

Decision Notice (1 December 2022)

Published 2 December 2022

This document lists the decisions taken by Cabinet at a meeting held on Thursday, 1 December 2022. The list covers key and non-key decisions. A decision may be implemented with immediate effect, unless it is eligible for call-in as identified below, whereupon a decision will not be implemented until five working days have elapsed.

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
<p>A10</p>	<p><u>Joint Finance and Performance Report, Quarter 2 2022/23</u></p> <p>Key decision? No</p> <p>RESOLVED that Cabinet noted:</p> <p>A The forecast outturn position set out within the report in respect of the General Fund for the second quarter (April-September) of 2022/23 of a projected overspend of £666,000 or 1.12 percent of the gross General Fund Budget.</p> <p>B The Quarter 2 operational performance and risk management that has been achieved in 2022/23 across all Council services.</p>	<p>To ensure that Cabinet reviews performance against the Council’s approved budgets for the General Fund and the Corporate Strategy for 2022/23; and acknowledges the small variation to the forecast outturn position.</p>	<p>None</p>	<p>None</p>	<p>No</p>

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A11	<p><u>Housing Revenue Account, Quarter 2 Finance Report 2022/23</u></p> <p>Key decision? No</p> <p>RESOLVED that Cabinet noted:</p> <p>A The Quarter 2 - HRA Budget and performance Monitoring report as set out in the report and the appendix to the report.</p> <p>B That the forecast HRA general working balance as at 31 March 2023 will be £9.438 million.</p>	<p>The report compares the original budget with actual income and expenditure as at 30 September 2022 and following consultation with budget managers forecasts the projected outturn at year end This comparison identifies operational variations and this report provides explanations for the variances.</p>	None	None	No
A12	<p><u>Capital Programmes, Quarter 2 Finance Report 2022/23</u></p> <p>Key decision? No</p> <p>RESOLVED that Cabinet:</p> <p>A Noted the progress and forecasts in the delivery of the Council's Housing Capital Programme (HCP) as at Quarter 2 2022/23 as follows:</p>	<p>To ensure Cabinet reviews the performance against the approved 2022/23 Housing and Non-Housing Capital budgets.</p>	None	None	No

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	<p>i) The current budget is £34.715 million, including £2.762 million carried forward from 2021/22. The projected outturn at Quarter 2 is £23.935 million as set out in Appendix 1 to the report.</p> <p>B Noted the progress in the delivery of the Council's Non-Housing Capital Programme (NHCP) as at Quarter 2 2022/23 as follows:</p> <p>i) The current budget is £22.846 million, including £4.066 million carried forward from 2021/22. The projected outturn at Quarter 2 is £19.325 million as set out in Appendix 2 to the report.</p> <p>C Approved the inclusion in the HCP budget of an additional £835,542 for the purchase of</p>				

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	land at Parnall Road. Expenditure is to be fully financed from a Section 106 agreement.				
A13	<p><u>Annual Treasury Management Report 2021/22</u></p> <p>Key decision? Yes</p> <p>RESOLVED that:</p> <p>A Cabinet noted the annual Treasury Management Report for 2021/22, as set out in Appendix A to the report, and that the Council operated within the Treasury Management Strategy Statement during 2021/22 recommended the report to Full Council for approval.</p>	<p>A In complying with latest Codes of Practice, Full Council is required to receive an annual report on the prior years' treasury management functions of the Council, which should also receive review by Cabinet in advance of its presentation to Full Council.</p> <p>B The Prudential Indications are also required to be reported to Full Council. These are included within the annual Treasury Management report.</p>	None	None	No
A14	<p><u>Treasury Management Strategy Statement 2022/23: Mid-Year Review</u></p> <p>Key decision? Yes</p>	Compliance with the CIPFA Treasury Management Code of Practice requires that Council is presented with a mid-year report on the Treasury	None	None	No

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	<p>RESOLVED that:</p> <p>A The Mid-Year Review of the Treasury Management Strategy, as set out in Appendix A to the report, be noted and referred to Council for consideration.</p>	<p>Management Strategy Statement (TMSS).</p>			
<p>A15</p>	<p><u>Local Council Tax Support Scheme Proposals</u></p> <p>Key decision? Yes</p> <p>RESOLVED that Cabinet:</p> <p>A Acknowledged the current position regarding the 2022/23 Local Council Tax Support Scheme and endorses continuing stability within the scheme for 2023/24.</p> <p>B Recommended to Council that the current Local Council Tax Support Scheme remains unchanged for the 2023/24 financial year.</p>	<p>To comply with the requirement to implement a Local Council Tax Support Scheme (LCTS) annually.</p>	<p>None</p>	<p>None</p>	<p>No</p>

