

Harlow Council Forward Plan

Published on 10 March 2025



This plan contains all decisions that the Council's Cabinet expects to take over the coming year. Where relevant, each decision has been identified as a Key Decision or as involving consideration in private session.

The definition of a Key Decision is given in Article 12 of the Council's Constitution but is also set out here for clarity.

A 'Key Decision' means a Cabinet/Portfolio Holder decision which is likely:

- a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, expenditure or savings are deemed to be significant if they exceed £350,000
- b) to be significant in terms of its effects on communities living in an area comprising two or more wards in Harlow.

Each decision listed in this Forward Plan has been assigned an exemption status as follows:

Open – members of the press and public are expected to be allowed to attend during consideration of this matter.

Confidential – members of the press and public are expected to be excluded during consideration of this matter. The reasons for this exclusion will be stated in column 5, and relate to a lawful power to exclude the press and public when specific classes of information are being discussed, as contained in the [Local Government Act 1972](#).

A Decision Notice for each Key Decision is published within five days of it being made. Decision Notices and documents to be considered by decision makers are open for inspection on the Council's website www.harlow.gov.uk and at the Civic Centre, The Water Gardens, Harlow, CM20 1WG. Representations on an upcoming key decision can be made by writing to the Chief Executive, using the address above.

The current members of the Cabinet are as listed on the Council's website at the following page <http://moderngov.harlow.gov.uk/mgCommitteeDetails.aspx?ID=121>

Ref	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision, private consideration status and Corporate Priority/ies	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I017 310	Performance, Finance and Risk - January	Cabinet	19 Mar 2025	Key decision: No Likely exemption status: Open Corporate Mission/s: Deliver High-Performing Council Services	Officer's report	Portfolio Holder for Finance (Councillor James Leppard), Portfolio Holder for Corporate Services and Transformation (Councillor Hannah Ellis) Rebecca Farrant, Jacqui Van Mellaerts
I017 694	Climate Change Strategy	Cabinet	19 Mar 2025 All Wards	Key decision: Yes Likely exemption status: Open Corporate Mission/s: (All Corporate Priorities)	Officer's report	Portfolio Holder for Environment and Sustainability (Councillor Nicky Purse) Tanusha Waters

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I017 424	Homelessness and Rough Sleeping Strategy	Cabinet	19 Mar 2025	Key decision: No Likely exemption status: Open Corporate Mission/s: Protect our Communities; Transform Harlow's Housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Cara Stevens
I017 755	Appointment of Contractor for Town Centre Site	Cabinet	19 Mar 2025 Little Parndon & Town Centre	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Rebuild our Town	Officer's report	Leader of the Council (Councillor Dan Swords) James Gardner
I017 946	Essex Parking Guidance 2024	Cabinet	19 Mar 2025 All Wards	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Renew our Neighbourhoods	Officer's report	Portfolio Holder for HGGT and Planning (Councillor Alastair Gunn) Tanusha Waters

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I018 131	Civil Penalties Policy	Cabinet	19 Mar 2025	Key decision: No Likely exemption status: Open Corporate Mission/s: Protect our Communities	Officer's report	Portfolio Holder for Environment and Sustainability (Councillor Nicky Purse), Portfolio Holder for Public Protection (Councillor Joel Charles) Tanusha Waters
I018 095	Contract Award for Advice Services	Cabinet	19 Mar 2025	Key decision: No Likely exemption status: Open Corporate Mission/s: Protect our Communities	Officer's report	Portfolio Holder for Community and Wellbeing (Councillor Danielle Brown) Rebecca Farrant
I018 015	UK Shared Prosperity Funding 2025/26	Cabinet	19 Mar 2025 All Wards	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Secure Investment for Harlow's Future	Officer's report	Leader of the Council (Councillor Dan Swords), Portfolio Holder for Economic Development (Councillor Michael Hardware) James Gardner

