance call in a day (4 hours)	330.00	9.09	360.00
	Additional Hourly Fees			
	Hourly theatre hire (not a performance) (from 1 September 2015)	110.00	-9.09	100.00
	Additional Staff per person, per hour	21.00	0.00	21.00
	Use as Dressing Room (from 1 September 2015)	27.00	11.11	30.00
	Studio Room Hires			
	(50% discount applies for hire of second space within 1 session)			
	Up to 20 hours per week	18.50	2.70	19.00
	20+ hours per week	12.90	0.78	13.00
	40+ hours per week	9.80	2.04	10.00
Domestic Refuse	Sales of 180l Wheelie Bins	36.50	4.11	38.00
	Sales of 240l Wheelie Bins	35.00	2.86	36.00
	Sales of Kitchen Caddies	14.50	3.45	15.00
	Delivery	at cost	0.00	at cost
	Sales of food waste flat bins	new charge	0.00	60.00
Special Refuse	Bulky Waste			
	1 to 5 items	10.50	0.00	10.50
	6 to 8 items	21.00	2.38	21.50
Recycling	Green Waste			
	premium fortnightly collection (wheeled bin)	93.00	2.15	95.00
	bookable service (per bag)	0.80	0.00	0.80
	Flat block Recycling Bins - Charges to Developers			
	1100 litre bin	370.00	5.41	390.00
	240 litre bin	35.00	2.86	36.00
	Sales of Kitchen Caddies	2.50	4.00	2.60
	Delivery	at cost	0.00	at cost
	Sales of food waste flat bins	new charge	0.00	60.00
Abandoned Vehicles	Costs Recoverable	26.00	3.85	27.00
	Voluntary Surrender of Vehicles	26.00	3.85	27.00
Street Scene	Abandoned Shopping Trolleys	88.00	2.27	90.00
Allotments	Rents - per square metre	0.16	6.25	0.17
	Peppercorn rent for self managed sites	0.50	0.00	0.50
Hackney Carriages & Private Hire	HC & PH Drivers Licence			
	New Driver	126.00	2.38	129.00
	Renewal	109.00	1.83	111.00
	HC Vehicle Licence			
	New Vehicle	324.00	1.85	330.00
	Renewal	303.00	1.98	309.00
	PH Vehicle Licence			
	New Vehicle	298.00	2.01	304.00
	Renewal	278.00	2.16	284.00
	Transfer of Vehicle Licence	0.00	0.00	0.00
	Replacement Items			
	- badge	10.50	-100.00	0.00
	- plate	31.00	-100.00	0.00
	- platemate	10.50	-100.00	0.00
	Private Hire Operator Licence Fee - Basic Fee (Plus number of vehicles operated fee to be added - see number of vehicle fees below)			
	one vehicle	123.00	2.03	125.50
	two vehicles	123.00	2.03	125.50
	three vehicles	190.00	1.84	193.50
	four vehicles	190.00	1.84	193.50
	five vehicles	190.00	1.84	193.50
	six vehicles	249.00	2.01	254.00
	seven vehicles	249.00	2.01	254.00
	eight vehicles	249.00	2.01	254.00
	nine vehicles	249.00	2.01	254.00
	ten vehicles	249.00	2.01	254.00
	eleven vehicles	314.00	1.91	320.00
	twelve vehicles	314.00	1.91	320.00
	thirteen vehicles	314.00	1.91	320.00
	fourteen vehicles	314.00	1.91	320.00
	fifteen vehicles	314.00	1.91	320.00
	sixteen vehicles	370.00	1.89	377.00

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	2014/2015	2015/2016	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2015		
	£.p	%	£.p
seventeen vehicles	370.00	1.89	377.00
eighteen vehicles	370.00	1.89	377.00
nineteen vehicles	370.00	1.89	377.00
twenty vehicles	370.00	1.89	377.00
twenty one vehicles	427.00	1.87	435.00
twenty two vehicles	427.00	1.87	435.00
twenty three vehicles	427.00	1.87	435.00
twenty four vehicles	427.00	1.87	435.00
twenty five vehicles	427.00	1.87	435.00
twenty six vehicles	483.00	1.45	490.00
twenty seven vehicles	483.00	1.45	490.00
twenty eight vehicles	483.00	1.45	490.00
twenty nine vehicles	483.00	1.45	490.00
thirty vehicles	483.00	1.45	490.00
Private Hire Operator Licence Fees - Number of vehicles fee			
one vehicle	63.00	1.59	64.00
two vehicles	126.00	1.59	128.00
three vehicles	189.00	1.59	192.00
four vehicles	252.00	1.59	256.00
five vehicles	315.00	1.59	320.00
six vehicles	378.00	1.59	384.00
seven vehicles	441.00	1.59	448.00
eight vehicles	504.00	1.59	512.00
nine vehicles	567.00	1.59	576.00
ten vehicles	630.00	1.59	640.00
eleven vehicles	693.00	1.59	704.00
twelve vehicles	756.00	1.59	768.00
thirteen vehicles	819.00	1.59	832.00
fourteen vehicles	882.00	1.59	896.00
fifteen vehicles	945.00	1.59	960.00
sixteen vehicles	1,008.00	1.59	1,024.00
seventeen vehicles	1,071.00	1.59	1,088.00
eighteen vehicles	1,134.00	1.59	1,152.00
nineteen vehicles	1,197.00	1.59	1,216.00
twenty vehicles	1,260.00	1.59	1,280.00
twenty one vehicles	1,323.00	1.59	1,344.00
twenty two vehicles	1,386.00	1.59	1,408.00
twenty three vehicles	1,449.00	1.59	1,472.00
twenty four vehicles	1,512.00	1.59	1,536.00
twenty five vehicles	1,575.00	1.59	1,600.00
twenty six vehicles	1,638.00	1.59	1,664.00
twenty seven vehicles	1,701.00	1.59	1,728.00
twenty eight vehicles	1,764.00	1.59	1,792.00
twenty nine vehicles	1,827.00	1.59	1,856.00
thirty vehicles or more	1,890.00	1.59	1,920.00
Knowledge Test			
Knowledge test	50.00	0.00	50.00
Retest full	50.00	0.00	50.00
Retest partial	20.00	0.00	20.00
Other Fees			
Admin fees for work undertaken per hour	26.00	0.00	26.00
Officer Fee for work undertaken per hour	45.00	0.00	45.00
Environmental Health			
Breeding of Dogs Licences (+ vets fees)	118.00	1.69	120.00
Animal Boarding establishment licence	118.00	1.69	120.00
Pet shop licence	118.00	1.69	120.00
Riding establishment licence (+ vets fees)	180.00	2.78	185.00
Dangerous wild animal licence (+ vets fees)	137.00	2.19	140.00
Special treatment registration	103.00	1.94	105.00
Wasp nest treatment	50.00	0.00	50.00
Fleas	50.00	0.00	50.00
Rats	50.00	0.00	50.00
Mice	50.00	0.00	50.00
Pest Control concessionary rate (wasps/fleas/rats/mice)	11.50	0.00	11.50
Stray dogs	25.00	0.00	25.00
Stray dogs admin charge	22.00	4.55	23.00
Stray dogs kennelling charges	at cost	0.00	at cost
HMO Licence	750.00	3.33	775.00
DBS Check for HMO Licence	42.00	4.76	44.00
HMO Licence Renewal	375.00	1.33	380.00
HMO Licence Variation	105.00	-100.00	0.00
Zoo License (not including veterinary fee)	540.00	3.70	560.00
Veterinary Fees	at cost	0.00	at cost
Contaminated land enquiry	150.00	3.33	155.00
Homeboarding	60.00	3.33	62.00

