

**ANNUAL MEETING OF HARLOW COUNCIL**  
**7.30 pm on Thursday 20 May 2021**  
**In the Council Chamber - Civic Centre**

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**AGENDA**

1. Minutes Silence and Tributes to Danny Purton

2. Apologies for Absence

3. Declarations of Interest

Councillors' declarations of interest (if any) in relation to any items on the agenda.

4. Minutes (Pages 4 - 14)

To agree the minutes of the meeting held on 1 April.

5. Communications from the Chair

6. Presentation of Civic Awards

7. Election of the Chair of the Council and Declaration of Acceptance of Office

The Chair will call for nominations for the appointment of Chair of the Council for 2021/22 (if there is more than one nomination, there will be a vote in the usual way).

The Chair will declare the successful nominee to be elected.

The Chief Executive will call on the elected Chair of the Council to sign a declaration of acceptance of office.

The newly elected Chair of the Council will give an acceptance speech.

8. Appointment of the Vice Chair of the Council and Declaration of Acceptance of Office

The Chair will call for nominations for the appointment of Vice Chair of the Council for 2021/22 (if there is more than one nomination, there will be a vote in the usual way).

The Chair will declare the successful nominee to be appointed.

The Chief Executive will call on the appointed Vice Chair of the Council to sign a declaration of acceptance of office.

The newly appointed Vice Chair of the Council will give an acceptance speech.

9. Election of Leader of the Council

The Chair will call for nominations for the election of Leader of the Council in accordance with Article 6.2 of the Constitution (if there is more than one nomination, there will be a vote in the usual way).

The Chair will declare the successful nominee to be elected.

10. Appointment to the Cabinet

The Chair will call for the Leader to announce their Deputy Leader and appointments to the Cabinet.

11. Appointment to Committees, Sub Committees and Panels of the Council and their Chairs and Vice Chairs (to follow)

The Chair will call for nominations to the membership of Committees, Sub Committees and Panels of the Council and their Chairs and Vice Chairs.

12. Appointment of Member Champions (Page 15)

The Chair will call for nominations for appointments of Member Champions.

13. Appointment of Council Representatives on Outside Bodies (to follow)

The Chair will call for nominations for the appointment of Council representatives on the outside bodies as listed.

14. Calendar of Meetings 2021/22 (to follow)

To approve the calendar of meetings for the 2021/22 municipal year.

15. Matters of Urgent Business

Such other business which, in the opinion of the Chair, should be received as a matter of urgency by reason of special circumstances to be specified in the minutes.