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I018 164	DfT E-Scooter Hire Trail in Harlow	Cabinet	19 Mar 2025 All Wards	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Secure Investment for Harlow's Future	Officer's report	Portfolio Holder for HGGT and Planning (Councillor Alastair Gunn) Tanusha Waters
I017 245	Debt Write Offs	Cabinet	19 Mar 2025	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Deliver High-Performing Council Services	Officer's report	Portfolio Holder for Finance (Councillor James Leppard) Jacqui Van Mellaerts
I018 170	Annual Delivery Plan	Cabinet	19 Mar 2025	Key decision: No Likely exemption status: Open Corporate Mission/s: Deliver High-Performing Council Services	Officer's report	Leader of the Council (Councillor Dan Swords) Rebecca Farrant, James Gardner

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I018 185	Local Government Reorganisation and Devolution – Update	Cabinet	19 Mar 2025	Key decision: No Likely exemption status: Open Corporate Mission/s: Deliver High-Performing Council Services	Officer's report	Leader of the Council (Councillor Dan Swords) James Gardner
I018 097	Disposal of Purford Green Garages	Cabinet	19 Mar 2025 Bush Fair	Key decision: Yes Likely exemption status: Confidential Information relating to the financial or business affairs of any particular person (including the authority holding that information) Corporate Mission/s: Rebuild our Town	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Cara Stevens
I018 189	Arts and Cultural Quarter Compulsory Purchase Order	Cabinet	27 Mar 2025 Little Parndon & Town Centre	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Rebuild our Town	Officer's report	Leader of the Council (Councillor Dan Swords) James Gardner

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I017 787	Cultural Strategy	Cabinet	June 2025	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Renew our Neighbourhoods	Officer's report	Leader of the Council (Councillor Dan Swords) James Gardner
I018 290	Local Government Reorganisation and Devolution – Update	Cabinet	June 2025	Key decision: Yes Likely exemption status: Open Corporate Mission/s:	Officer's report	Leader of the Council (Councillor Dan Swords) James Gardner
I016 911	Contract award – Fire Safety works at Latton Bush Centre	Portfolio Holder for Corporate Services and Transformation	February 2025 Latton Bush & Stewards	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Deliver High-Performing Council Services	Officer's report	Portfolio Holder for Corporate Services and Transformation (Councillor Hannah Ellis) James Gardner

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I016835	Contract Award – Fire Safety works at Harlow Civic Centre	Portfolio Holder for Corporate Services and Transformation	February 2025 Little Parndon & Town Centre	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Deliver High-Performing Council Services	Officer's report	Portfolio Holder for Corporate Services and Transformation (Councillor Hannah Ellis) James Gardner
I017235	Contract Award – Fire Safety and External Refurbishment Works in 89-104 and 134-148 Hollyfield	Deputy Leader and Portfolio Holder for Housing	March 2025 Great Parndon	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Transform Harlow's Housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Cara Stevens
I017231	Contract Award – Fire Safety Work and block refurbishment in 143-154 Felmongers	Deputy Leader and Portfolio Holder for Housing	March 2025 Mark Hall	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Transform Harlow's Housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Cara Stevens

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I017 230	Contract Award – Fire Safety and External Refurbishment Works in 47-57 Parsonage Leys, Phase 2	Deputy Leader and Portfolio Holder for Housing	March 2025 Netteswell	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Transform Harlow's Housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Cara Stevens
I017 232	Contract Award – Fire Safety and External Refurbishment Works in 38-48 Arkwrights Phase 2	Deputy Leader and Portfolio Holder for Housing	March 2025 Netteswell	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Transform Harlow's Housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Cara Stevens
I017 237	Contract Award – Window Refurbishment Works in Sumners Farm Sheltered Block	Deputy Leader and Portfolio Holder for Housing	March 2025 Sumners & Kingsmoor	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Transform Harlow's Housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Cara Stevens

