

DECISION NOTICE (date 6 December 2018)
Published 7 December

This document lists the decisions taken by Cabinet at a meeting held on Thursday, 6 December 2018. The list covers key and non-key decisions. A decision may be implemented with immediate effect, unless it is eligible for call-in as identified below, whereupon a decision will not be implemented until five working days have elapsed.

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
A10	<p><u>Creation of HTS (Housing and Regeneration) Company</u></p> <p>Key decision? Yes</p> <p>RESOLVED that Cabinet:</p> <p>A Noted the draft Business Plan for HTS (Housing and Regeneration) Ltd attached as Appendix A to the report.</p> <p>B Approved the revised terms of reference for the Shareholder Sub Committee attached as Appendix B to the report.</p> <p>C Agreed the proposed pipeline of house building sites for commencement utilising RTB receipts and other funding attached as Appendix C to the</p>	<p>A The report sets out details of the progress made in the establishment of the Council's housing and regeneration company and seeks cabinet approval to enable the development of the company and its governance to be further progressed.</p>	None	None	Yes

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	<p>report.</p> <p>D Delegated authority to the Managing Director, in consultation with the Leader of the Council, to complete all necessary financial formalities to progress the above.</p>				
A11	<p><u>Treasury Management Strategy Statement 2018/19: Mid-Year Review</u></p> <p>Key decision? Yes</p> <p>RESOLVED that:</p> <p>A The Mid-Year Review of the Treasury Management Strategy, attached as Appendix A to the report, be noted and referred to Council for consideration.</p>	<p>A Compliance with the CIPFA Treasury Management Code of Practice, requires that Council is presented with a mid-year report on The Treasury Management Strategy Statement (TMSS).</p>	None	None	No
A12	<p><u>Joint Finance Performance Report, Quarter 2 2018/19</u></p> <p>Key decision? No</p>	<p>A To ensure that Cabinet reviews performance against the Council's approved General Fund</p>	None	None	No

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	<p>RESOLVED that:</p> <p>A Cabinet acknowledged the projected outturn position set out in sections three and four of Appendix A to the report for the second quarter (July - September) of 2018/19 as follows:</p> <ul style="list-style-type: none"> i) An adverse variation on controllable budgets of £141,000 representing 0.23 per cent of the gross General Fund Budget. ii) A total projected underspend of £1,076,000 representing -1.78 per cent of the gross General Fund Budget. iii) The Council performed on or above target for 48 out of 48 (100 per cent) of its quarterly performance indicators. 	<p>Budget and Corporate Plan for 2018/19 and acknowledges the small variation to the forecast outturn position.</p>			

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A13	<p><u>Housing Revenue Account, Quarter 2 Finance Report 2018/19</u></p> <p>Key decision? No</p> <p>RESOLVED that Cabinet:</p> <p>A Noted:</p> <ul style="list-style-type: none"> i) An unfavourable variation against the approved HRA operational /controllable budget of £867,000 representing 1.63 per cent of the gross Housing Revenue Account (HRA) budget. ii) A favourable non-operational variance of £660,000 representing 1.24 per cent of gross HRA budget which includes adjustments to capital programme financing as a result of the re-alignment of budgets in the housing 	<p>A To ensure that Cabinet reviews performance against the approved HRA Business Plan and acknowledges the operational variations in light of the challenges the Council may face in this financial year and future years.</p>	None	None	No

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	<p>capital programme which increases the anticipated direct revenue contribution required in 2018/19.</p> <p>B Noted the forecast balances at 31 March 2019, of £10,157,000 in respect of the HRA and nil in respect of the Major Repairs Reserve (MRR).</p>				
A14	<p><u>Capital Programmes, Quarter 2 Finance Report 2018/19</u></p> <p>Key decision? No</p> <p>RESOLVED that Cabinet noted:</p> <p>A The progress in the delivery of the Council's Housing and Non Housing Capital Programmes as at Quarter 1 (30 September 2018) as follows:</p> <p>i) Housing Capital Programme –forecast outturn of £19,819,000</p>	<p>A To ensure that Cabinet reviews performance against the Council's approved 2018/19 Housing and Non Housing Capital Programmes.</p>	None	None	No

