

DECISION NOTICE (8 December 2016)
Published 9 December 2016

This document lists the decisions taken by Cabinet at a meeting held on Thursday, 8 December 2016. The list covers key and non-key decisions. A decision may be implemented with immediate effect, unless it is eligible for call-in as identified below, whereupon a decision will not be implemented until five working days have elapsed.

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
A11	<p><u>Treasury Management Strategy Statement 2016/17: Mid-Year Review</u></p> <p>Key decision? Yes</p> <p>RESOLVED that:</p> <p>A The mid-year review of the Treasury Management Strategy which accompanied the report as Appendix A was noted and referred to Full Council for consideration.</p> <p>B It was recommended to Full Council that the individual counterparty limit for unsecured investments with institutions having long-term ratings of 'A' and higher be increased from £2million to £4million with</p>	<p>A In order to comply with the CIPFA Treasury Management Code of Practice, Full Council is required to receive a mid-year report on The Treasury Management Strategy Statement (TMSS).</p> <p>B Increased levels of cash flow balances necessitate a broadening of the scope for investments. Scope for investment in unsecured institutions has been cautiously low, although capacity available for other investment types is now frequently fully utilised. The security of unsecured</p>	None	None	No

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	<p>immediate effect, such that Table 2 of the 2016/17 of the Treasury Management Statement was (as shown in paragraph 23 of Appendix A to the report) to increase the relevant individual counterparty limits.</p>	<p>investment types is, however, closely measured such that security of investments remains top priority, and the spread of investments remains carefully profiled. Further details are set out in paragraphs 21 to 24 of Appendix A to the report.</p>			
<p>A12</p>	<p><u>Award of Asset Management Services Framework Agreement</u></p> <p>Key decision? Yes</p> <p>RESOLVED that the Council enters into a further call-off contract with Savills (UK) Limited for a period of three years to March 2020, subject to formal contract, for works not exceeding the values set out in the report.</p>	<p>To enable the Council to continue the implementation of the Housing Revenue Account (HRA) Business Plan asset management programmes of work and priorities.</p>	<p>None</p>	<p>None</p>	<p>Yes</p>
<p>A13</p>	<p><u>Joint Finance and Performance Report Quarter 2 2016/17</u></p> <p>Key decision? No</p>	<p>To ensure that Cabinet reviews performance against the Council's approved General Fund Budget and</p>	<p>None</p>	<p>None</p>	<p>No</p>

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	<p>RESOLVED that Cabinet acknowledges:</p> <p>A The projected outturn set out in sections three and four of Appendix A to the report for the second quarter (July – September) of 2016/17 which were as follows:</p> <p>(i) A favourable variation on controllable budgets of £342,000 representing a net favourable variance of - 0.55 percent of the gross General Fund Budget.</p> <p>(ii) A total projected underspend of £590,000 representing a forecast underspend of -0.95 percent of the gross General Fund Budget.</p> <p>B That the Council performed on target or above target for 43</p>	<p>Corporate Plan for 2016/17, and acknowledges the small variation and the caution that should be applied to it given the challenges the Council may face in the later part of the financial year.</p>			

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	out of 48 (90 percent) of performance indicators.				
A14	<p><u>Housing Revenue Account, Quarter 2 Finance Report 2016/17</u></p> <p>Key decision? No</p> <p>RESOLVED that Cabinet noted:</p> <p>A A favourable variation against the approved Housing Revenue Account (HRA) operational/controllable budget of £339,000 representing 0.60% of the gross HRA budget.</p> <p>B A favourable non-operational variance of £2,620,000 representing 4.66% of the gross HRA budget which includes adjustments to capital programme financing as a result of the revised outturn for 2016/17.</p> <p>C The forecast balances at 31</p>	To ensure that Cabinet reviews performance against the approved HRA Business Plan and acknowledges the operational variations in light of the challenges the Council may face in the later part of this financial year and future years.	None	None	No

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	March 2017 of £9,150,000 in respect of the HRA and nil in respect of the Major Repairs Reserve.				
A15	<p><u>Capital Programmes Quarter 2 Finance Report 2016/17</u></p> <p>Key decision? No</p> <p>RESOLVED that Cabinet:</p> <p>A Noted the progress made in the delivery of the Council's Housing and Non-Housing Capital Programmes as at 2 October 2016 which was as follows:</p> <ol style="list-style-type: none"> 1. Housing Capital Programme with a forecast outturn of £22,714,000. 2. Non-Housing Capital Programme with a forecast outturn of £6,988,000. 	To ensure that Cabinet reviews performance against the Council's approved 2016/17 Housing and Non-Housing Capital Programmes.	None	None	No