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SERVICE		2014/2015	2015/2016	
		Current Fee	Proposed Increase	Proposed Fee
		with effect from 01/04/2015		
		£.p	%	£.p
Town Centre Management	Access charge			
	Access charge	50.00	2.00	51.00
	Promotional Pitches			
	Monday - Thursday (per day)	120.00	1.67	122.00
	Friday - Sunday	190.00	2.11	194.00
	Weekly	740.00	1.35	750.00
	Trading Pitches			
	Monday - Sunday (per day)	33.00	3.03	34.00
	Weekly	140.00	2.14	143.00
	Monthly	550.00	1.82	560.00
	Not for profit pitches			
	Monday - Sunday (per day)	25.00	0.00	25.00
	Weekly	100.00	0.00	100.00
	Monthly	300.00	0.00	300.00
Licensing	Miscellaneous Licences (new)			
	Sex Shops	1,035.00	2.42	1,060.00
	Miscellaneous Licences (renew)			
	Sex Shops	1,035.00	2.42	1,060.00
	Miscellaneous Licences (transfer)			
	Sex Shops	575.00	1.74	585.00
	Miscellaneous Licences (variation)			
	Sex Shops	1,035.00	2.42	1,060.00
	Highways Act (new)			
	Tables & chairs			
	- table	17.00	2.94	17.50
	- chair	11.75	2.13	12.00
	Advertising boards			
	- application fee	170.00	2.94	175.00
	Highways Act (renew)			
	Tables & chairs			
	- table	18.00	2.78	18.50
	- chair	11.75	2.13	12.00
	Charity Collections (new)			
	Lottery	40.00	0.00	40.00
	Street collection	0.00	0.00	0.00
	House to house collection	0.00	0.00	0.00
	Charity Collections (renew)			
	Lottery	20.00	0.00	20.00
	Street collection	0.00	0.00	0.00
	House to house collection	0.00	0.00	0.00
	Street Trading (new)			
	Street trading licence	314.00	3.50	325.00
	Street Trading (renew)			
	Street trading licence	314.00	3.50	325.00
	Premises Licences and Club Premises Certificates (application fee)			
	Band			
	a	100.00	0.00	100.00
	b	190.00	0.00	190.00
	c	315.00	0.00	315.00
	d	450.00	0.00	450.00
	e	635.00	0.00	635.00
	city/town centre pub			
	band d	900.00	0.00	900.00
	band e	1,905.00	0.00	1,905.00
	Premises Licences and Club Premises Certificates (annual fee)			
	Band			
a	70.00	0.00	70.00	
b	180.00	0.00	180.00	
c	295.00	0.00	295.00	
d	320.00	0.00	320.00	
e	350.00	0.00	350.00	
city/town centre pub				
band d	640.00	0.00	640.00	
band e	1,050.00	0.00	1,050.00	
application for minor variation	89.00	0.00	89.00	
Scrap Metal Dealers				
Collectors fee	280.00	3.57	290.00	
Site fee	380.00	2.63	390.00	
Recovery charges for works in default	at cost	0.00	at cost	
Other Fees				
temporary event notice	21.00	0.00	21.00	
theft, loss etc of temporary event notice	10.50	0.00	10.50	
Theft, loss etc of premises licence or summary	10.50	0.00	10.50	
Application for a provisional statement where premises being built	315.50	0.00	315.50	