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	<p>(Original Estimate: £18,804,000).</p> <p>ii) Non Housing Capital Programme – forecast outturn of £13,268,000 (Original Estimate: £15,250,000).</p> <p>B That the cost of providing three council homes at The Readings is likely to be £876,000 spanning three financial years, and that the first portion of the project will incur £147,000 in 2018/19 financed by retained receipts (£44,100) and HRA resources (£102,900).</p>				
A15	<p><u>Spatial Vision and Design Charter</u></p> <p>Key decision? Yes</p> <p>RESOLVED that Cabinet:</p> <p>A Approved the Harlow and Gilston Garden Town Vision and Design Guide (attached as</p>	<p>A To ensure that development proposals in the Harlow and Gilston Garden Town will achieve the Garden Town ambitions.</p> <p>B To ensure that clear parameters are</p>	None	None	Yes

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	<p>appendices A and B to the report), as material planning considerations for the preparation of masterplans, the preparation of the Gilston Area Charter, pre-application advice, assessing planning applications and any other development management purposes.</p> <p>B Delgated authority to the Planning and Building Control Manager, in consultation with the Portfolio Holder for Environment, to agree any minor amendments following consideration of the Vision and Design Guide by the Garden Town Local Planning Authorities.</p>	<p>established for future master planning and consideration of planning applications across the Garden Town.</p>			
A17	<p><u>Referral from Full Council - Establishment of Religious Diversity Working Party</u></p> <p>Key decision? No</p>	<p>A Full Council passed a motion on 1 November 2018 which requested that Cabinet establish a body to explore what measures could be</p>	None	None	No

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	<p>RESOLVED that Cabinet:</p> <p>A Established a Religious Diversity Working Party with the terms of reference attached as Appendix A to the report.</p> <p>B Appointed Councillors to the Working Party as set out in Appendix B to the report and grants delegated authority to the Managing Director, in consultation with the Leader of the Council and the Portfolio Holder for Governance, Equality and Diversity to appoint religious leaders in the community to the Working Party.</p>	<p>taken to build confidence in religious communities throughout the town.</p>			
<p>A17</p>	<p><u>Referral from Cabinet Overview Working Group - Non Housing Asset Management Strategy</u></p> <p>Key decision? Yes</p> <p>RESOLVED that:</p> <p>A The Non Housing Asset</p>	<p>A To raise the profile of property as a strategic resource and to articulate a long term vision for the asset base.</p> <p>B To put in place a clear informed strategy for</p>	<p>None</p>	<p>None</p>	<p>Yes</p>

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	<p>Management Plan (AMP) attached as appendices A and B be approved.</p>	<p>managing the Council's diverse portfolio of non-housing property assets.</p> <p>C To set a context for decision making on property matters including a rigorous challenge process to ensure assets are well managed, efficient and held for the specific purpose of delivering the Council's corporate priorities.</p> <p>D To identify actions, performance measures and review mechanisms.</p>			
<p>A17</p>	<p><u>Referral from Cabinet Overview Working Group - Local Council Tax Support Scheme Proposals 2019/20</u></p> <p>Key decision? Yes</p> <p>RESOLVED that:</p>	<p>A The Cabinet Overview Working Group (COWG) considered a report on the review of the Local Council Tax Support scheme (LCTSS) at meeting on 29 November 2018 and</p>	<p>None</p>	<p>None</p>	<p>No</p>

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	<p>A Cabinet recommends to Full Council that the current scheme remains unchanged for 2019/20 and that the introduction of fixed period awards for Local Council Tax Support is not implemented at the current time and kept under review.</p>	<p>referred the matter to Cabinet for consideration.</p>			