

**SUPPLEMENTARY DOCUMENT FOR
CABINET
Thursday, 1 December 2022 at 7.30 pm
Council Chamber, Civic Centre**

The attached document is due to be considered at the meeting listed above and was unavailable for circulation when the agenda for the meeting was published. The agenda item to which the document relates is noted below.

AGENDA

3. Minutes (Pages 2 - 4)

Minutes of the meeting held on 17 November 2022.

**MINUTES OF THE CABINET
HELD ON**

17 November 2022

7.30 - 7.36pm

PRESENT

Committee Members

Councillor Russell Perrin, Leader of the Council

Councillor Dan Swords, Deputy Leader and Portfolio Holder for Regeneration

Councillor Joel Charles, Portfolio Holder for Business and Community Resilience

Councillor Alastair Gunn, Portfolio Holder for Governance

Councillor Michael Hardware, Portfolio Holder for Strategic Growth

Councillor Stephen LeMay, Portfolio Holder for HTS, Properties and Facilities – with special responsibility for the roads

Councillor James Leppard, Portfolio Holder for Finance

Councillor Nicky Purse, Portfolio Holder for Environment

Additional Attendees

Councillor Matthew Sagers

Other Councillors

Councillor David Carter

Councillor Nick Churchill

Councillor Jean Clark

Councillor Bob Davis

Councillor Jodi Dunne

Councillor Tony Durcan

Councillor Tony Edwards

Councillor James Griggs

Councillor Colleen Morrison

Councillor Kay Morrison

Councillor Stacy Seales

Councillor Chris Vince

Councillor Mark Wilkinson

Officers

Rob Tinlin, Interim Chief Executive

Simon Hill, Director of Governance and Corporate Services

Hannah Marriott, Governance Support Officer

Andrew Bramidge, Director of

Strategic Growth and Regeneration

Simon Freeman, Deputy to the Chief Executive and Director of Finance

Jane Greer, Director of Communities and Environment

69. **APOLOGIES FOR ABSENCE**

None.

70. **DECLARATIONS OF INTEREST**

None.

71. **EXCLUSION OF PRESS AND PUBLIC**

RESOLVED that the following item be taken in private session on the grounds that it is likely to involve the disclosure of exempt information

as specified under Paragraph 3 of Part One of Schedule 12A of the Local Government Act 1972, if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

72. **POTENTIAL ACQUISITION OF TOWN CENTRE PROPERTY**

Cabinet received a report on the acquisition of a town centre property and the approval of purchase, fees and procurement of managers.

Proposed by Councillor Dan Swords (seconded by Councillor James Leppard) it was:

RESOLVED that Cabinet recommended to Full Council that:

- A** The acquisition of the property referred to in the report be approved for not more than the maximum amount shown in section 6 of the report on an unconditional basis to facilitate the Council's regeneration strategy for Harlow town centre.
- B** The procurement of legal, property, surveyor, valuation and specialist advisers to support full due diligence on the acquisition, and the associated fees payable as set out in the report, be approved.
- C** The procurement, via the Crown Commercial Services framework, of Savills (as Property Manager) and Montagu Evans (as Asset Manager) be approved, conditional upon the acquisition of the property, for an initial period of two years. The costs associated with the management services have been factored into the financial appraisal.
- D** Authority is delegated to the Chief Executive to complete the purchase of the property.
- E** The financing for the purchase and associated costs as set out in the report is approved and that the Capital Programme, Capital Strategy and associated documents are amended to reflect this capital acquisition.
- F** Authority is delegated to the Deputy Chief Executive and Director of Finance to make the final arrangements for the borrowing associated with the purchase.

73. **MATTERS OF URGENT BUSINESS**

None.

LEADER OF THE COUNCIL