

**MINUTES OF THE COUNCIL  
HELD ON**

20 May 2021

7.30 - 8.15 pm

**PRESENT**

**COUNCILLORS**

Maggie Hulcoop (Chair)  
Bob Davis (Vice-Chair)

David Carter	Shona Johnson
Simon Carter	James Leppard
Joel Charles	Sue Livings
Nick Churchill	Ash Malik
Jean Clark	Colleen Morrison
Mike Danvers	Russell Perrin
Jodi Dunne	Nicky Purse
Tony Durcan	Clive Souter
Tony Edwards	Matthew Saggars
Michael Garnett	Dan Swords
Alastair Gunn	Chris Vince
Michael Hardware	Nancy Watson
Andrew Johnson	Mark Wilkinson
Eddie Johnson	Gareth Williams

**OFFICERS**

Brian Keane, Chief Executive  
Simon Hill, Head of  
Governance  
Adam Rees, Governance  
Support Officer  
Lisa Thornett, Corporate  
Governance Support Officer

1. **MINUTES SILENCE AND TRIBUTES TO DANNY PURTON**

A minutes' silence was held following the passing of Danny Purton. Tributes to Danny were heard from Councillors Mike Danvers and Bob Davis.

2. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Eugenie Harvey and John Strachan.

3. **DECLARATIONS OF INTEREST**

None.

4. **MINUTES**

**RESOLVED** that the minutes of the meeting held on 1 April 2021 are agreed as a correct record and signed by the Chair.

5. **COMMUNICATIONS FROM THE CHAIR**

The Chair outlined the events she had attended throughout the year. She had raised a total of £8,000 for her two chosen charities Petals and Mind. They had both been given cheques of £4,000.

6. **PRESENTATION OF CIVIC AWARDS**

The Chair presented the following people Civic Awards in recognition of their commitment and contribution to the local community.

David Tetley Taylor  
Volunteers at Harlow Ethnic Minority Umbrella (HEMU)  
Nishall Garala  
Susan McKenzie  
The staff at Princess Alexandra Hospital  
Crosskeys Netball Club  
Harlow Ballet  
Makin' Steps  
Sarah-Jane Marshall

7. **ELECTION OF THE CHAIR OF THE COUNCIL AND DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor Michael Hardware proposed and Councillor Gareth Williams seconded the nomination of Councillor Clive Souter as Chair of the Council.

**RESOLVED** that Councillor Clive Souter is elected as Chair of the Council for 2021/22 and is invested with the chain and badge of office.

Councillor Souter signed the Declaration of Acceptance of Office and gave an acceptance speech.

He thanked his colleagues for his appointment and also thanked Councillor Maggie Hulcoop for her service to the town during her term of office.

Councillor Souter announced that his chosen charities were dementia care at Princess Alexandra Hospital Trust and Harlow Stroke Support Rehab Centre.

**From this point Councillor Souter chaired the meeting.**

8. **APPOINTMENT OF THE VICE CHAIR OF THE COUNCIL AND DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor Chris Vince proposed and Councillor Tony Edwards seconded the nomination of Councillor Maggie Hulcoop as Vice Chair of the Council.

**RESOLVED** that Councillor Maggie Hulcoop is appointed as Vice Chair of the Council for 2021/22 and is invested with the chain and badge of office.

Councillor Hulcoop signed the Declaration of Acceptance of Office.

9. **ELECTION OF LEADER OF THE COUNCIL**

Councillor Joel Charles proposed and Councillor Russell Perrin seconded the nomination of Councillor Andrew Johnson as Leader of the Council.

**RESOLVED** that Councillor Andrew Johnson is elected as Leader of the Council.

10. **APPOINTMENT TO THE CABINET**

Councillor Andrew Johnson announced his Cabinet as follows:

**Councillor Joel Charles** – Deputy Leader and Portfolio Holder for Community Resilience

**Councillor Simon Carter** – Portfolio Holder for Housing

**Councillor Michael Hardware** – Portfolio Holder for Strategic Growth

**Councillor Alastair Gunn** – Portfolio Holder for Environment

**Councillor Russell Perrin** – Portfolio Holder for Finance and Governance

**Councillor Dan Swords** – Portfolio Holder for Regeneration

11. **APPOINTMENT TO COMMITTEES, SUB COMMITTEES AND PANELS OF THE COUNCIL AND THEIR CHAIRS AND VICE CHAIRS**

Full Council received a report which set out the revised political balance calculations, nominations to committees, and changes to the Constitution which would enable a member of the Opposition to Chair the Scrutiny Committee.

Proposed by Andrew Johnson (seconded by Councillor Chris Vince) it was:

**RESOLVED** that:

**A** The Committee structure for 2021/21 is established as set out in Tables 1 and 2 of the report, including the revised number of seats for the committees.

**B** The Council noted the political balance calculations for 2021/22 and agrees that Committee seats are allocated to political groups as set out in Tables 1 and 2 of the report.

**C** Delegated authority is granted to the Head of Governance to make amendments to the Constitution to enable a member of the Opposition to Chair the Scrutiny Committee, and for the

membership of the Call In Sub Committee to be the same as the Scrutiny Committee.

**D** Councillors are appointed as members/substitute members of Council Committees, Sub Committees and Panels as set out in Appendix A to the report.

**E** Chairs and Vice Chairs of Committees, Sub Committees and Panels are appointed as set out in Appendix A to the report.

12. **APPOINTMENT OF MEMBER CHAMPIONS**

**RESOLVED** that Councillors are appointed as Member Champions as set out in the agenda.

13. **APPOINTMENT OF COUNCIL REPRESENTATIVES ON OUTSIDE BODIES**

**RESOLVED** that Councillors are nominated for appointment to the outside bodies as set out in the supplementary agenda.

14. **CALENDAR OF MEETINGS 2021/22**

**RESOLVED** that the calendar of meetings for 2021/22, as set out in the supplementary agenda, be approved.

15. **MATTERS OF URGENT BUSINESS**

None.

CHAIR OF THE COUNCIL