

**MINUTES OF THE DEVELOPMENT MANAGEMENT COMMITTEE  
HELD ON**

10 July 2024

7.00 – 7.26 pm

**PRESENT**

**Committee Members**

Councillor Michael Garnett (Chair)  
Councillor Sue Livings (Vice-Chair)  
Councillor Danielle Brown  
Councillor Dr. Emma Ghaffari  
Councillor Maggie Hulcoop  
Councillor Kay Morrison  
Councillor Nancy Watson  
Councillor Jake Shepherd

**Officers**

Elizabeth Beighton, Development Manager  
Julie Galvin, Legal Services Manager  
Nicole Parker, Corporate Support Officer  
Tanusha Waters, Assistant Director - Planning and Building Control  
Chris Walter, Planning Officer

1. **WEBCAST INTRODUCTION**

The Chair said the meeting was being webcast live and would be available for repeated viewing after the meeting has ended. By continuing to attend the meeting, you were consenting to being filmed and to appearing in the webcast.

2. **APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies for absence were received from Councillor Russell Perrin.

3. **DECLARATIONS OF INTEREST**

None.

4. **MINUTES**

**RESOLVED** that the minutes of the meeting held on 10 April 2024 be agreed and signed as a correct record by the Chair, subject to the removal of James Gardener, Assistant Director Regeneration and Commercial Development from the attendees list.

5. **MATTERS ARISING**

None.

6. **WRITTEN QUESTIONS**

None.

7. **PROCEDURE FOR CONSIDERATION OF PLANNING APPLICATIONS**

**RESOLVED** that the procedure for the meeting be noted.

8. **HW/HSE/24/00072 - 43 HEATHCOTE GARDENS, HARLOW**

The Committee received a report and application (HW/HSE/24/00072) for the attachment of a single garage to the side elevation and re-position boundary fencing.

Representations were heard from an objector and the applicant.

**RESOLVED** that planning permission be **GRANTED** subject to the conditions in the report.

9. **HW/FUL/23/00469 - 45 SUMNERS FARM CLOSE, HARLOW**

The Committee received a report and application (HW/FUL/23/00469) for the construction of a single storey rear extension in the form of a conservatory to the rear elevation. Installation of double heighted lobby to access flat no.1 and flat no. 2. Extension of GO2 shower room to flat no.2. Replacement of existing staircase with a new timber staircase. Relocation of entrance door to flat no.1 and change of layout to suit new entrance door location and amendments to entrance lobby to flat no. 4.

**RESOLVED** that planning permission be **GRANTED** subject to the conditions in the report.

10. **HW/LBC/23/00470 - 45 SUMNERS FARM CLOSE, HARLOW**

The Committee received a report and application for listed building consent (HW/LBC/23/00470) for the construction of a single storey rear extension in the form of a conservatory to the rear elevation. Installation of double heighted lobby to access flat no.1 and flat no. 2. Extension of GO2 shower room to flat no.2. Replacement of existing staircase with a new timber staircase. Relocation of entrance door to flat no.1 and change of layout to suit new entrance door location and amendments to entrance lobby to flat no.4.

**RESOLVED** that planning permission be **GRANTED** subject to the conditions in the report.

11. **REFERENCES FROM OTHER COMMITTEES**

None.

12. **MATTERS OF URGENT BUSINESS**

None.

CHAIR OF THE COMMITTEE