Ref	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision, private consideration status and Corporate Priority/ies	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I017 836	Consultation - Statement of Community Involvement	Portfolio Holder for HGGT and Planning	March 2025	Key decision: No Likely exemption status: Open Corporate Mission/s: Renew our Neighbourhoods	Officer's report	Portfolio Holder for HGGT and Planning (Councillor Alastair Gunn) Tanusha Waters
I018 216	Contract Award – Fire Safety Works at 12-49 Sewell Harris Close Sheltered Housing Block	Deputy Leader and Portfolio Holder for Housing	27 Mar 2025 Bush Fair	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Transform Harlow's Housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Cara Stevens
I018 213	Contract Award – Fire Safety Works at 50-64 Woodward's	Deputy Leader and Portfolio Holder for Housing	27 Mar 2025 Mark Hall	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Transform Harlow's Housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Cara Stevens

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I018 217	Contract Award - Fire Safety Work 1-45 Sumners Farm Close Sheltered Housing	Deputy Leader and Portfolio Holder for Housing	27 Mar 2025 Sumners & Kingsmoor	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Transform Harlow's Housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Cara Stevens
I018 215	Contract Award for Fire Safety Works at 16-45 Toddbrook Sheltered Housing	Deputy Leader and Portfolio Holder for Housing	27 Mar 2025 Great Parndon	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Transform Harlow's Housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Cara Stevens
I018 166	Contract Award for Telephony System	Portfolio Holder for Corporate Services and Transformation	20 Mar 2025	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Deliver High-Performing Council Services	Officer's report	Portfolio Holder for Corporate Services and Transformation (Councillor Hannah Ellis) Rebecca Farrant

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I018 286	Contract Award for works to construct new parking spaces at Harlow Innovation Park	Portfolio Holder for Finance	8 Apr 2025 Church Langley North & Newhall	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Rebuild our Town; Secure Investment for Harlow's Future	Officer's report	Portfolio Holder for Finance (Councillor James Leppard) James Gardner
I018 287	Stock Condition Surveys - Phase 6 Little Parndon and Town Centre and Phase 7 Passmores	Deputy Leader and Portfolio Holder for Housing	8 Apr 2025 Little Parndon & Town Centre; Passmores	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Transform Harlow's Housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Cara Stevens
I017 233	Contract Award – Fire Safety and External Refurbishment Works in 198-209 Spencers Croft	Deputy Leader and Portfolio Holder for Housing	May 2025 Bush Fair	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Transform Harlow's Housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Cara Stevens

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I017 238	Contract Award – Fire Safety and Works in Brenthall, Netteswell, Pennymead, Spring Hills and Stort Towers	Deputy Leader and Portfolio Holder for Housing	May 2025 Church Langley South & Potter Street; Little Parndon & Town Centre; Mark Hall; Netteswell	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Transform Harlow's Housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Cara Stevens
I018 288	Stock Condition Surveys - Phase 8 Great Parndon and Phase 9 Sumners and Kingsmoor	Deputy Leader and Portfolio Holder for Housing	June 2025 Great Parndon; Sumners & Kingsmoor	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Transform Harlow's Housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Cara Stevens
I018 289	Stock Conditions Surveys - Phase 10 Latton Bush and Stewards and Phase 11 Bush Fair	Deputy Leader and Portfolio Holder for Housing	August 2025 Bush Fair; Latton Bush & Stewards	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Transform Harlow's Housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Cara Stevens

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I018 214	Contract Award for Fire Safety Work at 18-27 Pytt Field	Deputy Leader and Portfolio Holder for Housing	August 2025 Church Langley South & Potter Street	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Transform Harlow's Housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Cara Stevens
I018 212	Contract Award - Fire Safety Works in Edmunds Tower	Deputy Leader and Portfolio Holder for Housing	December 2025 Little Parndon & Town Centre	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Transform Harlow's Housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Cara Stevens
I017 239	Contract Award - Fire Safety Works at the Lawns and Hughs Tower	Deputy Leader and Portfolio Holder for Housing	December 2025 Mark Hall; Netteswell	Key decision: Yes Likely exemption status: Open Corporate Mission/s: Transform Harlow's Housing	Officer's report	Deputy Leader and Portfolio Holder for Housing (Councillor David Carter) Cara Stevens

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