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	2014/2015	2015/2016		
	Current Fee	Proposed Increase	Proposed Fee	
	with effect from 01/04/2015			
	£.p	%	£.p	
Notification of change of name or address	10.50	0.00	10.50	
Application to vary licence to specify individual as premises supervisor	23.00	0.00	23.00	
Application for transfer of premises licence	23.00	0.00	23.00	
Interim authority notice following death etc. of licence holder	23.00	0.00	23.00	
Theft, loss etc of certificate or summary	10.50	0.00	10.50	
Notification of change of name or alteration of rules of club	10.50	0.00	10.50	
Change of relevant registered address of club	10.50	0.00	10.50	
Right of freeholder etc to be notified of licensing matter	21.00	0.00	21.00	
Gambling Act - Licences				
Bingo premises licence (New)	3,300.00	0.00	3,300.00	
Bingo premises licence (Variation)	1,650.00	0.00	1,650.00	
Bingo premises licence (Renewal)	925.00	0.00	925.00	
Bingo premises licence (Application for Provisional Statement)	3,300.00	0.00	3,300.00	
Bingo premises licence (Transfer)	1,130.00	0.00	1,130.00	
Bingo premises licence (Re-instatement or Licence application Provisional Statement holders)	1,130.00	0.00	1,130.00	
Adult Gaming Centre premises licence (New)	1,850.00	0.00	1,850.00	
Adult Gaming Centre premises licence (Variation)	925.00	0.00	925.00	
Adult Gaming Centre premises licence (Renewal)	925.00	0.00	925.00	
Adult Gaming Centre premises licence (Application for Provisional Statement)	1,850.00	0.00	1,850.00	
Adult Gaming Centre premises licence (Transfer)	1,130.00	0.00	1,130.00	
Adult Gaming Centre premises licence (Re-instatement or Licence Application Provisional Statement holders)	1,130.00	0.00	1,130.00	
Betting premises (track) licence (New)	2,365.00	0.00	2,365.00	
Betting premises (track) licence (Variation)	1,180.00	0.00	1,180.00	
Betting premises (track) licence (Renewal)	925.00	0.00	925.00	
Betting premises (track) licence (Application for Provisional Statement)	2,365.00	0.00	2,365.00	
Betting premises (track) licence (Transfer)	895.00	0.00	895.00	
Betting premises (track) licence (Re-instatement or Licence application Provisional Statement holders)	895.00	0.00	895.00	
Betting premises (other) licence (New)	2,780.00	0.00	2,780.00	
Betting premises (other) licence (Variation)	1,420.00	0.00	1,420.00	
Betting premises (other) licence (Renewal)	565.00	0.00	565.00	
Betting premises (other) licence (Application for Provisional Statement)	2,780.00	0.00	2,780.00	
Betting premises (other) licence (Transfer)	1,130.00	0.00	1,130.00	
Change of circumstances	50.00	0.00	50.00	
Betting premises (other) licence (Re-instatement or Licence application Provisional Statement holders)	1,130.00	0.00	1,130.00	
Gambling Act - Permits				
Prize Gaming Permit New	300.00	0.00	300.00	
Prize Gaming Permit existing operator	100.00	0.00	100.00	
Prize Gaming Permit Renewal	300.00	0.00	300.00	
Family Entertainment Centre Gaming Machine Permit New	300.00	0.00	300.00	
Existing operator	100.00	0.00	100.00	
Renewal	300.00	0.00	300.00	
Club gaming and Club Machine permit new	200.00	0.00	200.00	
Existing operator	100.00	0.00	100.00	
Renewal	200.00	0.00	200.00	
annual fee	50.00	0.00	50.00	
Variation	100.00	0.00	100.00	
Licensed Premises Gaming Machine Permit New	150.00	0.00	150.00	
Existing Operator	100.00	0.00	100.00	
Annual Fee	50.00	0.00	50.00	
Variation	100.00	0.00	100.00	
Transfer	25.00	0.00	25.00	
Change of Name	25.00	0.00	25.00	
Copy of Permit	15.00	0.00	15.00	
Copy of license	25.00	0.00	25.00	
Financial Services				
Accountancy	Statement of accounts	15.00	0.00	15.00
Governance				
Land Charges	Form LLC1			
	official search in one part of register	5.00	0.00	5.00
	official search in whole of register	20.00	0.00	20.00
	and in addition in respect of each parcel of land above one	5.00	0.00	5.00
	CON29R Standard Enquiries			
	one parcel of land	94.14	-3.71	90.65
	several parcels of land:			
	- first parcel	94.14	-3.71	90.65
	- each additional parcels	15.00	0.00	15.00
	CON29R & LLC1 Together			

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		Current Fee	Proposed Increase	Proposed Fee
		with effect from 01/04/2015		
		£.p	%	£.p
	one parcel of land	114.14	-3.71	110.65
	several parcels of land:			
	- first parcel	114.14	-3.71	110.65
	- each additional parcels	20.00	0.00	20.00
	CON290 Optional Enquiries			
	each printed enquiry	12.00	0.00	12.00
	each additional enquiry	18.00	0.00	18.00
	Q22 Common Land Question	14.00	0.00	14.00
Freedom of Information	Freedom of Information			
	appropriate limit (18 hours)	450.00	0.00	450.00
	Environmental Information Regulations			
	simple enquiries that require a basic answer	no charge	0.00	no charge
	more complex enquiries and requires information to be specifically collated (per hour)	25.00	0.00	25.00
	Data Protection Act			
	maximum charged under the Data Protection (Subject Access) Fees and Miscellaneous provisions) Regulations 2000	10.00	0.00	10.00
Housing				
Homelessness	Bed and Breakfast charges	129.57	2.18	132.40
Regeneration				
Structural Engineering	Dropped Crossing Application Fee	100.00	0.00	100.00
	External clients charging structure	various	0.00	various
Building Control	Table A - New Dwellings			
	Dwelling houses and flats not exceeding 300m2 (total floor area)			
	<i>Full Plans Submission</i>			
	Houses or Bungalows less than 4 storeys			
	Plan Charge			
	1 Plot	216.02	2.00	220.34
	2 Plots	255.29	2.00	260.40
	3 Plots	294.57	2.00	300.46
	4 Plots	333.85	2.00	340.53
	5 Plots	373.12	2.00	380.58
	Flats			
	1	196.38	2.00	200.31
	2	216.02	2.00	220.34
	3	274.93	2.00	280.43
	4	274.93	2.00	280.43
	5	314.21	2.00	320.49
	Conversion to:-			
	Single dwelling house	216.02	2.00	220.34
	Single Flat	196.38	2.00	200.31
	Inspection Charge			
	1 Plot	432.04	2.00	440.68
	2 Plots	510.59	2.00	520.80
	3 Plots	589.14	2.00	600.92
	4 Plots	667.69	2.00	681.04
	5 Plots	785.52	2.00	801.23
	Flats			
	1	274.93	2.00	280.43
	2	392.76	2.00	400.62
	3	471.31	2.00	480.74
	4	549.86	2.00	560.86
	5	667.69	2.00	681.04
	Conversion to:-			
	Single dwelling house	314.21	2.00	320.49
	Single Flat	274.93	2.00	280.43
	<i>Building Notice</i>			
	Houses or Bungalows less than 4 storeys			
	1 Plot	732.89	2.00	747.55
	2 Plots	855.43	2.00	872.54
	3 Plots	977.97	2.00	997.53
	4 Plots	1,100.51	2.00	1,122.52
	5 Plots	1,284.33	2.00	1,310.02
	Flats			
	1	487.81	2.00	497.57
	2	671.62	2.00	685.05
	3	794.16	2.00	810.04
	4	916.70	2.00	935.03
	5	1,100.51	2.00	1,122.52
	Conversion to:-			
	Single dwelling house	549.08	2.00	560.06

