

DECISION NOTICE (28 January 2016)
Published 1 February 2016

This document lists the decisions taken by Cabinet at a meeting held on Thursday, 28 January 2016. The list covers key and non-key decisions. A decision may be implemented with immediate effect, unless it is eligible for call-in as identified below, whereupon a decision will not be implemented until five working days have elapsed.

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
A10	<p><u>Corporate Plan 2016/17</u></p> <p>Key decision? Yes</p> <p>RESOLVED that it is RECOMMENDED to Full Council:</p> <p>A That the updates to the Corporate Plan 2016/17 – 2018/19, attached to the report submitted, are adopted.</p> <p>B Authority be delegated to the Chief Executive, in consultation with the Leader of the Council, to make minor and consequential amendments to the Corporate Plan 2016/17 – 2018/19.</p>	<p>The Corporate Plan provides an important context for the decision making and resource allocations of the Council. Approval of the Corporate Plan is reserved to Full Council.</p>	None	None	No

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
A11	<p><u>Medium Term Financial Strategy 2016/17</u></p> <p>Key decision? Yes</p> <p>RESOLVED that Cabinet RECOMMENDS to Full Council:</p> <p>A That the Medium Term Financial Strategy for 2016/17 to 2020/21 is adopted.</p> <p>B That the proposals in relation to reserves as set out in this report at paragraphs 24 to 30 and contained within Section 8 of the Medium Term Financial Strategy be approved.</p> <p>C That the planned increases in Council Tax as set out in the Medium Term Financial Plan be approved.</p>	<p>To enable Cabinet to consider the current factors influencing the five year Medium Term Financial Plan and agree the financial strategy for the period 2016/17 to 2020/21 in support of the overall financial plans of the Council over that period and the delivery of its priorities.</p>	None	None	No

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
A12	<p><u>General Fund Budget 2016/17</u></p> <p>Key decision? Yes</p> <p>RESOLVED that Cabinet RECOMMENDS to Full Council that:</p> <p>A The General Fund estimates for 2016/17, as set out in Appendix A of the report submitted, are approved.</p> <p>B The proposed transfers between the General Fund and Earmarked Reserves, referred to in paragraphs 19 and 24 and set out in Appendix E of the report submitted are approved.</p> <p>C The proposed Fees and Charges, as set out in Appendix C of the report submitted, are approved.</p> <p>D The Pay Policy Statement, as set out in Appendix G of the report submitted, is approved.</p>	<p>The Council must approve an annual budget and recommend a Council Tax charge for the forthcoming year under Government guidelines and current legislation.</p>	None	None	No

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
	<p>E The Council's Band D Council Tax for 2016/17 is set at £266.97, which represents a 1.5% increase compared to the Band D Council Tax for 2015/16.</p>				
<p>A13</p>	<p><u>Housing Revenue Account Business Plan 2015-2045</u></p> <p>Key decision? Yes</p> <p>RESOLVED that it is RECOMMENDED to Full Council that:</p> <p>A The Housing Revenue Account (HRA) Business Plan, as set out in Appendix A of the report submitted, be approved.</p> <p>B Authority be delegated to the Chief Operating Officer, in consultation with the Portfolio Holder for Housing, to make minor amendments to the Plan, if necessary, following consultation.</p>	<p>The HRA Business Plan 2015-2045 is a formal update on the Council's landlord service over the next 30 years. Housing stock holding councils need to demonstrate that their business is sustainable over the long term.</p>	<p>None</p>	<p>None</p>	<p>No</p>

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
A14	<p><u>Housing Revenue Account Budget 2016/17</u></p> <p>Key decision? Yes</p> <p>RESOLVED that Cabinet RECOMMENDS to Full Council that:</p> <p>A The rent reductions for individual dwellings as set out in paragraph 13 of the report submitted are effective from 4 April 2016. This equates to an average weekly rent of £92.66, a statutory reduction of 1%.</p> <p>B Any further rent setting measures, per paragraph 14 of the report submitted, introduced upon Royal Assent of the Welfare Reform and Work Bill 2015, requiring compliance, will be effective from 4 April 2016, and that in the event of a significant change to the approved budget will be reported to a subsequent meeting of</p>	To set out the Housing Revenue Account (HRA) budget for 2016/17 and forecast outturn for the current year together with the information necessary to set a balanced budget as required by legislation.	None	None	No

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
	<p>Cabinet.</p> <p>C Service charges for individual dwellings, as set out in paragraphs 19 to 25 of the report submitted, effective from 4 April 2016 for tenants and 1 April 2016 for leaseholders. This equates to an average weekly service charge to tenants of £2.05.</p> <p>D Heating charges as set out in paragraphs 33 to 39 of the report submitted, effective from 4 April 2016 for tenants and 1 April 2016 for leaseholders. Average weekly general needs charges are £7.80 per week (leaseholders £15.94 per week, equivalent) and, for sheltered accommodation, £6.42 per week.</p> <p>E Garage rents are increased by 5%, to £8.78 per week (for a standard garage) and proportionate increases for other garages, car ports and</p>				

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
	<p>car spaces, from 4 April 2016, as set out in paragraphs 40 and 41 of the report submitted.</p> <p>F Housing related support charges as set out in paragraphs 26 to 32 and Table 3 of the report submitted. For service users effective from 1 April 2016.</p> <p>G Other charges are increased, as set out in paragraph 42 of the report submitted, with effect from 1 April 2016.</p> <p>H The growth and savings outlined in paragraphs 43 and 44 of the report submitted in respect of 2016/17 are approved.</p> <p>I The Housing Revenue Account (HRA) budget as set out at Appendix B of the report submitted is approved.</p> <p>J A minimum HRA working balance of £2,727,000 at 31</p>				

