

# Decision Notice (2 December 2021)

Published 3 December 2021

This document lists the decisions taken by Cabinet at a meeting held on Thursday, 2 December 2021. The list covers key and non-key decisions. A decision may be implemented with immediate effect, unless it is eligible for call-in as identified below, whereupon a decision will not be implemented until five working days have elapsed.

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
A9	<p><u>Corporate Strategy</u></p> <p>Key decision? Yes</p> <p><b>RESOLVED</b> that Cabinet recommended to Full Council that:</p> <p><b>A</b> A new Corporate Strategy for 2021- 2023 attached at Appendix A to the report, is adopted.</p> <p><b>B</b> Authority be delegated to the Chief Executive, in consultation with the Leader of the Council, to make minor and consequential amendments to the Corporate Strategy following strategic stakeholder consultation.</p>	<p>The new Corporate Strategy provides the Council with important context for decision making and the allocation of its resources following changes to the Administration. Approval of the Corporate Strategy is reserved to Full Council.</p>	None	None	No

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<p><b>A10</b></p>	<p><u>Joint Finance and Performance Report, Quarter 2 2021/22</u></p> <p>Key decision? No</p> <p><b>RESOLVED</b> that Cabinet:</p> <p><b>A</b> Noted the projected outturn position set out in sections three and four of Appendix A to this report for the second quarter (July – September) of 2021/22 as follow:</p> <ul style="list-style-type: none"> <li>i) A projected overspend of £252,000 representing 0.4 per cent of the gross General Fund Budget.</li> <li>ii) The Council performed on or above target for 40 out of 46 (87 per cent) of its monthly and quarterly Key Performance Indicators (KPIs); and successfully completed 14 out of 59 (24 per cent) of its service</li> </ul>	<p>To ensure that Cabinet reviews performance against the Council's approved General Fund Budget and Corporate Plan for 2020/21 and acknowledges the small variation to the forecast outturn position.</p>	<p>None</p>	<p>None</p>	<p>No</p>

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	milestones.				
A11	<p><u>Housing Revenue Account, Quarter 2 Finance Report 2021/22</u></p> <p>Key decision? No</p> <p><b>RESOLVED</b> that Cabinet noted:</p> <p><b>A</b> The Quarter 2 – Housing Revenue Account (HRA) Budget Monitoring report as set out in the following paragraphs and in Appendix 1 to the report.</p> <p><b>B</b> That the forecast HRA general working balance as at 31 March 2022 will be £7.055 million.</p>	<p>The report compares the original budget plus carry forwards with actual income and expenditure as at 30 September 2021 and, following consultation with budget managers, forecasts the projected outturn at year end. This comparison identifies operational and non-operational variations and provides explanations for them.</p>	None	None	No
A12	<p><u>Capital Programmes, Quarter 2 Finance Report 2021/22</u></p> <p>Key decision? No</p> <p><b>RESOLVED</b> that Cabinet:</p> <p><b>A</b> Noted the progress in the delivery of the Council's</p>	<p>To ensure that Cabinet reviews performance against the Council's approved 2021/22 Housing and Non Housing Capital Programmes.</p>	None	None	No

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	<p>Housing and Non Housing Capital Programmes at Quarter 2 as follows:</p> <ul style="list-style-type: none"> <li>i) The current budget for the Housing Capital Programme (HCP) is £38.923 million. The forecast outturn and proposed revised budget is £27.332 million, comprising £24.083 million for the Core Housing programme and £3.248 million for New Build developments.</li> <li>ii) The current budget for the Non Housing Capital Programme (NHCP) is £23.346 million. The forecast outturn and proposed revised budget is £11.796 million.</li> </ul> <p><b>B</b> Approved the removal from the HCP of the balance of the Brenthall Towers budget totalling £734,995 as this</p>				

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	<p>scheme is no longer progressing.</p> <p><b>C</b> Approved the removal from the HCP of the balance of the Stackfield budget totalling £131,857 as this scheme has been removed.</p> <p><b>D</b> Noted the various delays encountered across the Capital Programmes, many of which are as a direct result of the Covid-19 Pandemic and the subsequent impact this has had on the ability to source materials, resulting in price increases.</p> <p><b>E</b> Approved a virement of £99,589 from the existing NHCP scheme for the Bush Fair Pavilion to fund the replacement of buried pipework and Courtyard work at Netteswellbury Farm and St. Andrews Church. The balance of the Bush Fair Pavilion scheme has been re-profiled to</p>				

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	<p>2022/23.</p> <p><b>F</b> Approved the inclusion in the 2021/22 NHCP of an additional £783,750 for works to commence projects at the Bus Station, Broadwalk and Staple Tye as part of the Towns Fund grant. The £23.7 million grant was confirmed by the Ministry for Housing, Communities and Local Government (MHCLG) in June 2021.</p> <p><b>G</b> Approved an increase of £217,581 to the Paddling Pools and Splash Parks current 2021/22 budget to £823,581. This follows on from Key Decision Number I02905 approved at Cabinet on 14/10/21 for the conversion of the Staple Tye paddling Pool to a Splash Park with retained paddling pool element.</p> <p><b>H</b> Approved the inclusion of the installation of a new Fire Alarm and Learning Centre</p>				