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	2014/2015	2015/2016	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2015		
	£.p	%	£.p
Single Flat	487.81	2.00	497.57
<i>Regularisation Charge</i>			
Houses or Bungalows less than 4 storeys			
1 Plot	760.97	2.00	776.19
2 Plots	875.53	2.00	893.04
3 Plots	990.08	2.00	1,009.88
4 Plots	1,104.64	2.00	1,126.73
5 Plots	1,374.66	2.00	1,402.15
Flats			
1	531.86	2.00	542.50
2	703.70	2.00	717.77
3	916.44	2.00	934.77
4	1,047.36	2.00	1,068.31
5	1,243.74	2.00	1,268.61
Conversion to:-			
Single dwelling house	589.14	2.00	600.92
Single Flat	531.86	2.00	542.50
Notifiable Electrical Work (in addition to the above where applicable)	176.25	2.00	179.78
Table B - Work To A Single Dwelling			
Limited to work not more than 3 storeys above ground level			
Full Plans Submissions			
Extension & New Build			
Plan checking charge			
Single storey extension with floor area not exceeding 40m2	192.29	2.00	196.14
Single storey extension with floor area exceeding 40m2 but not exceeding 100m2	230.75	2.00	235.37
Extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m2	249.98	2.00	254.98
Extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m2 but not exceeding 100m2	269.20	2.00	274.58
Erection of a non exempt domestic extension comprising of a garage, carport or store not exceeding 100m2	173.06	2.00	176.52
Erection of a non exempt detached non habitable domestic building with total floor area not exceeding 50m2	153.83	2.00	156.91
Conversions			
First floor & second floor loft conversions	211.52	2.00	215.75
Other work	153.83	2.00	156.91
Alterations			
Re Roofing, Installation of Solar Panels or Photovoltaic cells	96.14	2.00	98.06
Replacement of windows, roof lights, roof windows or external glazed doors	115.37	2.00	117.68
Cost of work not exceeding £5,000	134.60	2.00	137.29
Cost of work exceeding £5,000 & not exceeding £25,000	173.06	2.00	176.52
Cost of work exceeding £25,000 & not exceeding £100,000	269.20	2.00	274.58
Inspection Charge			
Single storey extension with floor area not exceeding 40m2	307.66	2.00	313.81
Single storey extension with floor area exceeding 40m2 but not exceeding 100m2	346.12	2.00	353.04
Extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m2	384.58	2.00	392.27
Extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m2 but not exceeding 100m2	423.04	2.00	431.50
Erection of a non exempt domestic extension comprising of a garage, carport or store not exceeding 100m2	230.75	2.00	235.37
Erection of a non exempt detached non habitable domestic building with total floor area not exceeding 50m2	192.29	2.00	196.14
Conversions			
First floor & second floor loft conversions	307.66	2.00	313.81
Other work	230.75	2.00	235.37
Alterations			
Re Roofing, Installation of Solar Panels or Photovoltaic cells	76.92	2.00	78.46
Replacement of windows, roof lights, roof windows or external glazed doors	115.37	2.00	117.68
Cost of work not exceeding £5,000	153.83	2.00	156.91
Cost of work exceeding £5,000 & not exceeding £25,000	269.20	2.00	274.58
Cost of work exceeding £25,000 & not exceeding £100,000	461.49	2.00	470.72
Building Notice Charges			
Extension & New Build			
Single storey extension with floor area not exceeding 40m2	537.64	2.00	548.39
Single storey extension with floor area exceeding 40m2 but not exceeding 100m2	597.63	2.00	609.58
Extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m2	657.63	2.00	670.78
Extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m2 but not exceeding 100m2	717.62	2.00	731.97
Erection of a non exempt domestic extension comprising of a garage, carport or store not exceeding 100m2	417.65	2.00	426.00