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A16	<p><u>Health and Wellbeing Strategy</u></p> <p>Key decision? Yes</p> <p>RESOLVED that Cabinet:</p> <p>A Adopted the draft Harlow Health and Wellbeing Strategy, covering 2023 to 2028. This is subject to a consultation process in order to support and encourage further partnership activity to help deliver better health outcomes for the residents of Harlow.</p> <p>B Authorised that consultation be undertaken on this draft for a period of six weeks. Minor amendments will be submitted to the Director of Communities and Environment who will, in conjunction with the Portfolio Holder for Business and Community Resilience, develop the final version of the strategy following the conclusion of the consultation period.</p>	<p>Implementation of the new Harlow and Wellbeing Strategy will support the work of the Harlow Health and Wellbeing Board and associated partnership. The Strategy sets out clear priorities and objectives that all partners will work towards, helping to reduce health inequalities experienced in Harlow.</p>	None	None	Yes

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A17	<p><u>Customer Strategy</u></p> <p>Key decision? No</p> <p>RESOLVED that:</p> <p>A Cabinet adopted the Customer Service Strategy, and associated action plan (attached as appendices A and B to the report).</p>	<p>A Implementation of the strategy will ensure our services remain accessible to all users, whilst also looking to make optimal use of digital channels. The strategy takes a whole Council approach to ensuring standards of customer service are consistently high, and will include those of other organisations we work with such as HTS Group Ltd.</p> <p>B In order to support the changes in technology available to the Council to ensure we develop and deliver our services in a way that meet resident's needs and expectations.</p>	None	None	Yes
A18	<p><u>Adoption of the Wych Elm Development Brief</u></p> <p>Key decision? Yes</p>	To enable the development brief to be formally adopted and used in the determination of planning applications for the Wych Elm area, providing	None	None	Yes

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	<p>RESOLVED that Cabinet:</p> <p>A Noted the responses received to the consultation and approves the consequential amendments made to the Wych Elm Development Brief.</p> <p>B Formally adopted the Development Brief as set out in Appendix A to the report.</p>	<p>encouragement to the private sector to invest and regenerate the area.</p>			
<p>A19</p>	<p><u>Affordable Housing S106 Policy Adoption</u></p> <p>Key decision? Yes</p> <p>RESOLVED that Cabinet:</p> <p>A Noted the responses received to the consultation and agrees the consequential amendments made to the Addendum to the Adopted Affordable and Specialist Housing Supplementary Planning Document (SPD) (as set out at Appendix B) to the report).</p>	<p>A To enable the Commuted Sums and Alternative Sites for the Provision of Affordable Housing – SPD 2022 to be formally adopted under Regulation 14 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended).</p> <p>B To meet the legal requirements of developing and adopting a Supplementary Planning Document.</p>	<p>None</p>	<p>None</p>	<p>Yes</p>

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	<p>B Adopted the SPD addendum as set out in Appendix A to the report and delegates authority to the Director of Strategic Growth and Regeneration in consultation with the relevant Portfolio Holder to make and agree any minor or inconsequential amendments to the Supplementary Planning Document arising from any matters discussed and agreed at Cabinet.</p>				
<p>A20</p>	<p><u>Staple Tye SPD Adoption</u></p> <p>Key decision? No</p> <p>RESOLVED that Cabinet:</p> <p>A Noted the responses received to the consultation and agrees the consequential amendments made to the Staple Tye Supplementary Planning Document (SPD) as set out at Appendix B to the report.</p>	<p>A To enable the SPD to be formally adopted under Regulation 14 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended).</p> <p>B To meet the legal requirements of developing and adopting an SPD.</p>	<p>None</p>	<p>None</p>	<p>Yes</p>

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	<p>B Formally adopted the SPD as set out in Appendix A to this report and delegates authority to the Director of Strategic Growth and Regeneration in consultation with the relevant Portfolio Holders to make and agree any minor or inconsequential amendments to the Staple Tye Supplementary Planning Document arising from any matters discussed and agreed at Cabinet.</p>				
<p>A21</p>	<p><u>Environmental Enforcement Contract - Tender Process Outcome</u></p> <p>Key decision? Yes</p> <p>RESOLVED that:</p> <p>A The most advantageous bid submitted by Contractor A, National Enforcement Solutions Limited, be accepted.</p>	<p>Awarding a contract will ensure ongoing capacity to investigate and take enforcement action in relation to fly-tipping littering and similar offences, and to carry out educational activities to reduce their likelihood.</p>	<p>None</p>	<p>None</p>	<p>Yes</p>

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	<p>B Authority be delegated to the Director of Communities and Environment in consultation with the Portfolio Holder for Governance to enter into contract with the successful bidder on the terms of the tender.</p>				