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	<p>Conference Facilities at Pet's Corner, totalling £17,000. Both schemes are to be funded from underspends within the current approved NHCP.</p> <p><b>I</b> Approved that £180,000 is brought forward from 2022/23 to 2021/22 to align with the timeframe of works anticipated at 4 The Hill.</p> <p><b>J</b> Approved re-profiling of capital budgets as set out in Appendices A and B to the report.</p>				
<b>A13</b>	<p><u>Adoption of Harlow Design Guide</u></p> <p>Key decision? Yes</p> <p><b>RESOLVED</b> that Cabinet:</p> <p><b>A</b> Noted the responses received to the consultation and approves the consequential amendments made to the Design Guide Addendum</p>	<p><b>A</b> To enable the SPD to be formally adopted under Regulation 14 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended).</p> <p><b>B</b> To meet the legal requirements of developing and adopting an SPD.</p>	None	None	Yes

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	<p>Supplementary Planning Document (SPD).</p> <p><b>B</b> Formally adopted the SPD as set out in the Appendix A to this report.</p>				
<p><b>A14</b></p>	<p><u>Contract Award for External Refurbishment at 19-22, 35-38, 41-44, 55-58, 158-161, 167-170, 189-192 and 198-201 Potters Field</u></p> <p>Key decision? Yes</p> <p><b>RESOLVED</b> that:</p> <p><b>A</b> The most advantageous tender in consideration of price and quality combined as submitted by Contractor A, be accepted in the sum of £322,425.00 for the delivery of the external refurbishment of eight blocks, subject to contract and Leaseholder Consultation.</p>	<p>To enable the Council to enter into a contract for these works in compliance with Contract Standing Orders and deliver the Council's priorities as part of its decent homes delivery and Housing Investment Programme (HIP).</p>	<p>None</p>	<p>None</p>	<p>Yes</p>



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<p><b>A15</b></p>	<p><u>Partnership Grant Review</u></p> <p>Key decision? Yes</p> <p><b>RESOLVED</b> that Cabinet:</p> <p><b>A</b> Agreed minor amendments to the current arrangements for the provision of partnership grants to community and voluntary sector organisations, as set out in the report.</p>	<p><b>A</b> To enable decisions about the allocation of future partnership grants to be made in a consistent and robust way.</p> <p><b>B</b> To ensure allocated funds are targeted towards local identified need and utilised for the maximum benefit of the community.</p> <p><b>C</b> To ensure commitment from grant recipients to robustly monitor outcomes and clearly evidence positive change for the benefit of Harlow residents.</p>	<p>None</p>	<p>None</p>	<p>Yes</p>
<p><b>A17a</b></p>	<p><u>Referral from Cabinet Policy Development Working Group - Open Space Supplementary Planning Document - Approval for Consultation</u></p> <p>Key decision? Yes</p> <p><b>RESOLVED</b> that Cabinet:</p>	<p><b>A</b> To approve the Draft Open Space Standards and Biodiversity Supplementary Planning Document for consultation for a minimum period of four weeks under Regulation 12 of the Town and Country Planning (Local Planning) (England)</p>	<p>None</p>	<p>None</p>	<p>Yes</p>

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	<p><b>A</b> Approved the Draft Open Space Standards and Biodiversity Supplementary Planning Document (as set out at Appendix A to the report), to enable it to be published for the purposes of consultation under Section 12(b) of The Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended).</p> <p><b>B</b> Delegated authority to the Director of Strategic Growth and Regeneration to make and approve any minor or inconsequential amendments to the Draft Open Space Standards and Biodiversity Supplementary Planning Document arising from the statutory consultation.</p>	<p>Regulations 2012 (as amended). To take into account the Christmas period and to ensure greater engagement, the consultation period may be extended for a further two to four weeks longer than the legal statutory consultation period.</p> <p><b>B</b> To meet the legal requirements of developing and adopting a Supplementary Planning Document (SPD).</p>			

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A17b	<p><u>Referral from Cabinet Policy Development Working Group - Local Council Tax Support Scheme Proposals</u></p> <p>Key decision? Yes</p> <p><b>RESOLVED</b> that Cabinet recommended to Full Council that:</p> <p><b>A</b> The current Local Council Tax Support Scheme (LCTSS) remains unchanged for the 2022/23 financial year.</p>	<p>The Working Group considered a report on the LCTSS and made a recommendation to Cabinet for consideration.</p>	None	None	Yes
A17c	<p><u>Referral from Cabinet Policy Development Working Group - Treasury Management Strategy Statement</u></p> <p>Key decision? Yes</p> <p><b>RESOLVED</b> that:</p> <p><b>A</b> The report attached as (Appendix A to the report) be noted.</p>	<p>At its meeting on 25 November, the Working Group considered a report on the Treasury Management Review.</p>	None	None	Yes