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	2014/2015	2015/2016	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2015		
	£.p	%	£.p
Erection of a non exempt detached non habitable domestic building with total floor area not exceeding 50m2	357.66	2.00	364.81
Conversions			
First floor & second floor loft conversions	537.64	2.00	548.39
Other work	417.65	2.00	426.00
Alterations			
Re Roofing, Installation of Solar Panels or Photovoltaic cells	177.67	2.00	181.22
Replacement of windows, roof lights, roof windows or external glazed doors	237.67	2.00	242.42
Cost of work not exceeding £5,000	297.66	2.00	303.61
Cost of work exceeding £5,000 & not exceeding £25,000	477.65	2.00	487.20
Cost of work exceeding £25,000 & not exceeding £100,000	777.62	2.00	793.17
Regularisation Charges			
Extension & New Build			
Single storey extension with floor area not exceeding 40m2	602.23	2.00	614.27
Single storey extension with floor area exceeding 40m2 but not exceeding 100m2	646.42	2.00	659.35
Extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m2	703.70	2.00	717.77
Extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m2 but not exceeding 100m2	760.97	2.00	776.19
Erection of a non exempt domestic extension comprising of a garage, carport or store not exceeding 100m2	474.59	2.00	484.08
Erection of a non exempt detached non habitable domestic building with total floor area not exceeding 50m2	417.31	2.00	425.66
Conversions			
First floor & second floor loft conversions	589.14	2.00	600.92
Other work	474.59	2.00	484.08
Alterations			
Re Roofing, Installation of Solar Panels or Photovoltaic cells	245.48	2.00	250.39
Replacement of windows, roof lights, roof windows or external glazed doors	302.75	2.00	308.81
Cost of work not exceeding £5,000	360.03	2.00	367.23
Cost of work exceeding £5,000 & not exceeding £25,000	531.86	2.00	542.50
Cost of work exceeding £25,000 & not exceeding £100,000	818.25	2.00	834.62
Notifiable Electrical Work (in addition to the above where applicable)	176.25	2.00	179.78
Table C - All Other Non Domestic Work			
Limited to work not more than 3 storeys above ground level			
Full Plans Submission			
Extension & New Build			
Plan checking charge			
Single storey building with a floor area not exceeding 40m2	230.75	2.00	235.37
Single storey building with a floor area exceeding 40m2 but not exceeding 100m2	269.20	2.00	274.58
Building with some part 2 or 3 storeys in height and a total floor area not exceeding 40m2	288.43	2.00	294.20
Building with some part 2 or 3 storeys in height and a total floor area exceeding 40m2 but not exceeding 100m2	307.66	2.00	313.81
Alterations			
Cost of work not exceeding £5,000	173.06	2.00	176.52
Replacement of windows, roof lights, roof windows or external glazed doors (not exceeding 20 units)	173.06	2.00	176.52
Renewable energy systems not exceeding £20,000	192.29	2.00	196.14
Installation of new shop front not exceeding £5,000	192.29	2.00	196.14
Cost of work exceeding £5,000 & not exceeding £25,000	211.52	2.00	215.75
Replacement of windows, roof lights, roof windows or external glazed doors (exceeding 20 units)	192.29	2.00	196.14
Installation of a raised storage platform not exceeding 250m2 within an existing building	269.20	2.00	274.58
Cost of works exceeding £25,000 & not exceeding £100,000	307.66	2.00	313.81
Fit out building up to 100m2	326.89	2.00	333.43
Inspection charges			
Extension & New Build			
Single storey building with a floor area not exceeding 40m2	307.66	2.00	313.81
Single storey building with a floor area exceeding 40m2 but not exceeding 100m2	346.12	2.00	353.04
Building with some part 2 or 3 storeys in height and a total floor area not exceeding 40m2	384.58	2.00	392.27
Building with some part 2 or 3 storeys in height and a total floor area exceeding 40m2 but not exceeding 100m2	423.04	2.00	431.50
Alterations			0.00
Cost of work not exceeding £5,000	115.37	2.00	117.68
Replacement of windows, roof lights, roof windows or external glazed doors (not exceeding 20 units)	76.92	2.00	78.46
Renewable energy systems not exceeding £20,000	76.92	2.00	78.46
Installation of new shop front not exceeding £5,000	76.92	2.00	78.46
Cost of work exceeding £5,000 & not exceeding £25,000	230.75	2.00	235.37

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SERVICE		2014/2015	2015/2016	
		Current Fee	Proposed Increase	Proposed Fee
		with effect from 01/04/2015		
		£.p	%	£.p
	Replacement of windows, roof lights, roof windows or external glazed doors (exceeding 20 units)	153.83	2.00	156.91
	Installation of a raised storage platform not exceeding 250m2 within an existing building	153.83	2.00	156.91
	Cost of works exceeding £25,000 & not exceeding £100,000	461.49	2.00	470.72
	Fit out building up to 100m2	192.29	2.00	196.14
	Regularisation Charge			
	Extension & New Build			
	Single storey building with a floor area not exceeding 40m2	703.70	2.00	717.77
	Single storey building with a floor area exceeding 40m2 but not exceeding 100m2	793.70	2.00	809.57
	Building with some part 2 or 3 storeys in height and a total floor area not exceeding 40m2	867.35	2.00	884.70
	Building with some part 2 or 3 storeys in height and a total floor area exceeding 40m2 but not exceeding 100m2	940.99	2.00	959.81
	Alterations			
	Cost of work not exceeding £5,000	368.21	2.00	375.57
	Replacement of windows, roof lights, roof windows or external glazed doors (not exceeding 20 units)	310.94	2.00	317.16
	Renewable energy systems not exceeding £20,000	327.30	2.00	333.85
	Installation of new shop front not exceeding £5,000	327.30	2.00	333.85
	Cost of work exceeding £5,000 & not exceeding £25,000	572.78	2.00	584.24
	Replacement of windows, roof lights, roof windows or external glazed doors (exceeding 20 units)	458.22	2.00	467.38
	Installation of a raised storage platform not exceeding 250m2 within an existing building	507.32	2.00	517.47
	Cost of works exceeding £25,000 & not exceeding £100,000	998.27	2.00	1,018.24
	Fit out building up to 100m2	613.69	2.00	625.96
	Works not included in Tables A, B and C. Charged derived from hourly rate	76.92	2.00	78.46
Covenant Control	Copy decision notices, etc	0.10	0.00	0.10
	Covenant application for a new dwelling	150.00	0.00	150.00
	Covenant Control application for window replacement, minor alterations, sheds and trees	60.00	0.00	60.00
	Covenant Control application for extensions (including front porch)	92.00	0.00	92.00
	Covenant Control application where planning permission is required for extensions and out buildings	123.00	0.00	123.00
	Retrospective decision for window replacement, minor alterations, sheds and trees	92.00	0.00	92.00
	Retrospective decision for extensions (including front porches)	120.00	0.00	120.00
	Retrospective decision for where planning permission was required	185.00	0.00	185.00
	Copy of the covenant plans	18.00	0.00	18.00
Planning	Forward Planning Documents			
	Adopted Replacement Harlow Local Plan 2006 - Written Statement and proposals Map	37.00	0.00	37.00
	Adopted Replacement Harlow Local Plan 2006 - Written Statement and proposals Map CD-ROM	0.00	0.00	0.00
	Adopted Replacement Harlow Local Plan 2006 - Written Statement Only	22.00	0.00	22.00
	Adopted Replacement Harlow Local Plan 2006 - Proposals Map Only	15.50	0.00	15.50
	Core Strategy Issues and Options Consultation Document	24.00	0.00	24.00
	Core Strategy Issues and Options Consultation Document CD-ROM	0.00	0.00	0.00
	Core Strategy Issues and Options Sustainability Appraisal incorporating SEA Directive	49.00	0.00	49.00
	Open Spaces, Sport and Recreation SPD	5.15	0.00	5.15
	Affordable Housing SPD	5.15	0.00	5.15
	Harlow Design Guide SPD	47.00	0.00	47.00
	Statement of Community Involvement 2007	7.90	0.00	7.90
	Annual Monitoring Report	0.00	0.00	0.00
	Great Crested Newt Study Report 2007	14.50	0.00	14.50
	Green Infrastructure Plan for the Harlow Area 2005	23.50	0.00	23.50
	Harlow Area Landscape and Environment Study 2005	107.00	0.00	107.00
	Stort Valley Feasibility Study 2007	21.00	0.00	21.00
	Strategic Flood Risk Assessment 2011	18.00	0.00	18.00
	Local Wildlife Site Review 2011	13.50	0.00	13.50
	Essex Gypsy and Traveller Accommodation Assessment (Fordham Research 2009)	56.00	0.00	56.00
	Essex Gypsy and Traveller Accommodation Assessment (EPOA 2006)	5.50	0.00	5.50
	Harlow Area Study - Masterplanning Principles and Sustainability Criteria 2005	32.00	0.00	32.00