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
	<p>March 2016, rising to £4,327,000 at 1 April 2016, as set out in paragraph 5 and Appendix D of the report submitted, is agreed.</p>				
<p>A15</p>	<p><u>Capital Programmes 2015/16 - 2020/21</u></p> <p>Key decision? Yes</p> <p>RESOLVED that Cabinet recommends to Full Council that:</p> <p><i>Housing Capital Programme</i></p> <p>A The Housing Capital programme 2016/17 is approved, as set out in Appendices A and B of the report submitted.</p> <p>B The forecast programme for the period 2017/18 to 2020/21 is noted, as set out in Appendices A and B of the report submitted.</p>	<p>A Full Council must approve the Council's Capital Programmes. Such programmes are necessary for the achievement of the Council's priorities and fulfilment of health and safety requirements.</p> <p>B Cabinet is being asked to approve and recommend to Full Council Housing and Non Housing Capital programmes for 2016/17 as well as an indicative forward plan for the period through to 2020/21 to enable Officers to make long term effective planning, procurement and resourcing decisions</p>	<p>None</p>	<p>None</p>	<p>No</p>

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
	<p>C The application to DCLG under section 11(6) of the Local Government Act 2003 to exempt sale receipts from being pooled that arise from the sale of new council housing, and other eligible properties, as detailed in paragraph 11 of the report submitted, is noted.</p> <p><i>Non Housing Capital Programme</i></p> <p>D The revised Non Housing Capital Programme 2015/16 is approved, as set out in paragraphs 23 to 32 of the report submitted.</p> <p>E The Non Housing Capital Programme for 2016/17 is approved, as set out in Appendices C and D of the report submitted.</p> <p>F Aggregate borrowing of £5.1 million up to 31 March 2016, and a further £2.6 million, in</p>	<p>to deliver these programmes.</p>			

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
	<p>2016/17 be approved to support the Non Housing Capital Programme.</p> <p>G The Non Housing Capital Programme forecast for 2017/18 to 2020/21 be noted, as set out in Appendices C and D of the report submitted.</p>				
<p>A16</p>	<p><u>Treasury Management Strategy 2016/17</u></p> <p>Key decision? Yes</p> <p>RESOLVED that Cabinet recommends to Full Council that the proposed revised Treasury Management Strategy Statement 2016/17 (attached as Appendix A of the report submitted) be approved for implementation with immediate effect, including specifically:</p> <p>i. The Prudential Indicators (set out in Annex C of the Statement). ii. The Treasury Management</p>	<p>A Statutory DCLG Guidance and CIPFA Codes of Practice on Treasury Management and Prudential Borrowing require Councils to determine a Treasury Management Strategy Statement and Prudential (and Treasury Management) Indicators on an annual basis.</p> <p>B The lending list methodology requires regular review by Full Council because it steers a major risk aspect of the</p>	<p>None</p>	<p>None</p>	<p>No</p>

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
	<p>Indicators (set out in paragraphs 55 to 58 of the Statement).</p> <p>iii. The approved counterparty methodology (set out in paragraphs 33 to 54 and Annex E of the Statement).</p> <p>iv. The Minimum Revenue Provision Statement (Annex D of the Statement).</p> <p>v. The reporting arrangements (Annex F of the Statement).</p>	<p>Council's operational investment decisions.</p> <p>C DCLG Regulations have been issued which require the Full Council to approve a Statement of Minimum Revenue Provision in advance of each year.</p> <p>D Treasury management reporting arrangements are an important aspect governed by DCLG guidance and influenced by the CIPFA Code.</p> <p>E The Council is required by DCLG guidance to report on its policy for borrowing in advance of need.</p> <p>F In the same way as E above, the Annual Investment Strategy determines the direction of travel for borrowing in</p>			

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
		the coming year and reflects the Council's preferred approach to investment and associated risk.			
A17	<p><u>Award of Contract - Upgrade of Financial Management System</u></p> <p>Key decision? Yes</p> <p>RESOLVED that (subject to formal contract) authority is delegated to the Chief Operating Officer, in consultation with the Portfolio Holder for Resources, to approve the award of separate contracts for the following services:</p> <p>(i) Full Implementation of Upgrade from Agresso v5.4.5 to Milestone 5, and implementation of Budget Planner.</p> <p>(ii) Project management expertise and advice to oversee and manage the full implementation of Milestone 5.</p>	To allow sufficient time for the tenders to be evaluated for the supply and installation of the finance modules and to enable the procurement of an Implementation Manager to immediately follow this process. This is necessary to achieve the completion of the upgrade by 31 October 2016, and a Go Live date of 30 November 2016.	None	None	Yes

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
A18	<p><u>Award of Contract for Out of Hours Supported Housing Services</u></p> <p>Key decision? Yes</p> <p>RESOLVED that the tender submitted by Contractor A is accepted for an out of hours emergency response services on the basis of Option 2 as specified in the report submitted.</p>	<p>To provide an efficient and cost effective service that will continue to assist service users to remain and live independently in their own homes.</p>	None	None	Yes
A19	<p><u>Referral from Scrutiny Committee - Review of the Council's Sheltered Housing Service (Phase 1)</u></p> <p>Key decision? No</p> <p>RESOLVED that Cabinet notes the findings of the Scrutiny Committee's review of the Council's Sheltered Housing Service (Phase 1) and has regard to the Committee's advice in reaching a decision on the Award of Contract for Out of Hours Supported Housing Services item, elsewhere on the agenda for this meeting.</p>	<p>The Scrutiny Committee considered the final report on its Review of the Council's Sheltered Housing Service (Phase 1) at its last meeting. The Committee has asked the Cabinet to agree changes to some aspects of the Sheltered Housing Service.</p>	None	None	Yes