

DECISION NOTICE (20 July 2017)
Published 21 July 2017

This document lists the decisions taken by Cabinet at a meeting held on Thursday, 20 July 2017. The list covers key and non-key decisions. A decision may be implemented with immediate effect, unless it is eligible for call-in as identified below, whereupon a decision will not be implemented until five working days have elapsed.

| Agenda Item No | Decision | Reasons for Decision | Any Options Rejected? | Declared Conflict of Interest | Eligible for call in? |
|----------------|--|--|-----------------------|-------------------------------|-----------------------|
| A11 | <p><u>Year End 2016/17 Joint Performance and Finance Report</u></p> <p>Key decision? No</p> <p>RESOLVED that:</p> <p>A Acknowledges the outturn position set out in section three of Appendix A to this report for the year ending 31 March 2017 (1 April 2016 to 31 March 2017), subject to recommendations in paragraphs 18 and 20, as follows:</p> <p style="padding-left: 40px;">i) An under-spend on controllable service budgets of £508,000 or - 0.81 percent of the gross General Fund</p> | <p>A To ensure that Cabinet reviews performance against the Council's approved General Fund Budget and Corporate Plan for 2016/17.</p> <p>B To seek approval for the recommendations set out in the report in relation to transfer to reserves (paragraphs 19 and 20 of the report) and carrying forward underspends to ensure that the resources remain to carry out works in 2017/18 (paragraph 19 of the report).</p> | None | None | No |

| Agenda Item No | Decision | Reasons for Decision | Any Options Rejected? | Declared Conflict of Interest | Eligible for call in? |
|----------------|--|----------------------|-----------------------|-------------------------------|-----------------------|
| | <p data-bbox="456 347 770 459">budget after adjusting for carry forwards requests.</p> <p data-bbox="383 496 808 826">ii) A total general fund underspend of £1,570,000 (-2.51 percent of the gross General Fund Budget) after including the impact of windfall income, non-controllable items.</p> <p data-bbox="383 863 808 1161">iii) A General Fund balance of £4.714 million after adjustments for the recommended transfers to reserves, carry forward requests and other one off proposals as set out in this report.</p> <p data-bbox="315 1198 752 1342">B Recognises the operational performance that has been achieved across all Council services during 2016/17.</p> | | | | |

| Agenda Item No | Decision | Reasons for Decision | Any Options Rejected? | Declared Conflict of Interest | Eligible for call in? |
|----------------|--|----------------------|-----------------------|-------------------------------|-----------------------|
| | <p>C Approves:</p> <ul style="list-style-type: none"> i) The carry forward of £219,300 of budgets from 2016/17 to 2017/18 as set out in paragraph 19 of the report. ii) The transfer to reserves of £140,000 as set out in paragraph 21 of the report. iii) The allocation of up to £200,000 from the 2016/17 underspend to help support additional community safety resources in 2017/18 neighbourhood improvements, as reported elsewhere on the cabinet agenda. iv) An additional allocation of £25,000 to recognise the excellent uptake of Harlow's 70th birthday celebrations funding. | | | | |

| Agenda Item No | Decision | Reasons for Decision | Any Options Rejected? | Declared Conflict of Interest | Eligible for call in? |
|----------------|---|--|-----------------------|-------------------------------|-----------------------|
| | v) The transfer of £300,000 to the Planning LDF Reserve to support the ongoing delivery of the Local Plan. | | | | |
| A12 | <p><u>Housing Revenue Account Outturn Report 2016/17</u></p> <p>Key decision? No</p> <p>RESOLVED that Cabinet:</p> <p>A Acknowledges the HRA outturn for 2016/17 as set out in the report as follows:</p> <p>i) A favourable variation against the original budget adjusted for carryovers on operational/controllable budgets of £1,173,000 representing 2.09 percent of the gross Housing Revenue (HRA) budget.</p> | <p>A To note the outturn against the Council's approved 2016/17 Housing Revenue Account and acknowledge the operational variations in light of the challenges the Council has faced in this financial year and may do so in future years.</p> <p>B To note the application of the Council's Major Repairs Reserve (MRR), highlighting its relationship with the Housing Capital Programme.</p> | None | None | No |

