

Harlow Council Forward Plan

Published on 6 December 2023



This plan contains all decisions that the Council's Cabinet expects to take over the coming year. Where relevant, each decision has been identified as a Key Decision or as involving consideration in private session.

The definition of a Key Decision is given in Article 12 of the Council's Constitution but is also set out here for clarity.

A 'Key Decision' means a Cabinet/Portfolio Holder decision which is likely:

- a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, expenditure or savings are deemed to be significant if they exceed £350,000
- b) to be significant in terms of its effects on communities living in an area comprising two or more wards in Harlow.

Each decision listed in this Forward Plan has been assigned an exemption status as follows:

Open – members of the press and public are expected to be allowed to attend during consideration of this matter.

Confidential – members of the press and public are expected to be excluded during consideration of this matter. The reasons for this exclusion will be stated in column 5, and relate to a lawful power to exclude the press and public when specific classes of information are being discussed, as contained in the [Local Government Act 1972](#).

A Decision Notice for each Key Decision is published within five days of it being made. Decision Notices and documents to be considered by decision makers are open for inspection on the Council's website www.harlow.gov.uk and at the Civic Centre, The Water Gardens, Harlow, CM20 1WG. Representations on an upcoming key decision can be made by writing to the Chief Executive, using the address above.

The current members of the Cabinet are as listed on the Council's website at the following page <http://moderngov.harlow.gov.uk/mgCommitteeDetails.aspx?ID=121>

Ref	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision, private consideration status and Corporate Priority/ies	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I016 541	Private Sector Housing Enforcement Policy	Cabinet	15 Jan 2024	Key decision: No Likely exemption status: Open Corporate Priority/ies: Improve council services	Officer's report	Portfolio Holder for Sustainability and Environment (Councillor Nicky Purse) Simon Freeman
I016 013	Health Impact Assessment SPD	Cabinet	15 Jan 2024	Key decision: No Likely exemption status: Open Corporate Priority/ies: Restore pride in Harlow	Officer's report	Portfolio Holder for Economic Development (Councillor Michael Hardware) Andrew Bramidge
I015 979	Treasury Management Strategy Statement 2023/24: Mid-Year Review	Cabinet	15 Jan 2024	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Improve council services	Officer's report	Portfolio Holder for Finance and Governance (Councillor James Leppard) Simon Freeman

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I015 982	Local Council Tax Support Scheme Proposals	Cabinet	15 Jan 2024	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Improve council services	Officer's report	Portfolio Holder for Finance and Governance (Councillor James Leppard) Simon Freeman
I015 980	Debt Write Offs	Cabinet	15 Jan 2024	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Improve council services	Officer's report	Portfolio Holder for Finance and Governance (Councillor James Leppard) Simon Freeman
I015 983	General Fund Budget 2024/25	Cabinet	15 Feb 2024	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: (All Corporate Priorities)	Officer's report	Portfolio Holder for Finance and Governance (Councillor James Leppard) Simon Freeman

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I016 602	Medium Term Financial Plan 2024/25 - 2026/27	Cabinet	15 Feb 2024	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: (All Corporate Priorities)	Officer's report	Leader of the Council (Councillor Dan Swords) Andrew Bramidge
I015 984	Housing Revenue Account Business Plan 2023-2053	Cabinet	15 Feb 2024	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Fix council housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter), Portfolio Holder for Finance and Governance (Councillor James Leppard) Simon Freeman, Neil Euesden

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I015 985	Housing Revenue Account Budget 2024/25	Cabinet	15 Feb 2024	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Fix council housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter), Portfolio Holder for Finance and Governance (Councillor James Leppard) Simon Freeman, Neil Euesden
I015 986	Capital and Treasury Report 2024	Cabinet	15 Feb 2024	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Improve council services	Officer's report	Portfolio Holder for Finance and Governance (Councillor James Leppard) Simon Freeman

Ref	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision, private consideration status and Corporate Priority/ies	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I015 987	Capital Programmes 2023/24 - 2025/26	Cabinet	15 Feb 2024	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Fix council housing; Rebuild our town	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter), Portfolio Holder for Finance and Governance (Councillor James Leppard) Simon Freeman, Neil Euesden
I016 234	Allocations Policy	Cabinet	15 Feb 2024	Key decision: No Likely exemption status: Open Corporate Priority/ies: Fix council housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Neil Euesden
I016 014	Local List/Non designated Heritage Assets	Cabinet	15 Feb 2024 All Wards	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Restore pride in Harlow	Officer's report	Portfolio Holder for Economic Development (Councillor Michael Hardware) Andrew Bramidge

