

## MINUTES OF THE CABINET HELD ON

20 June 2019

7.30 - 8.50 pm

### PRESENT

#### Committee Members

Councillor Mark Ingall, Leader of the Council

Councillor Eugenie Harvey, Deputy Leader and Portfolio Holder for Community and Wellbeing

Councillor Mike Danvers, Portfolio Holder for Resources

Councillor Danny Purton, Portfolio Holder for Environment

Councillor Lanie Shears, Portfolio Holder for Governance, Equality and Diversity

Councillor John Strachan, Portfolio Holder for Regeneration

Councillor Mark Wilkinson, Portfolio Holder for Housing

#### Other Councillors

Councillor David Carter

Councillor Simon Carter

Councillor Joel Charles

Councillor Tony Edwards

Councillor Andrew Johnson

Councillor Chris Vince

#### Officers

Brian Keane, Managing Director

Andrew Bramidge, Project Director - Enterprise Zone and Interim Head of Planning

Simon Freeman, Head of Finance and Deputy to the Managing Director

Jane Greer, Head of Community Wellbeing

Simon Hill, Head of Governance

Andrew Murray, Head of Housing

Adam Rees, Governance Support Officer

Marysia Rudgley, Community Safety Team Manager

### 1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Tony Durcan.

### 2. DECLARATIONS OF INTEREST

Councillor Simon Carter declared a pecuniary interest as a remunerated Council appointed Director of HTS (Property and Environment) Ltd. He said that he would leave the meeting in the event financial matters relating to HTS were discussed.

### 3. MINUTES

**RESOLVED** that the minutes of the meeting held on 28 March 2019 are agreed as a correct record and signed by the Leader.

4. **MATTERS ARISING**

None.

5. **WRITTEN QUESTIONS FROM THE PUBLIC**

In accordance with paragraph 10.10 of the Council Procedure Rules, the question was not heard as the questioner was not present at the meeting.

The Leader of the Council said that notwithstanding this, he recognised the serious threat posed by climate change and would be submitting a motion to Full Council on 11 July which would commit the Council to:

- (i) A program of new tree and hedgerow planting across the town, starting with 1,000 trees in next year;
- (ii) Reducing its carbon footprint at a greater rate than it is already committed to doing so;
- (iii) Encouraging our property and environment company HTS to plan for a switch over to electric vehicles; and
- (iv) Reaffirming its commitment to the Garden Town development's principles of sustainable transport.

6. **WRITTEN QUESTIONS FROM COUNCILLORS**

None.

7. **PETITIONS**

a) **Parking in Foldcroft**

Anne Ratcliffe presented her petition to Cabinet, which asked the Council begin an estate wide consultation to look at possible solutions to issues caused by parking around Foldcroft.

The petition was discussed and it was agreed that Foldcroft be added to the sites to be considered for parking alleviation measures.

**RESOLVED** that the petition was referred to Property, Facilities and Projects to be considered for parking alleviation measures as part of the Council programme.

8. **FORWARD PLAN**

**RESOLVED** that the Forward Plan is noted.

9. **RECENT DECISIONS TAKEN BY THE LEADER, DEPUTY OR PORTFOLIO HOLDER(S)**

**RESOLVED** that the following decisions are noted.

- a) Portfolio Holder for Environment - 21 March 2019
- b) Portfolio Holder for Resources - 29 March 2019

10. **PUBLIC SPACE PROTECTION ORDER FOR TOWN CENTRE**

Cabinet received a report to approve the implementation of a Public Space Protection Order (PSPO) in the Town Centre. The PSPO prohibited cycling, the consumption of alcohol and ball games (with the exception of table tennis in the Stone Cross area).

Proposed by Councillor Eugenie Harvey (seconded by Councillor Mark Ingall) it was:

**RESOLVED** that:

- A** Approved the Public Space Protection Order (attached as Appendix 1 to the report) after considering the consultation responses.
- B** Approved that the Public Space Protection Order comes into force once all necessary signage has been put in place.
- C** Agreed that once implemented, the Public Space Protection Order is monitored for three years and a report on its impact is brought back with recommendations on any extensions, amendments or additions if required.
- D** Agreed that cases not covered by the Public Space Protection Order that require enforcement based on behaviour will continue to be enforced through the Council's Anti-Social Behaviour policy.

11. **AWARD OF TELECOMS MANAGEMENT CONTRACT AT HARLOW SCIENCE PARK**

The Cabinet considered a report to approve the appointment of a company to provide telecoms management services to the Council on Harlow Science Park.

Proposed by Councillor Mark Ingall (seconded by Councillor Mike Danvers) it was:

**RESOLVED** that:

- A** Cabinet approved the appointment of Bridge Fibre Limited to provide a telecoms management service to Harlow Council on the Harlow Science Park.
- B** The final terms and completion of the contract be delegated to the Head of Finance and Deputy to the Managing Director in consultation with the Portfolio Holders for Finance and for Economic Development.

12. **DEVELOPMENT OF PLOT H SMALL UNIT SCHEME AT HARLOW SCIENCE PARK**

Cabinet received a report which sought approval of approximately £7.2 million worth of funding to develop Plot H of the Harlow Science Park.

Proposed by Councillor Mark Ingall (seconded by Councillor Mike Danvers) it was:

**RESOLVED** that:

- A** Cabinet approved the funding of approximately £7.2 million to develop Plot H of the Harlow Science Park into a range of 'mid-tech' units combining office, research and manufacturing/assembly space, to be known as Modus. The agreement of the final figure is to be delegated to Head of Finance and Deputy to the Managing Director in consultation with the Portfolio Holder for Resources and the Portfolio Holder for Economic Development following the appointment of a contractor and the agreement of a fixed price sum.
- B** The development be retained by Harlow Council as an investment with the development likely to comprise a mix of long leasehold disposals providing a capital receipt and shorter leases providing an ongoing revenue stream.
- C** The development be funded through borrowing repaid by the Enterprise Zone business rate uplift retention as agreed with the South East Local Enterprise Partnership (SELEP).

13. **PORTFOLIO HOLDER DELEGATIONS**

**RESOLVED** that the Leader's Scheme of Delegation to Portfolio Holders for 2019/20, as set out in the document submitted, is noted

14. **APPOINTMENT OF CABINET OVERVIEW WORKING GROUP, PANELS AND PARTNERSHIP BODIES 2019/20**

The Cabinet received a list of nominations to the Cabinet Overview Working Group, Panels and Partnership Bodies.

Proposed by Councillor Mark Ingall (seconded by Councillor Lanie Shears)  
it was:

**RESOLVED** that appointments to the Cabinet Overview Working Group, Panels and Partnership Bodies were approved as appended to the minutes.

15. **CABINET OVERVIEW WORKING GROUP WORK PLAN 2019/20**

The Cabinet considered the 2019/20 Work Plan for the Cabinet Overview Working Group.

Proposed by Councillor Mark Ingall (seconded by Councillor Lanie Shears)  
it was:

**RESOLVED** that the proposed 2019/20 work plan for the Cabinet Overview Working Group, attached as Appendix A to the report, be agreed.

16. **COMMUNICATIONS FROM COMMITTEES/WORKING GROUPS/PARTIES AND PANELS**

None.

17. **MINUTES OF PANELS/WORKING GROUPS**

**RESOLVED** that the minutes of the following meetings are noted.

- a) Minutes of meeting Thursday, 14 March 2019 of Cabinet Overview Working Group
- b) Minutes of meeting Tuesday, 26 March 2019 of Harlow Local Highways Panel

18. **MATTERS OF URGENT BUSINESS**

None.

LEADER OF THE COUNCIL