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	<p>B Noted the revised outturn in the Housing Capital Programme and the movement of £1million of external works programme and £100,000 of work to temporary accommodation to 2017/18 as set out in paragraph 7 of the report.</p> <p>C Approved:</p> <ol style="list-style-type: none"> 1. A business case for creating a secure room at the Leah Manning Centre (£7,000) to enhance the services provided by the Centre to its varied user group. 2. The business case to replace electrical apparatus that provides emergency power in the event of an interruption to the power supply to the Civic Centre so protecting essential IT servers. The allocation 				

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	<p>of £12,352 will be met from the approved Civic Centre funding pot of £10,000 plus a revenue contribution from the General Fund.</p> <p>3. Schemes totalling £541,000 in the Non-Housing Capital Programme to be carried over to 2017/18 to enable consultation, tendering of schemes and completion of work already started.</p> <p>D Notes.</p> <p>1. The virement of £130,000 within the Non-Housing Capital Programme to enable the demolition of the Hummingbird Public House to proceed. Funding will be allocated from within the approved 2016/17 programme,</p>				

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	<p>resulting in other works being deferred to 2017/18.</p> <p>2. The virement of £64,000 from within the Non-Housing Capital Programme to complete the refurbishment of the flats at Spurriers House. This will enable the properties to be let and generate an income to the Council.</p>				
A16	<p><u>Harlow Local Plan Update</u></p> <p>Key decision? No</p> <p>RESOLVED that Cabinet noted:</p> <p>A The progress towards submission of the Council's Regulation 19 draft Local Plan.</p> <p>B The response from East Hertfordshire District Council on its formal position regarding</p>	<p>To ensure that Cabinet considers the progress made on the development of the Local Plan.</p>	None	None	No

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	<p>the capacity and delivery trajectory of housing development at Gilston Park to the north of Harlow.</p> <p>C The allocation of sites to the south and west of Harlow in the Epping Forest District Council Regulation 18 consultation and the Portfolio Holder for Environment's signalling of the Council's objection to such allocations.</p> <p>D The work being undertaken by Essex County Council to complete traffic modelling and traffic calming/flow interventions on the Harlow and wider roads network.</p>				
A18	<p><u>Referral from Cabinet Overview Working Group - Medium Term Financial Strategy</u></p> <p>Key decision? Yes</p> <p>RESOLVED that Cabinet would</p>	<p>The Overview Working Group considered a report on the Medium Term Financial Strategy (MTFS) at its meeting on 20 October 2016. The Overview Working Group has identified a</p>	None	None	Yes

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	ensure that the details of the 2016 Autumn Statement were fully considered fully, including the impacts of the Government's proposals for full business rates retention, as well as any impacts that the Brexit decision may have on investment returns in the development of the Council's financial planning for 2017/18 and future years.	specific issue to refer to Cabinet for consideration.			
A18	<p><u>Referral from Cabinet Overview Working Group - Local Council Tax Support Scheme Proposals 2017/18</u></p> <p>Key decision? Yes</p> <p>RESOLVED that Cabinet recommended to Full Council that the following amendments to the 2017/18 Local Council Tax Support Scheme be approved:</p> <p>A The 2017/18 Local Council Tax Support Scheme be amended as follows.</p>	The Cabinet Overview Working Group considered a report on the review of the Local Council Tax Support Scheme (LCTSS) at its last meeting. The Overview Working Group has asked the Cabinet to agree several changes to the scheme for 2017/18.	None	None	No

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	<ul style="list-style-type: none"> <li data-bbox="376 387 813 603">(i) Reduce the period for which a person can be absent from Great Britain and still receive Council Tax Support to 4 weeks. <li data-bbox="376 647 813 938">(ii) Remove the element of Work Related Activity Component in the calculation of the current scheme for new Employment and Support Allowance applicants. <li data-bbox="376 983 813 1193">(iii) Remove entitlement to the Severe Disability Premium where another person is paid Universal Credit (Carers Element) to look after them. <p data-bbox="315 1238 813 1417">B The proposal to remove the Family Premium in calculating an award of Local Council Tax Support is deferred for a further 12 months.</p>				

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	<p>C The proposal to limit the number of dependent children within the calculation for Council Tax Support to a maximum of two is deferred for 12 months.</p>				