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SERVICE	2014/2015	2015/2016	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2015		
	£.p	%	£.p
London Commuter Belt (East) / M11 Sub-region Strategic Housing Market Assessment 2010	73.00	0.00	73.00
London Commuter Belt Sub-region Strategic Housing Market Analysis: Viability Assessment 2010	100.00	0.00	100.00
Harlow Urban Capacity Study 2006	21.00	0.00	21.00
Harlow Area Investment and Renewal Framework	37.50	0.00	37.50
Harlow Economic and Labour Market Statistics	12.00	0.00	12.00
Harlow Regeneration and Social Inclusion Strategy 2010-2015	8.00	0.00	8.00
Retail Study and Town Centre Health Check 2007	37.50	0.00	37.50
Generating and Appraising Spatial Options for the Harlow Area 2010	47.00	0.00	47.00
Harlow Infrastructure Study - Stage 1 Report 2008	30.50	0.00	30.50
Harlow Infrastructure Study Stage 2 - Final Report 2009	36.00	0.00	36.00
Harlow Transportation Study 2005	21.00	0.00	21.00
Rye Meads Water Cycle Strategy 2009	47.00	0.00	47.00
Harlow Play and youth Activity Strategy 2009	13.30	0.00	13.30
Harlow Playing Pitch Strategy 2009	26.00	0.00	26.00
Harlow Playing Pitch Strategy - Assessment Report 2009	26.00	0.00	26.00
Harlow Employment Land Review 2013	24.50	0.00	24.50
Harlow Future Prospects Study 2013	48.00	0.00	48.00
Harlow Open Spaces and Green Infrastructure Study 2013	80.00	0.00	80.00
Greater Essex Demographics Forecasts 4 2013	32.50	0.00	32.50
LCB Sub-region Strategic Housing Market Analysis Update 2013	10.00	0.00	10.00
Draft Old Harlow Conservation Area Appraisal and Management Plan 2011	33.00	0.00	33.00
Old Harlow Conservation Area Appraisal and Management Plan	31.00	0.00	31.00
Old Harlow Garden Village Conservation Area Appraisal and Management Plan	21.00	0.00	21.00
London Road North Master Plan	40.00	0.00	40.00
London Road North Design Code	27.00	0.00	27.00
London Road North Order and Schedule	18.00	0.00	18.00
London Road North Statement of Reasons	15.00	0.00	15.00
London Road South Design Code part 1	12.00	0.00	12.00
London Road South Design Code part 2	8.00	0.00	8.00
London Road South Order and Schedule	15.00	0.00	15.00
London Road South Statement of Reasons	14.00	0.00	14.00
Development Control Documents			
Decision notices (cost per sheet)	0.10	0.00	0.10
Coloured copy A4	0.50	0.00	0.50
A3	0.20	0.00	0.20
A3 colour	1.00	0.00	1.00
A2	1.00	0.00	1.00
A2 colour	2.00	0.00	2.00
A1	1.50	0.00	1.50
A1 colour	4.00	0.00	4.00
A0	2.00	0.00	2.00
AO colour	8.00	0.00	8.00
Miscellaneous Development Control Work			
Planning History Search (per hour)	51.60	0.00	51.60
Development Control Planning Fees			
1) The erection of dwellinghouses (other than development within category 6)			
a) where the application is for outline planning permission			
- not exceeding 2.5 hectares (for each 0.1 hectare)	385.00	0.00	385.00
- exceeding 2.5 hectares	9,527.00	0.00	9,527.00
- + for each 0.1 hectare in excess of 2.5 hectares to maximum total £125,000	115.00	0.00	115.00
b) in other cases			
- 50 or fewer dwellinghouses for each house	385.00	0.00	385.00
- in excess of 50 dwellings and £100 for each house to max of £250,000	19,049.00	0.00	19,049.00
- + for each dwelling to max of £250,000	115.00	0.00	115.00
2) The erection of buildings (other than buildings in categories 1,3,4,5 or 7)			
a) where the application is for outline planning permission			
- not exceeding 2.5 hectares (for each 0.1 hectare)	385.00	0.00	385.00
- exceeding 2.5 hectares	9,527.00	0.00	9,527.00
- + for each 0.1 hectare in excess of 2.5 hectares to maximum £125,000	115.00	0.00	115.00
b) in other cases			
- where no floor space is created	195.00	0.00	195.00
- where the area of gross floor space does not exceed 40sqm	195.00	0.00	195.00
- where the area of gross floor space exceeds 40sqm but not 75sqm	385.00	0.00	385.00

