

DECISION NOTICE (31 March 2016)
Published 1 April 2016

This document lists the decisions taken by Cabinet at a meeting held on Thursday, 31 March 2016. The list covers key and non-key decisions. A decision may be implemented with immediate effect, unless it is eligible for call-in as identified below, whereupon a decision will not be implemented until five working days have elapsed.

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
A10	<p><u>Joint Finance and Performance Report, Quarter 3 2015/16</u></p> <p>Key decision? No</p> <p>RESOLVED that Cabinet acknowledges the projected outturn position set out in sections three and four of Appendix A to the report submitted for the third quarter (October – December) of 2015/16 as follows:</p> <p>(i) A favourable variation on controllable budgets of £546,000, representing 0.79 per cent of the gross General Fund Budget.</p> <p>(ii) A total projected underspend of £738,000 representing -1.07 per cent of the gross General</p>	<p>To ensure that Cabinet reviews performance against the Council's approved General Fund Budget and Corporate Plan for 2015/16 and acknowledges the extremely small variation projected as at end of December recognising that there may be emerging issues during preparation of the final year-end accounts that may impact on this.</p>	None	None	No

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	<p>Fund Budget.</p> <p>(iii) The Council performed on target or above target for 42 out of 47 (90 per cent) of performance indicators.</p>				
A11	<p><u>Capital Programmes Quarter 3 Finance Report 2015/16</u></p> <p>Key decision? Yes</p> <p>RESOLVED that Cabinet:</p> <p>A Acknowledges the progress made in the delivery of the Council's Housing and Non-Housing Capital Programmes for the third quarter of 2015/16 (as at 3 January 2016) as follows:</p> <p>(i) Housing Capital Programme – a projected variation of £3,287,000 below the revised budget (representing -13.09%)</p>	<p>To ensure that Cabinet reviews performance against the Council's approved 2015/16 Housing and Non-Housing Capital Programmes.</p>	None	None	No

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	<p>due mainly to items carried forward from 2015/16 to 2016/17.</p> <p>(ii) Non-Housing Capital Programme – a projected variation of £864,000 below the revised budget (representing -12.4%).</p> <p>B Acknowledges the performance in delivering the capital programmes, as summarised in Tables 2 and 5 of the report submitted (reference paragraphs 6 and 22).</p> <p>C Approves the following new business cases, as detailed in paragraphs 17 to 19 of the report submitted:</p> <p>(i) Harlow Transformation Project to upgrade the software on which benefit claims are based, funded from reserves (£119,000).</p>				

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	<p>(ii) Management of a biodiversity scheme at Parndon Lock Meadows which is fully grant-funded by the Land Trust (£56,000).</p> <p>(iii) Work to a retaining wall at Sumners Hatch which has health and safety implications for the area (£11,000).</p>				
A12	<p><u>Housing Revenue Account Budget, Quarter 3 2015/16</u></p> <p>Key decision? No</p> <p>RESOLVED that:</p> <p>A Cabinet acknowledges the projected outturn position set out in the report submitted as at 3 January 2016 as follows:</p> <p>(i) A favourable variation against the original estimate on operational/controllable</p>	<p>To ensure that Cabinet reviews performance against the approved HRA Business Plan and acknowledges the operational variations in light of the challenges the Council may face in the later part of this financial year and future years.</p>	None	None	No

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	<p>budgets of £1,489,000 representing 2.60% of the gross Housing Revenue Account (HRA) budget.</p> <p>(ii) A total projected underspend of £6,632,000 representing 11.50% of the gross HRA budget.</p> <p>B The forecast balances at 31 March 2016, of £10,777,000 in respect of the Housing Revenue Account and nil in respect of the Major Repairs Reserve (as identified in Appendix C of the report submitted) are noted.</p>				
A13	<p><u>Prentice Place Regeneration Options Appraisal</u></p> <p>Key decision? Yes</p> <p>RESOLVED that Cabinet:</p> <p>A Agrees that the regeneration of Prentice Place proceeds on the</p>	<p>A Proceeding on this basis will deliver the Council's previous commitments to residents and traders of Prentice Place that the area will be regenerated and will bring homes back into use. Of all the options that have been</p>	None	None	Yes