| Agenda Item No | Decision | Reasons for Decision | Any Options Rejected? | Declared Conflict of Interest | Eligible for call in? |
|----------------|--|--|-----------------------|-------------------------------|-----------------------|
| | <p>ii) A total projected underspend of £6,784,000 representing 12.08 percent of the gross HRA budget.</p> <p>B The balances at 31 March 2017 of £12,975,000 in respect of the Housing Revenue Account and nil in respect of the Major Repairs Reserve are noted.</p> <p>C Approve carryovers of £671,000 as detailed in paragraph 32 to meet commitments from 2016/17.</p> <p>D Recognises the operational performance that has been achieved across all Council services during 2016/17.</p> | | | | |
| A13 | <p><u>Capital Programmes Outturn Report 2016/17</u></p> <p>Key decision? No</p> | To ensure that Cabinet may review performance against the Council's approved 2016/17 Housing and Non-Housing Capital | None | None | No |

| Agenda Item No | Decision | Reasons for Decision | Any Options Rejected? | Declared Conflict of Interest | Eligible for call in? |
|----------------|--|----------------------|-----------------------|-------------------------------|-----------------------|
| | <p>RESOLVED that Cabinet:</p> <p>A Notes the outturn of the Council's Housing and Non-Housing Capital Programmes as at 31 March 2017 detailed as follows:</p> <p style="padding-left: 40px;">i) Housing Capital Programme expenditure of £18,734,000 against an approved revised budget of £21,366,000.</p> <p style="padding-left: 40px;">ii) Non-Housing Capital Programme expenditure of £4,874,000 against an approved revised budget of £7,043,000.</p> <p>B Approves the carryover of Housing Capital Programme schemes to 2017/18 of £2,855,000 to meet capital commitments.</p> <p>C Approves the carryover of Non-Housing Capital Programme schemes to 2017/18 of</p> | <p>Programmes.</p> | | | |

| Agenda Item No | Decision | Reasons for Decision | Any Options Rejected? | Declared Conflict of Interest | Eligible for call in? |
|----------------|---|--|-----------------------|-------------------------------|-----------------------|
| | <p>£2,058,000. The carryover includes grant or other funding to support these commitments of £426,000.</p> <p>D Recognises the operational performance which has been achieved across all Council services during 2016/17.</p> <p>E That an additional £100,000 be allocated from the Non Housing Capital underspend in 2016/17 to be carried forward to fund the completion of the demolition of the Hummingbird Public House.</p> | | | | |
| A14 | <p><u>Energy Procurement Framework Review</u></p> <p>Key decision? Yes</p> <p>RESOLVED that:</p> <p>A Cabinet agreed to switch from the Council's existing gas and electricity procurement</p> | <p>A By committing to a long-term flexible collective energy supply contract, the Council is able to achieve better value for money by taking advantage of favourable market conditions when purchasing energy.</p> | None | None | Yes |

| Agenda Item No | Decision | Reasons for Decision | Any Options Rejected? | Declared Conflict of Interest | Eligible for call in? |
|-------------------|---|--|-----------------------|-------------------------------|-----------------------|
| | <p>framework to the Procurement for Housing Flexible Collective Framework agreement from April 2018 to April 2021.</p> <p>B A review is undertaken in year three (2020/21) to assess whether the framework has provided best value for money and determine whether the two year contract extension should be triggered.</p> | <p>B By switching framework providers, the Council will create financial savings and operational efficiencies as the new Framework Provider will directly liaise with energy suppliers on all matters to ensure the Councils energy consumption and expenditure is as accurate as possible.</p> | | | |
| <p>A15</p> | <p><u>HTS (Property and Environment) Ltd Contract Awards 2017/18</u></p> <p>Key decision? Yes</p> <p>RESOLVED that:</p> <p>A The following Business Cases are awarded to HTS (Property and Environment) Limited subject to terms and conditions, and that separate contracts are entered into for each activity not exceeding the values set out below:</p> | <p>To enable the Council to implement the Housing Revenue Account Asset Management Plans and to continue its programme of improving its housing stock to maintain the Governments Decent Homes Standard and wider Housing Investment Programme (HIP) priorities.</p> | <p>None</p> | <p>None</p> | <p>Yes</p> |

