

Decision Notice (13 June 2024)

Published 18 June 2024

This document lists the decisions taken by Cabinet at a meeting held on Thursday, 13 June 2024. The list covers key and non-key decisions. A decision may be implemented with immediate effect, unless it is eligible for call-in as identified below, whereupon a decision will not be implemented until five working days have elapsed.

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
A11	<p><u>Performance, Finance and Risk - April</u></p> <p>Key decision? No</p> <p>RESOLVED that Cabinet noted:</p> <p>A The performance of key performance indicators for April.</p> <p>B The Finance position as at first period of 2024/25 financial year.</p> <p>C The current strategic risks for the council's operations.</p>	<p>A To ensure the council reviews performance against its budget position for General Fund, Housing Revenue Fund and Capital programmes.</p> <p>B To ensure the council understands the strategic risks that affect the organisation, and control measures in place to mitigate these.</p>	None	None	No

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
A12	<p><u>MTFP and Budget Planning</u></p> <p>Key decision? No</p> <p>RESOLVED that:</p> <p>A Cabinet noted the baseline position of the Medium-Term Financial Plan 2025/26 to 2027/28.</p> <p>B Cabinet approved the budget setting timetable 2025/26 as set out in the body of the report set out in paragraph 20 of the report.</p> <p>C Cabinet noted the officer operational budget setting guidelines 2025/26 as set out in Appendix A.</p>	<p>Early planning and intervention are required for the budget setting process 2025/26, in order to set a balanced budget in February 2025.</p>	None	None	Yes
A13	<p><u>Appointment of Contractor for Council House Building Programme Scheme - Staple Tye</u></p> <p>Key decision? Yes</p> <p>RESOLVED that delegated</p>	<p>A To deliver development schemes in line with the Council House Building Programme Cabinet Report – March 2022.</p>	Construction Phase delivery could be considered via current Council	None	Yes

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
	<p>authority be given to the Chief Executive, in consultation with the Leader of the Council, to proceed to the final construction phase of the development and agree the procurement and appointment of a main contractor for the of the Staple Tye Renewal Scheme (Parnell Road, Perry Road & the Staple Tye Depot Sites), as part of the Council House Building Programme, within the financial budget set in the approved Harlow Council Capital Programme 2024/25 - 2027/28.</p>	<p>B To deliver development schemes in line with the Council Mission to Rebuild our Town.</p>	<p>Contractors; however, the complexity of design and coordination would pose significant challenge to contractors without the requisite prior experience of developments of such type and scale.</p>		
<p>A14</p>	<p><u>Creation of Disability Working Group</u></p> <p>Key decision? No</p> <p>RESOLVED that Cabinet:</p> <p>A Approved the establishment of a Disability Working Group and approves the Terms of Reference and membership as set out in Appendix A to the</p>	<p>A The Disability Working Group will provide a comprehensive and effective way for the views and experience of disabled people to influence and shape policy development in Harlow.</p> <p>B Terms of reference are a requirement for the operation of the Working</p>	<p>To not agree the terms of reference. This would mean the council would not fulfil the requirements of the Full Council motion.</p>	<p>None</p>	<p>Yes</p>

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
	<p>report.</p> <p>B Approved the Councillors appointed to the Working Group.</p> <p>C Granted the Leader delegated authority to review, alter or amend the terms of reference.</p>	<p>Group's report through to Cabinet.</p>			
<p>A15</p>	<p><u>Disposal of Altham House</u></p> <p>Key decision? Yes</p> <p>RESOLVED that Harlow Council sold Altham House to the current leaseholder.</p>	<p>A Since 2020 the property has remained empty and is neither delivering a return for Harlow Council nor the current leaseholder. Given the extent of investment required, either to make suitable for its former use, or any alternative use, such investment would not represent <i>value for money</i> for Harlow Council.</p> <p>B Sale to the current leaseholder will deliver an attractive financial return to Harlow Council, with the realistic potential for the</p>	<p>Do nothing – with the property remaining empty and not generating any income, the existing lease will likely be terminated thus incurring ongoing maintenance/s ecurity costs to Harlow Council.</p> <p>Terminate the</p>	<p>None</p>	<p>Yes</p>

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
		<p>property to be returned and used to provide an essential community service in the future.</p> <p>C In line with current Regulations, the Council has a policy that encourages the disposal/re-allocation of properties that are no longer fit for purpose and/or require extensive investment. This policy is especially potent where investment would not deliver a suitable social or economic return.</p>	<p>current lease - invest in the property and return the property to let, either directly, or through a third-party specialist service provider.</p> <p>Sell the property to the current leaseholder – preferred option.</p> <p>Sell the property on the open market – lengthy process with no guarantee of sale.</p> <p>Demolish the</p>		

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
			property – given location of the site, and proximity to St. Alban’s Academy, demolition <u>would not</u> present option for larger-scale regeneration.		
A16	<p><u>Disposal of Clover Field Garages</u></p> <p>Key decision? No</p> <p>RESOLVED that Harlow Council sell Nos. 1 to 20 Clover Field [garages] to a private management company who own and operate other garage sites across the District.</p>	<p>A Only 11 of the 20 garages at Clover Field are presently let.</p> <p>B The current condition of the garages is very poor, with extensive investment required to bring the garages up to a lettable standard.</p> <p>C The garage site resides within a private housing development in which the Council retains no housing assets.</p>	<p>Do nothing.</p> <p>Invest and refurbish the existing garages.</p> <p>Demolish the garages and convert into open parking.</p> <p>Sell the garages – preferred option.</p>	None	Yes

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
		Further, overall demand for garages in this area is low.			