

Harlow Council Forward Plan

Published on 21 February 2024



This plan contains all decisions that the Council's Cabinet expects to take over the coming year. Where relevant, each decision has been identified as a Key Decision or as involving consideration in private session.

The definition of a Key Decision is given in Article 12 of the Council's Constitution but is also set out here for clarity.

A 'Key Decision' means a Cabinet/Portfolio Holder decision which is likely:

- a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, expenditure or savings are deemed to be significant if they exceed £350,000
- b) to be significant in terms of its effects on communities living in an area comprising two or more wards in Harlow.

Each decision listed in this Forward Plan has been assigned an exemption status as follows:

Open – members of the press and public are expected to be allowed to attend during consideration of this matter.

Confidential – members of the press and public are expected to be excluded during consideration of this matter. The reasons for this exclusion will be stated in column 5, and relate to a lawful power to exclude the press and public when specific classes of information are being discussed, as contained in the [Local Government Act 1972](#).

A Decision Notice for each Key Decision is published within five days of it being made. Decision Notices and documents to be considered by decision makers are open for inspection on the Council's website www.harlow.gov.uk and at the Civic Centre, The Water Gardens, Harlow, CM20 1WG. Representations on an upcoming key decision can be made by writing to the Chief Executive, using the address above.

The current members of the Cabinet are as listed on the Council's website at the following page <http://moderngov.harlow.gov.uk/mgCommitteeDetails.aspx?ID=121>

Ref	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision, private consideration status and Corporate Priority/ies	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I015 988	Financial Performance Report, Quarter 3 2023/24	Cabinet	21 Mar 2024	Key decision: No Likely exemption status: Open Corporate Priority/ies: (All Corporate Priorities)	Officer's report	Portfolio Holder for Finance and Governance (Councillor James Leppard) Simon Freeman
I016 752	Corporate Plan Delivery Plan and Communications Strategy	Cabinet	21 Mar 2024	Key decision: No Likely exemption status: Open Corporate Priority/ies: Improve council services	Officer's report	Leader of the Council (Councillor Dan Swords) Yvonne Rees
I016 703	Harlow Investment Fund	Cabinet	21 Mar 2024	Key decision: No Likely exemption status: Open Corporate Priority/ies: Secure investment into Harlow	Officer's report	Portfolio Holder for Economic Development (Councillor Michael Hardware) James Gardner

Ref	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision, private consideration status and Corporate Priority/ies	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I016 272	East of Harlow SPD Adoption	Cabinet	21 Mar 2024 Old Harlow	Key decision: No Likely exemption status: Open Corporate Priority/ies: Rebuild our town	Officer's report	Portfolio Holder for Economic Development (Councillor Michael Hardware) Yvonne Rees
I016 840	Council House Building Programme Annual Update Report	Cabinet	21 Mar 2024	Key decision: No Likely exemption status: Open Corporate Priority/ies: Rebuild our town	Officer's report	Leader of the Council (Councillor Dan Swords) James Gardner
I015 991	Debt Write Offs	Cabinet	21 Mar 2024	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Improve council services	Officer's report	Portfolio Holder for Finance and Governance (Councillor James Leppard) Simon Freeman

Ref	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision, private consideration status and Corporate Priority/ies	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I016 872	Referral from Scrutiny Committee - Climate Change Strategy	Cabinet	21 Mar 2024	Key decision: No Likely exemption status: Open Corporate Priority/ies:	Officer's report	Leader of the Council (Councillor Dan Swords) Donna Beechener
I016 342	Referral from Scrutiny Committee - Roofing and Major Repairs to Council Houses	Cabinet	21 Mar 2024	Key decision: No Likely exemption status: Open Corporate Priority/ies: Fix council housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Wendy Makepeace
I016 542	Shopfront SPD	Cabinet	October 2024	Key decision: No Likely exemption status: Open Corporate Priority/ies:	Officer's report	Portfolio Holder for Economic Development (Councillor Michael Hardware) Yvonne Rees

Ref	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision, private consideration status and Corporate Priority/ies	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
Decisions to be taken by the Leader and Portfolio Holders						
I015 735	Contract Award – Fire Safety Work, external refurbishment and repairs at 1-10 The Friars	Deputy Leader and Portfolio Holder for Housing	Not before 1st Feb 2024 Great Parndon	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Fix council housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Wendy Makepeace
I016 230	Contract Award – Structural Repairs in 1-78 Tanys Dell Flats	Deputy Leader and Portfolio Holder for Housing	Not before 1st Feb 2024 Mark Hall	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Fix council housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Wendy Makepeace
I016 271	Shopfront SPD - Approval for Consultation	Portfolio Holder for Economic Development	Not before 1st Feb 2024	Key decision: No Likely exemption status: Open Corporate Priority/ies: Rebuild our town; Restore pride in Harlow	Officer's report	Portfolio Holder for Economic Development (Councillor Michael Hardware) Yvonne Rees

Ref	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision, private consideration status and Corporate Priority/ies	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I014 229	Contract Award – Fire Safety Work and block refurbishment in 126-137 and 143-154 Felmongers	Deputy Leader and Portfolio Holder for Housing	Not before 1st Feb 2024 Mark Hall	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Fix council housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Wendy Makepeace
I016 777	Contract Award – Fire Safety Work, external refurbishment and repairs at Manor Hatch	Deputy Leader and Portfolio Holder for Housing	Not before 15th Feb 2024 Bush Fair	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Fix council housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Wendy Makepeace
I016 875	Contract Award - Annual and Daily Billing Services	Portfolio Holder for Finance and Governance	Not before 26th Feb 2024	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Improve council services	Officer's report	Portfolio Holder for Finance and Governance (Councillor James Leppard) Simon Freeman

Ref	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision, private consideration status and Corporate Priority/ies	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I016 231	Contract Award – Fire Safety and External Refurbishment Works in 67-74 Blackbush Spring	Deputy Leader and Portfolio Holder for Housing	Not before 1st Mar 2024 Mark Hall	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Fix council housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Wendy Makepeace
I016 232	Contract Award - Fire Safety, high level windows and roof replacement in 1-54 Mercers	Deputy Leader and Portfolio Holder for Housing	Not before 1st Mar 2024 Great Parndon	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Fix council housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Wendy Makepeace
I016 835	Contract Award – Fire Safety works at Harlow Civic Centre	Portfolio Holder for Finance and Governance	Not before 21st Mar 2024 Toddbrook	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Improve council services	Officer's report	Portfolio Holder for Finance and Governance (Councillor James Leppard) James Gardner

Ref	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision, private consideration status and Corporate Priority/ies	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I016911	Contract award – Fire Safety works at Latton Bush Centre	Portfolio Holder for Finance and Governance	Not before 1st Jun 2024 Staple Tye	Key decision: Yes Likely exemption status: Open Corporate Priority/ies: Improve council services	Officer's report	Portfolio Holder for Finance and Governance (Councillor James Leppard) James Gardner