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SERVICE

	2014/2015	2015/2016	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2015		
	£.p	%	£.p
- where the area of gross floor space exceeds 75sqm but not 3750sqm for each 75 sqm	385.00	0.00	385.00
- where the area of gross floor space exceeds 3750sqm	19,049.00	0.00	19,049.00
- + for each 75sqm to maximum £250,000	115.00	0.00	115.00
3) The erection of land used for the purposes of agriculture (other than buildings within category 4)			
a) where the application is for outline planning permission			
- not exceeding 2.5 hectares (for each 0.1 hectare)	385.00	0.00	385.00
- exceeding 2.5 hectares	9,527.00	0.00	9,527.00
- + for each 0.1 hectare in excess of 2.5 hectares to maximum £125,000	115.00	0.00	115.00
b) in other cases			
- where the area of gross floor space does not exceed 465sqm	80.00	0.00	80.00
- where the area of gross floor space exceeds 465sqm but not 540sqm	385.00	0.00	385.00
- where the area of gross floor space exceeds 540sqm but not 4215sqm	385.00	0.00	385.00
- + for each 75sqm	385.00	0.00	385.00
- where the area of gross floor space exceeds 4215sqm	19,049.00	0.00	19,049.00
- + for each 75sqm to maximum £250,000	115.00	0.00	115.00
4) The erection of glasshouses on land used for the purposes of agriculture			
- where the area of gross floor space does not exceed 465sqm	80.00	0.00	80.00
- where the area of gross floor space exceeds 465sqm	2,150.00	0.00	2,150.00
5) The erection, alteration or replacement of plant or machinery			
- not exceeding 5 hectares (for each 0.1 hectare)	385.00	0.00	385.00
- exceeding 5 hectares	19,049.00	0.00	19,049.00
- + for each 0.1 hectare in excess of 5 hectares to maximum £250,000	115.00	0.00	115.00
6) The enlargement, improvement of other alteration of existing dwellinghouses			
- 1 dwellinghouse	172.00	0.00	172.00
- 2 or more	339.00	0.00	339.00
7) the carrying out of operations within the curtilage of an existing dwellinghouse			
the carrying out of operations within the curtilage of an existing dwellinghouse	172.00	0.00	172.00
or			
- the construction of car parks, service roads etc	195.00	0.00	195.00
8) The carrying out of any operations connected with exploratory drilling			
- not exceeding 7.5 hectares (for each 0.1 hectare)	385.00	0.00	385.00
- exceeding 7.5 hectares	28,750.00	0.00	28,750.00
- + for each 0.1 hectare in excess of 7.5 hectares to maximum £250,000	115.00	0.00	115.00
9) The carrying out of any operations not coming within any of the above			
- not exceeding 15 hectares (for each 0.1 hectare)	195.00	0.00	195.00
- exceeding 15 hectares	29,112.00	0.00	29,112.00
- + for each 0.1 hectare in excess of 15 hectares	115.00	0.00	115.00
- in any other case (for each 0.1 hectare) to maximum of £250,000	195.00	0.00	195.00
10) The change of use of a building to use as one or more separate dwellinghouses			
- where the change of use is to use 50 or fewer dwellinghouses	385.00	0.00	385.00
- where the change of use is to use more than 50 dwellinghouses	19,049.00	0.00	19,049.00
- + for each additional dwellinghouse to maximum £250,000	115.00	0.00	115.00
11) The use of land for the disposal of refuse or waste			
- not exceeding 15 hectares (for each 0.1 hectare)	195.00	0.00	195.00
- exceeding 15 hectares	29,112.00	0.00	29,112.00
- + for each 0.1 hectare in excess of 15 hectares to maximum £250,000	115.00	0.00	115.00
12) The making of a material change in the use of a building or land	385.00	0.00	385.00
Development Control Advertisement Application Fees			
Advertisements displayed on business premises, etc	110.00	0.00	110.00
Advertisements for the purpose of directing members of the public, etc	110.00	0.00	110.00
Other advertisements	385.00	0.00	385.00
Pre-Application Charges - Written Responses only			
1) Householder Development			
Harlow Residents	free	0.00	free
Other Enquiries	43.00	0.00	43.00
2) Residential Development			

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SERVICE	2014/2015	2015/2016	
	Current Fee	Proposed Increase	Proposed Fee
	with effect from 01/04/2015		
	£.p	%	£.p
1 Dwelling	96.00	0.00	96.00
2-9 Dwellings	192.00	0.00	192.00
10-59 Dwellings	960.00	0.00	960.00
60-200 Dwellings	4,800.00	0.00	4,800.00
200+ Dwellings	9,600.00	0.00	9,600.00
3) All Other Buildings (excluding residential development)			
0-99m ²	96.00	0.00	96.00
100-1,000m ²	192.00	0.00	192.00
1,001-5,000m ²	481.00	0.00	481.00
5,001-10,000m ²	962.00	0.00	962.00
10,001m ² +	1,925.00	0.00	1,925.00
4) Plant, Machinery, Car Parks, Service Roads and Other Means of Access			
0-1 Hectare	49.00	0.00	49.00
1 Hectare+	98.00	0.00	98.00
5) Change of Use of Land or Buildings (other than a change of use to a dwelling)			
For each site	49.00	0.00	49.00
6) Advertisements			
Per site or business unit	55.00	0.00	55.00
7) Permitted development enquiries			
Per enquiry	20.00	0.00	20.00
Pre-Application Charges - Charges for Meetings			
Per hour	various	0.00	various
Other			
High Hedges	400.00	0.00	400.00
Condition Discharge - householder development	28.00	0.00	28.00
Condition Discharge - All other development	97.00	0.00	97.00
Non-Material Change - householder	28.00	0.00	28.00
Non-material Change - all other	195.00	0.00	195.00
Determination Applications (Part 6, 7 or 31 of the GPDO 1995)	80.00	0.00	80.00
Determination Applications (Part 24)	385.00	0.00	385.00
Car Parks			
Post Office Road			
0-2 hours	1.25	0.00	1.25
2-3 hours	1.75	0.00	1.75
3-4 hours	2.75	0.00	2.75
more than 4 hours	7.75	0.00	7.75
Wych Elm			
0-2 hours	1.65	0.00	1.65
2-3 hours	1.95	0.00	1.95
3-4 hours	3.15	0.00	3.15
more than 4 hours	7.75	0.00	7.75
Post Office Road Commercial			
0-2 hours	1.25	0.00	1.25
2-3 hours	1.75	0.00	1.75
3-4 hours	2.75	0.00	2.75
more than 4 hours	7.75	0.00	7.75
Bush Fair, The Stow and Old Harlow Car Parks			
0-1 hour	0.00	0.00	0.00
1-2 hours	0.85	0.00	0.85
2-3 hours	1.75	0.00	1.75
3-4 hours	3.60	0.00	3.60
more than 4 hours	6.55	0.00	6.55
Weekends	0.00	0.00	0.00
Town Park			
0-1 hour	0.00	0.00	0.00
1- 5 hours	1.10	0.00	1.10
5+ Hours	6.20	0.00	6.20
Sat - Sunday 0-2 hours	0.00	0.00	0.00
more than 2 hours	1.25	0.00	1.25
Staff Car Parking			
Car parking permit per year	250.00	0.00	250.00
Individual vouchers (Members)	1.20	0.00	1.20
Parking Permits			
Special permit (Care/Health)	30.00	0.00	30.00
Special permit (Business)	60.00	0.00	60.00
Disabled 1st permit	0.00	0.00	0.00
Tye Green Bowls Club	60.00	0.00	60.00
Market Traders			
5 trading days per week	275.00	0.00	275.00
4 trading days per week	220.00	0.00	220.00
3 trading days per week	165.00	0.00	165.00
2 trading days per week	110.00	0.00	110.00
1 trading day per week	55.00	0.00	55.00
Post Office Road season			
1 year	640.00	0.00	640.00

