

# Decision Notice 9 September 2021

Published 10 September 2021

This document lists the decisions taken by Cabinet at a meeting held on Thursday, 9 September 2021. The list covers key and non-key decisions. A decision may be implemented with immediate effect, unless it is eligible for call-in as identified below, whereupon a decision will not be implemented until five working days have elapsed.

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
A9	<p><u>Joint Finance and Performance Report, Quarter 1 2021/22</u></p> <p>Key decision? No</p> <p><b>RESOLVED</b> that Cabinet noted:</p> <p><b>A</b> the projected outturn position set out in sections three and four of Appendix A to this report for the first quarter (April – June) of 2021/22 as follow:</p> <ul style="list-style-type: none"> <li>i) A projected overspend of £103,000 representing 0.2 per cent of the gross General Fund Budget.</li> <li>ii) The Council performed on or above target for 40</li> </ul>	<p>To ensure that Cabinet reviews performance against the Council's approved General Fund Budget and Corporate Plan for 2020/21 and acknowledges the small variation to the forecast outturn position.</p>	None	None	No

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	<p>out of 46 (87 per cent) of its monthly and quarterly Key Performance Indicators (KPIs); and successfully completed 6 out of 59 (10 per cent) of its service milestones.</p>				
<p><b>A10</b></p>	<p><u>Housing Revenue Account, Quarter 1 Finance Report 2021/22</u></p> <p>Key decision? No</p> <p><b>RESOLVED</b> that Cabinet noted:</p> <p><b>A</b> The Quarter 1 – Housing Revenue Account (HRA) Budget Monitoring report as set out in the report and in Appendix 1 and 2.</p> <p><b>B</b> That the forecast HRA general working balance as at 31 March 2022 will be £3,246 million.</p> <p><b>C</b> The recent changes made to the use of retained Right to Buy (RTB) receipts and the balance</p>	<p><b>A</b> The report compares the original budget plus carry forwards with actual income and expenditure as at 30 June 2021 and following consultation with budget managers forecasts the projected outturn at year end This comparison identifies operational variations and this report provides explanations for the variances.</p> <p><b>B</b> In March 2021 the Ministry of Housing, Communities and Local Government (MHCLG) announced changes to the restrictions on the use of Right to Buy</p>	<p>None</p>	<p>None</p>	<p>No</p>

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	<p>of £7.067 million of retained RTB receipts held as at 31 March 2021 in order to finance the new build capital programme.</p>	<p>(RTB) receipts. Previously, the number of sales and the availability of receipts were reported quarterly. However, with effect from 1 April 2021 sales and the proceeds of the sales are reported annually which is to be welcomed, but makes the available receipts less certain when planning new build schemes.</p>			
<p><b>A11</b></p>	<p><u>Capital Programmes, Quarter 1 Finance Report 2021/22</u></p> <p>Key decision? No</p> <p><b>RESOLVED</b> that Cabinet:</p> <p><b>A</b> Notes the progress in the delivery of the Council's Housing Capital Programme (HCP) as at Quarter 1 2021/22 as follows:</p> <p>i) The current budget is £38.922 million,</p>	<p>To ensure Cabinet reviews the performance against the approved 2021/22 Housing and Non Housing Capital budgets.</p>	<p>None</p>	<p>None</p>	<p>No</p>

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	<p>including £1.25 million carried forward from 2020/21. The projected outturn at Quarter 1 is £34.249 million as set out in Appendix 1 to the report.</p> <p><b>B</b> Noted the progress in the delivery of the Council's Non Housing Capital Programme (NHCP) as at Quarter 1 2021/22 as follows:</p> <p>i) The current budget is £23.328 million, including £3.984 million carried forward from 2020/21. The projected outturn at Quarter 1 is £18.302 million as set out in Appendix 2 to the report.</p> <p><b>C</b> Noted that various delays encountered across both the Housing and Non Housing Capital Programmes, many of which are as a direct result of</p>				

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	<p>the Pandemic, mean it is anticipated that further re-profiling will be required at Quarter 2 2021/22.</p> <p><b>D</b> Approved the inclusion in the NHCP budget of an additional £17,760 for the purchase of tablets and the use of a Mobile Canvasser Application for Electoral Registration, Canvass and Elections. Expenditure is to be financed from the annual IER grant and an approved Revenue carry over from 2020/21.</p>				
<p><b>A12</b></p>	<p><u>Annual Treasury Management Report 2020/21</u></p> <p>Key decision? Yes</p> <p><b>RESOLVED</b> that Cabinet noted:</p> <p><b>A</b> The annual Treasury Management Report for 2020/21 (Appendix A to the report), including that the</p>	<p><b>A</b> In complying with latest Codes of Practice, Full Council is required to receive an annual report on the prior year's treasury management functions of the Council, which should also receive review by Cabinet in advance of its presentation to Full Council.</p>	<p>None</p>	<p>None</p>	<p>No</p>

