

SHAREHOLDER SUB COMMITTEE

HTS (Property and Environment) Limited is a wholly owned subsidiary of HTS Group Limited.

Tuesday, 16 January 2018 at 7.30 pm
Council Chamber, Civic Centre

Members

Councillor Jon Clempner (Chair)
Councillor Joel Charles
Councillor Andrew Johnson
Councillor Danny Purton
Councillor Mark Wilkinson

AGENDA

1. Apologies for absence
2. Declarations of Interest

Councillors' declarations of interest (if any) in relation to any items on the agenda.
3. Minutes (Pages 3 - 5)

To approve the minutes of the meeting held on 18 October 2017.
4. Matters Arising

Any matters arising from the minutes of the previous meeting.
5. Sub Committee Work Plan (Page 6)

To review the Sub Committee's work plan
6. Operational and Performance Reports
 - a) Performance Report and Balanced Scorecard (Pages 7 - 53)
 - b) Risk Management (Pages 54 - 57)
 - c) Complaints Analysis (Pages 58 - 72)
7. Timetable for the Updated Business Plan (to follow)
8. Development and Improvement Plan - Case Studies (Pages 73 - 91)
9. Environmental Improvement Plan - Verbal Update

10. References from the HTS Board

None.

11. Matters of Urgent Business

To deal with any matters of an urgent nature.

12. Date of next meeting

12 March 2018.