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	<p>basis of the affordable option that has been identified (Option 3 from the report submitted) this being a complete remodelling of the buildings and improvements to the public realm, on the basis that it will provide a clear direction on achieving the regeneration of Prentice Place.</p> <p>B Agrees that consultation with the appropriate residents and businesses and partners with an interest in the proposed regeneration project begin.</p> <p>C Agrees to enter into a call-off contract for additional consultancy services to be supplied by Faithful and Gould contract via the current Scape Framework Agreement in order to use their services to deliver full planning drawings, a full specification of the agreed options and the overseeing of the works.</p>	<p>considered this is the most affordable, feasible and practicable solution to regenerating the area.</p> <p>B Regeneration through a scheme that includes the remodelling of the existing blocks provides an opportunity to bring the empty housing units back into use, allows continuation of trade for the existing retailers, delivers environmental improvements to improve the public realm and improves the urban design, making Prentice Place more desirable to residents and retailers. Such a scheme would also be realistic, affordable and achievable bearing in mind the practical issues outlined in the options briefing paper.</p>			

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A14	<p><u>Confirmation of Old Harlow Article 4 Directions</u></p> <p>Key decision? No</p> <p>RESOLVED that Cabinet approves the confirmation of three proposed Article 4 Directions in the Old Harlow Conservation Area at 79-97 (odd) High Street.</p>	<p>A It was intended that these properties would be included in the 2012 Direction. However, due to a typographical error in the associated documentation, Numbers 79 to 97 (odds) High Street were not included in the text of the 2012 Direction. Proposals for the Article 4 Directions received strong support from residents in the Conservation Area following public consultation in 2011.</p> <p>B To comply with relevant legislation, the Council is required to confirm the Article 4 Directions and notify residents about the changes to permitted development rights in the area which commence on 27 February 2017, following the expiry of a 12 months advance</p>	None	None	No

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		warning period.			
A15	<p><u>District Heating Boiler Replacement Programme together with Installation of Heat Meters - Tany's Dell, Risdens, Rosemary Close (Project No. 16/002)</u></p> <p>Key decision? Yes</p> <p>RESOLVED that the most economically advantageous tender submitted by Contractor A from the report submitted is accepted in the sum of £2,138,104.95 subject to contract.</p>	<p>A To enable the Council to enter into a contract for these works in compliance with Standing Orders Relating to Contracts.</p> <p>B The district heating boilers at these schemes are of significant age and are in need of (and overdue for) replacement from the perspective of their ongoing reliability and in accordance with the Council's commitments to energy efficiency and tackling fuel poverty.</p> <p>C The Council is required to adhere to new Government legislation. The Heat Network (Metering & Billing) Regulations 2014</p>	None	None	Yes

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		<p>stipulates that heat meters are required to be installed to all properties connected to a District Heating Scheme and tenants billed on actual, individual consumption (where possible by December 2016).</p>			
<p>A16</p>	<p><u>Carbon Management Plan 2016</u></p> <p>Key decision? Yes</p> <p>RESOLVED that:</p> <p>A The Carbon Management Plan 2016/2021 is adopted.</p> <p>B The Carbon Management Plan is reviewed in 2018.</p>	<p>A The Council has prioritised a clean and green environment and in achieving this will also tackle the increased financial pressure from predicted energy price increases and threat of climate change. The second iteration of the Carbon Management Plan takes the Council's strategy forward from April 2016 and ensures continuity of activity towards carbon reduction.</p> <p>B Failure to act on reducing</p>	<p>None</p>	<p>None</p>	<p>Yes</p>

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		carbon emissions would lead to the Council incurring additional cumulative expenditure of £357,000 for the same period 2016-2021 based on 'business as usual' increases in usage against a reduced emissions scenario.			
A17	<p><u>Referral from Scrutiny Committee - Review of Harlow Youth Council</u></p> <p>Key decision? No</p> <p>RESOLVED that the Harlow Youth Council Action Plan, at Appendix D of the original report to Scrutiny Committee, is approved for implementation subject to the following amendments:</p> <p>(a) Substitute “annual Speed Meeting event” with “biannual Speed Meeting event” at Action Point 3;</p>	The Scrutiny Committee considered a final report on its Review of Harlow Youth Council at its last meeting. The Committee has asked the Cabinet to agree a series of actions to improve the Youth Council.	None	None	Yes

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	(b) Add an additional Action Point 11 to read: "Actively promote HYC to hard to reach groups, including those in alternative education, young carers, NEETs and young people with a disability".				