Ref	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision, private consideration status and Corporate Priority/ies	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I015 988	Financial Performance Report, Quarter 3 2023/24	Cabinet	21 Mar 2024	Key decision: No Likely exemption status: Open Corporate Priority/ies: (All Corporate Priorities)	Officer's report	Portfolio Holder for Finance and Governance (Councillor James Leppard) Simon Freeman
I016 272	East of Harlow SPD Adoption	Cabinet	21 Mar 2024 Old Harlow	Key decision: No Likely exemption status: Open Corporate Priority/ies: Rebuild our town	Officer's report	Portfolio Holder for Economic Development (Councillor Michael Hardware) Andrew Bramidge
I015 991	Debt Write Offs	Cabinet	21 Mar 2024	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Improve council services	Officer's report	Portfolio Holder for Finance and Governance (Councillor James Leppard) Simon Freeman

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I016 342	Referral from Scrutiny Committee - Roofing and Major Repairs to Council Houses	Cabinet	21 Mar 2024	Key decision: No Likely exemption status: Open Corporate Priority/ies: Fix council housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Neil Euesden
I016 015	Harlow Design Guide/Shopfront SPD	Cabinet	June 2024	Key decision: No Likely exemption status: Open Corporate Priority/ies: Rebuild our town; Restore pride in Harlow	Officer's report	Portfolio Holder for Economic Development (Councillor Michael Hardware) Andrew Bramidge
Decisions to be taken by the Leader and Portfolio Holders						
I015 735	Contract Award – Fire Safety Work, external refurbishment and repairs at 1-10 The Friars	Deputy Leader and Portfolio Holder for Housing	Not before 1st Dec 2023 Great Parndon	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Fix council housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Neil Euesden

Ref	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision, private consideration status and Corporate Priority/ies	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I016 230	Contract Award – Structural Repairs in 1-78 Tanys Dell Flats	Deputy Leader and Portfolio Holder for Housing	Not before 1st Dec 2023 Mark Hall	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Fix council housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Neil Euesden
I016 271	Harlow Design Guide/Shopfront SPD - Approval for Consultation	Portfolio Holder for Economic Development	Not before 1st Jan 2024	Key decision: No Likely exemption status: Open Corporate Priority/ies: Rebuild our town; Restore pride in Harlow	Officer's report	Portfolio Holder for Economic Development (Councillor Michael Hardware) Andrew Bramidge
I016 685	Contract Award – Mead Park Depot Boiler Replacement Scheme	Portfolio Holder for Finance and Governance	Not before 8th Jan 2024 Mark Hall	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Improve council services	Officer's report	Portfolio Holder for Finance and Governance (Councillor James Leppard) James Gardner

Ref	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision, private consideration status and Corporate Priority/ies	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I016 686	Contract award – Latton Bush Centre South Boiler House Boiler Replacement Scheme	Portfolio Holder for Finance and Governance	Not before 8th Jan 2024 Mark Hall	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Improve council services	Officer's report	Portfolio Holder for Finance and Governance (Councillor James Leppard) James Gardner
I014 229	Contract Award – Fire Safety Work and block refurbishment in 126-137 and 143-154 Felmongers	Deputy Leader and Portfolio Holder for Housing	Not before 1st Feb 2024 Mark Hall	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Fix council housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Neil Euesden
I016 684	Fire Safety Works 154-189 & 190-207 Sycamore Field	Deputy Leader and Portfolio Holder for Housing	February 2024 Sumners and Kingsmoor	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Fix council housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Neil Euesden

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I016 231	Contract Award – Fire Safety and External Refurbishment Works in 67-74 Blackbush Spring	Deputy Leader and Portfolio Holder for Housing	Not before 1st Mar 2024 Mark Hall	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Fix council housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Neil Euesden
I016 232	Contract Award - Fire Safety, high level windows and roof replacement in 1-54 Mercers	Deputy Leader and Portfolio Holder for Housing	Not before 1st Mar 2024 Great Parndon	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Fix council housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Neil Euesden