| Agenda Item No | Decision | Reasons for Decision | Any Options Rejected? | Declared Conflict of Interest | Eligible for call in? |
|----------------|---|--|-----------------------|-------------------------------|-----------------------|
| | a) Windows and Doors - £1,300,000 b) Disabled Adaptations - £900,000 c) Compliance - £700,000 TOTAL - £2,900,000 | | | | |
| A16 | <u>Community Safety</u> Key decision? Yes RESOLVED that Cabinet approved an additional resource of £200,000 for the financial year 2017/2018 to be invested into the Community Safety Team and for public realm improvements at the Stow and Bush Fair, enabling the Council to provide a package of initiatives to reduce antisocial behaviour and develop additional community safety initiatives in Harlow. | The Council has committed to help combat anti-social behaviour and environmental crime in Harlow. The additional resource will help achieve outcomes which will include a reduction in the level of antisocial behaviour (ASB), crime and fear of fear of crime. | None | None | Yes |
| A17 | <u>Referral from Audit & Standards Committee - Annual Governance Statement 2016/17</u> Key decision? No | A The Accounts and Audit Regulations 2011 require the Council to conduct, at least annually, a review of the effectiveness of its | None | None | Yes |

| Agenda Item No | Decision | Reasons for Decision | Any Options Rejected? | Declared Conflict of Interest | Eligible for call in? |
|-------------------|---|---|-----------------------|-------------------------------|-----------------------|
| | <p>RESOLVED that Cabinet approves the Annual Governance Statement for 2016-17 (attached as Appendix A to the report).</p> | <p>system of internal control and to approve an Annual Governance Statement which is required to accompany the Council's Statement of Accounts.</p> <p>B The Audit and Standards Committee considered the draft Annual Governance Statement for 2016-17 and has recommended that Cabinet approve it.</p> | | | |
| <p>A22</p> | <p><u>Harlow Enterprise Zone - development of Harlow Council funded building</u></p> <p>Key decision? Yes</p> <p>RESOLVED that Cabinet approves:</p> <p>A The development of the building by commissioning the final stages of design and then to give delegated authority to</p> | <p>Following the Cabinet decision in February 2017, the Stage 1 design work of the building has been completed and this has identified that the building can be delivered, within a reasonable degree of certainty, for the £10 million budget identified by the Council. The Council now needs to commit to the next stage of design work to</p> | <p>None</p> | <p>None</p> | <p>Yes</p> |

| Agenda Item No | Decision | Reasons for Decision | Any Options Rejected? | Declared Conflict of Interest | Eligible for call in? |
|----------------|--|---|-----------------------|-------------------------------|-----------------------|
| | <p>the Head of Paid Service, or the Managing Director if in post at the appropriate time, in consultation with Portfolio Holders for Regeneration & Enterprise and Resources, to agree to the procuring of its construction once that design is complete and there is a final detailed cost plan.</p> <p>B Option B, as set out in paragraph 11 of the report, for the ongoing management of the building in its operational phase. A report will be presented to a future Cabinet meeting for a decision to be made on the final sub-option to be selected once different options have been explored and costed.</p> | <p>enable delivery of the building. A decision must also be made now as to the preference for the longer term management of the building. If the recommendation is accepted, a managing agent needs to be brought on board as soon as possible so that they can have an input to the design, development and marketing of the building.</p> | | | |