APPENDIX C.

SERVICE		2014/2015	2015/2016	
		Current Fee	Proposed Increase	Proposed Fee
		with effect from 01/04/2015		
		£.p	%	£.p
	6 months	350.00	0.00	350.00
	3 months	175.00	0.00	175.00
	Harlow Mill Station season			
	1 year	500.00	0.00	500.00
	3 months	130.00	0.00	130.00
	Wych Elm season			
	1 year	640.00	0.00	640.00
	6 months	350.00	0.00	350.00
	3 months	175.00	0.00	175.00
	Commercial vehicle permit for residential zones	250.00	0.00	250.00
Bus Station	Departure fees	0.55	0.00	0.55
Market	Pitch Rentals per day			
	Fixed fee for first pitch	20.00	0.00	20.00
	Each additional pitch	14.00	7.14	15.00
	Electricity			
	Per day	2.00	0.00	2.00
	Per week	6.00	0.00	6.00
	Trailers - Vehicles up to 6 metres			
	Monday	22.00	50.00	33.00
	Tuesday	33.00	0.00	33.00
	Friday	33.00	0.00	33.00
	Saturday	33.00	0.00	33.00
	Trailers - Vehicles up to 6.01 - 8 metres			
	Monday	45.00	0.00	45.00
	Tuesday	45.00	0.00	45.00
	Friday	45.00	0.00	45.00
	Saturday	45.00	0.00	45.00
	Trailers - Vehicles up to 8.01 - 11 metres			
	Monday	55.00	0.00	55.00
	Tuesday	55.00	0.00	55.00
	Friday	55.00	0.00	55.00
	Saturday	55.00	0.00	55.00
Latton Bush Centre	Commercial Meeting Room			
	Session	80.00	0.00	80.00
	Day	135.00	0.00	135.00
	Griffin Suite			
	Session	155.00	0.00	155.00
	Day	265.00	0.00	265.00
	Dining Hall			
	Session	135.00	0.00	135.00
	Day	220.00	0.00	220.00
	Latton Hall			
	Session	225.00	0.00	225.00
	Day	395.00	0.00	395.00
	Community Meeting Room			
	Session	40.00	0.00	40.00
	Day	70.00	0.00	70.00
	Per hour max 2 hours	15.00	0.00	15.00
	Griffin Suite			
	Session	75.00	0.00	75.00
	Day	110.00	0.00	110.00
	Dining Hall			
	Session	75.00	0.00	75.00
	Day	110.00	0.00	110.00
	Evenings and weekends only (per hour, max 2 hours)	20.00	0.00	20.00
	Latton Hall			
	Session	140.00	0.00	140.00
	Day	200.00	0.00	200.00
	Evenings and weekends only (per hour, max 2 hours)	30.00	0.00	30.00
	Studio 2			
	Per hour	15.00	0.00	15.00
	Equipment Hire			
	Flipchart Stand	0.00	0.00	0.00
	Flipchart Pad & Pens	5.00	0.00	5.00
	OHP	0.00	0.00	0.00
	PowerPoint Projector	0.00	0.00	0.00
	DVD Video & Screen	0.00	0.00	0.00
	PA System per Mic	0.00	0.00	0.00
	Free Standing Projector Screen	0.00	0.00	0.00
	Laptop Computer	0.00	0.00	0.00
	Wireless Internet Access	0.00	0.00	0.00
Street Naming and	Renaming a house	100.00	0.00	100.00

APPENDIX C.

SERVICE		2014/2015	2015/2016	
		Current Fee	Proposed Increase	Proposed Fee
		with effect from 01/04/2015		
		£.p	%	£.p
Numbering	Renaming individual house (e.g. to avoid number 13)	100.00	0.00	100.00
	Renaming of a street where requested by residents (per property)	450.00	0.00	450.00
	Renaming/numbering of development plots (per plot)	120.00	0.00	120.00
	Repositioning of street on new development (per street)	210.00	0.00	210.00
	Confirmation of postal address for residents/occupants	15.00	0.00	15.00
	Confirmation of postal address for solicitors or conveyancers	40.00	0.00	40.00
	Naming new house	65.00	0.00	65.00
	Naming new industrial unit (per unit)	110.00	0.00	110.00
	Naming of new industrial zone (not including units)	200.00	0.00	200.00
	Numbering new house	65.00	0.00	65.00
	Naming/numbering of new developments (up to 5 plots)	150.00	0.00	150.00
	Naming/numbering of new developments (more than 5 plots)	310.00	0.00	310.00
	Naming/numbering of new developments (20 or more plots)	375.00	0.00	375.00
	Numbering a block of flats (per 5 flats)	125.00	0.00	125.00
	Naming block of flats (inclusive of numbering)	310.00	0.00	310.00
	Provision of new street name	450.00	0.00	450.00
Property & Facilities Team	Skips	50.00	0.00	50.00
	Hoardings	50.00	0.00	50.00
	Scaffolding	50.00	0.00	50.00
	Access	50.00	0.00	50.00