

# Decision Notice (21 March 2024)

Published 25 March 2024

This document lists the decisions taken by Cabinet at a meeting held on Thursday, 21 March 2024. The list covers key and non-key decisions. A decision may be implemented with immediate effect, unless it is eligible for call-in as identified below, whereupon a decision will not be implemented until five working days have elapsed.

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
A11	<p><u>Financial Performance Report, Quarter 3 2023/24</u></p> <p>Key decision? No</p> <p><b>RESOLVED</b> that Cabinet:</p> <p><b>A</b> Noted:</p> <ul style="list-style-type: none"> <li>i) The forecast outturn position set out within the report in respect of the General Fund as at the end of quarter 3 (April – December) of 2023/24 is an adverse variance of £371,000.</li> <li>ii) The update contained within the report that this has changed to a</li> </ul>	<p>To ensure Cabinet reviews financial performance against the approved 2023/24 budgets for General Fund, Housing Revenue Account and Capital Programmes and to ensure corporate priorities are fully funded to enable a timely delivery. Given movements that have been identified in the forecasts for both General Fund and HRA, updates have been included to reflect the current best forecasts as at January 2024 to ensure the most up to date information available is presented for consideration.</p>	<p>This report notes the current financial position of Quarter 3 (April – December). It also asks to approve the current Capital Programme position, which includes a number of reprofiled schemes into 2024/25.</p> <p>Cabinet could</p>	None	No

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	<p>forecast favourable variance at the end of Period 10 (January 2024) of £26,000.</p> <p><b>B</b> Noted:</p> <p>i) The forecast outturn position set out within the report in respect of the Housing Revenue Account as at the end of quarter 3 (April – December) of 2023/24 is an adverse variance of £778,000.</p> <p>ii) The update contained within the report that this has increased to a forecast adverse variance at the end of Period 10 (January 2024) of £822,000.</p> <p><b>C</b> Noted the forecast outturn position set out within the report in respect of the Non-Housing Capital Programme as</p>		<p>consider not to approve the recommendations E &amp; F set out above. The current budget of the Housing and Non-Housing Capital Programmes would not be updated to reflect the latest known position and would also mean priorities are not fully funded.</p>		

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	<p>at the end of quarter 3 (April – December) of 2023/24 with a projected favourable variance of £2.946 million.</p> <p><b>D</b> Noted the forecast outturn position set out within the report in respect of the Housing Capital Programme as at the end of quarter 3 (April – December) of 2023/24 with a projected favourable variance of £3.358 million.</p> <p><b>E</b> Approved the Period 9 reprofiling into 2024/25 within the Housing and Non-Housing Capital Programmes included within Appendices C and D.</p> <p><b>F</b> Recommended to Full Council the approval of the Budget allocations identified for 2023/24 within the Housing and Non-Housing Capital Programmes included within Appendices C and D to the report.</p>				

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	<p><b>G</b> Noted the council's Oflog metric data at Quarter 3.</p>				
<p><b>A12</b></p>	<p><u>Corporate Plan Delivery Plan and Communications Framework</u></p> <p>Key decision? No</p> <p><b>RESOLVED</b> that Cabinet approved:</p> <p><b>A</b> The Corporate Plan delivery plan for 2024 - 2025, attached as Appendix A to the report.</p> <p><b>B</b> The supporting Communications Framework, attached as Appendix B to the report.</p>	<p>A robust Corporate Plan is a central component of the council's business planning and is underpinned by the council's financial planning set out in the new Medium Term Financial Plan (MTFP) 2024-28. The Plan provides the council with a framework for decision making and allocation of resources and was approved by Full Council on 14 December 2023. Delivery of the plan, and supporting communications, will fulfil the six missions contained within it and keep residents informed and engaged.</p> <p>A Communications Peer review was carried out in 2022 to look at the effectiveness of the council's internal and external communication activities and helped to identify areas where we can make improvements</p>	<p>Consideration of other options do not apply; the agreement of policy framework for the council is laid out in the Council's constitution and the Corporate Plan has been determined by Full Council. Delivery of the plan follows this determination.</p>	<p>None</p>	<p>Yes</p>

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		and develop our communications activities. The recommendations for the review included the short-term development of immediate priorities up until March 2023 and development of an overarching strategic communications framework to support the new corporate plan from 2024 onwards.			
A13	<p><u>Harlow Investment Fund</u></p> <p>Key decision? No</p> <p><b>RESOLVED</b> that Cabinet approved the amendment of the proposed company structure of the Harlow Investment Fund to adopt Limited Liability Partnership (LLP) arrangement.</p>	To allow for an LLP structure to be adopted to by the Harlow Investment Fund to facilitate commencement of activities in line with the Cabinet Approval of February 21 <sup>st</sup> 2021.	Retain originally proposed company structure in the form of Limited and General Partners arrangement as detailed within the Cabinet Report of 21 February 2021.	None	Yes

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A14	<p><u>Council House Building Programme Annual Update Report</u></p> <p>Key decision? No</p> <p><b>RESOLVED</b> that Cabinet:</p> <p><b>A</b> Noted the review and update on the Council House Building Programme (CHBP) as agreed at Cabinet in March 2023.</p> <p><b>B</b> Acknowledged that an all-Members Briefing was held by the Regeneration Team in October 2023.</p>	<p>An annual review is mandated within the CHBP Cabinet report of March 2022.</p> <p>To provide an appropriate update to the Cabinet, where linked to priorities included within the Corporate Plan.</p>	None	None	No
A15a	<p><u>Referral from Scrutiny Committee - Climate Change Strategy</u></p> <p>Key decision? No</p> <p><b>RESOLVED</b> that Cabinet approved the draft Climate Change Strategy at Appendix B of this report for consultation.</p>	<p>The Scrutiny Committee carried out a review of the draft Climate Change Strategy, which is to be published for consultation.</p>	None	None	Yes

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<b>A15b</b>	<u>Referral from Audit and Standards Committee - Risk Management Report</u>  Key decision? No  <b>RESOLVED</b> that Cabinet noted the approvals made by the committee in respect of Risk Management.	The Audit and Standards Committee made a recommendation to the Cabinet to note the decision made by the Committee.	None	None	No