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	<p>Council operated within the Treasury Management Strategy Statement during 2020/21, and that the report is recommended to Full Council for approval.</p>	<p><b>B</b> The Prudential Indicators are also required to be reported to Full Council. These are included within the annual Treasury Management report.</p>			
<p><b>A13</b></p>	<p><u>Town Plan - Draft for Consultation</u></p> <p>Key decision? Yes</p> <p><b>RESOLVED</b> that:</p> <p><b>A</b> Cabinet endorsed the vision and aspirations as set out in the consultation draft of the Harlow Town Plan as set out in Appendix A to the report.</p> <p><b>B</b> Cabinet authorised that public consultation be undertaken on this draft for a period of eight weeks with any minor amendments following the Cabinet meeting to be delegated to the Head of Environment &amp; Planning in conjunction with the Portfolio</p>	<p>To enable a public consultation exercise to be undertaken to obtain views on the ambitions and objectives for the town in the period to 2047.</p>	<p>None</p>	<p>None</p>	<p>Yes</p>

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	<p> Holders for Strategic Growth and Regeneration.</p> <p><b>C</b> The Town Plan Panel then considers the results of the subsequent consultation exercise and produces an updated version of the Town Plan for adoption by Cabinet.</p>				
<p><b>A14</b></p>	<p><u>EV Charge Points Contract Award</u></p> <p>Key decision? Yes</p> <p><b>RESOLVED</b> that:</p> <p><b>A</b> Harlow Council enters into a contract with BP Pulse for the supply of Electric Vehicle (EV) chargepoints in pay and display car parks as listed.</p> <p><b>B</b> Authority be delegated to Head of Finance to negotiate and (if appropriate and in consultation with the Portfolio Holder for Environment) legally complete the necessary contract</p>	<p><b>A</b> To meet the objectives as set out in the Climate Change Emergency declaration made by Full Council in July 2019.</p> <p><b>B</b> To meet the increasing demand for a robust public charging infrastructure network as the demand for electric/plug in vehicles continues to increase in line with the Government’s “Road to Net Zero” strategy.</p>	<p>None</p>	<p>None</p>	<p>No</p>

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	<p>documents.</p> <p><b>C</b> Harlow Council implements a steering group and officer working group to develop a strategy to install On Street Residential Chargepoints (ORCS) in residential estates and in other locations across the town.</p>				
<p><b>A15</b></p>	<p><u>Contract Award for Delivery of Harlow Community Hub Service</u></p> <p>Key decision? Yes</p> <p><b>RESOLVED</b> that:</p> <p><b>A</b> Contractor A is awarded the contract for delivery of a Pilot Community Hub Service for a period of six months from 1 October 2021 at £90,000 subject to Paragraph 13 in the report.</p>	<p>Proceeding on this basis will enable the Council to deliver its commitment to Harlow residents in terms of providing continued access to essential support to further help contain the spread of COVID-19 and build future community resilience by assisting vulnerable residents to self-isolate, access vaccinations and receive appropriate support in an emergency situation.</p>	<p>None</p>	<p>None</p>	<p>Yes</p>



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A16	<p><u>Fire Safety Works - Pennymead Tower, Netteswell Tower and Spring Hills Tower</u></p> <p>Key decision? Yes</p> <p><b>RESOLVED</b> that:</p> <p><b>A</b> The most advantageous tender in consideration of price and quality combined as submitted by Contractor B, be accepted in the sum of £1,060,367 for the delivery of updated fire compartmentation between floors, in service duct and ventilation system, internal and front entrance fire doors programme, subject to contract and Leaseholder Consultation.</p>	<p>To enable the Council to enter into a contract for these works in compliance with Contract Standing Orders for enhancing fire compartmentation within flats, between floors and service ducts.</p>	None	None	Yes
A17	<p><u>Referral from Scrutiny Committee - Housing and Accommodation - Requirements for Adults with a Moderate/Severe Learning Disability</u></p> <p>Key decision? Yes</p>	<p>To improve the provision of housing accommodation in Harlow for adults with moderate/severe learning disabilities.</p>	None	None	Yes

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	<p><b>RESOLVED</b> that:</p> <p><b>A</b> The recommendations contained in the consultant's report be adopted.</p> <p><b>B</b> Cabinet noted the Committee will be considering a report on the implementation of the recommendations at its meeting in July 2022.</p>				
A17	<p><u>Referral from Cabinet Policy Development Working Group - Carbon Management Plan</u></p> <p>Key decision? Yes</p> <p><b>RESOLVED</b> that Cabinet:</p> <p><b>A</b> Approved the Carbon Reduction Plan for 2021-26 as attached to this report with a commitment to achieving a 15.6% reduction in carbon emissions from the Council's operations in the plan period, equating to a 50% reduction on</p>	<p>Harlow Council has produced two previous Carbon Reduction Plans with the most recent one expiring in March 2021. In 2019 Parliament set in law a commitment for the UK reaching a position of Net Zero carbon emissions by 2050 and Harlow Council, in common with all other local authorities, will have to set out a plan to demonstrate how it will meet this aim. This Plan sets out some proposed actions for the next five years to take Harlow Council further towards that</p>	None	None	Yes

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	<p>the 2014/15 baseline.</p> <p><b>B</b> Agreed to set a target of achieving Net Zero by 2040 with a commitment to review this on an annual basis and seek to improve on this target as the development of carbon free technology enables that to happen.</p> <p><b>C</b> Agreed to receive a further report to set out how the Council, in exercising its community leadership role, can bring forward a broader Climate Change Strategy for the town.</p>	<p>objective as well as identifying some of the future decisions that will need to be taken to get Harlow to Net Zero. This Plan is identified as a Carbon Reduction Plan, rather than a Management Plan, as Harlow Council is now clearly on a journey towards Net Zero and is now setting some unambiguous targets in relation to this.</p>			