

REPORT TO: SHAREHOLDER SUB-COMMITTEE

DATE: 16 JANUARY 2018

TITLE: DEVELOPMENT AND IMPROVEMENT PLAN
– CASE STUDIES

LEAD OFFICER: ANDREW MURRAY, HEAD OF HOUSING
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RECOMMENDED that:

A The Sub-Committee notes the report.

BACKGROUND

1. HTS (Property and Environment) Ltd (HTS) was established to deliver repairs and environmental maintenance services previously carried out by Kier Harlow Ltd.
2. In setting up a Local Authority Trading Company (LATC), the Council has created a business that can generate income for the Council, trade externally, realise efficiencies and deliver core services to a high standard. The Business Plan and Balanced Scorecard, outlining priorities for delivery were approved in November 2016.
3. Within the Balance Scorecard, HTS committed to deliver cashable and non-cashable year on year efficiencies as part of their development and improvement planning. In order to demonstrate this, a number of case studies have been developed to illustrate the activities and achievements. These are outlined in Appendix A.
4. HTS will continue to develop and update case studies in line with organisation and Council priorities.

IMPLICATIONS

Place (includes Sustainability)

None specific.

Author: **Graeme Bloomer, Head of Place**

Finance (Includes ICT)

As contained within the report.

Author: **Simon Freeman, Head of Finance**

Housing

As contained within the report.

Author: **Andrew Murray, Head of Housing**

Community Wellbeing (includes Equalities and Social Inclusion)

None specific.

Author: **Jane Greer, Head of Community Wellbeing**

Governance (includes HR)

None specific.

Author: **Amanda Julian, Legal Services Manager, on behalf of Brian Keane, Acting Managing Director**

Appendices

Appendix 1 – Case Study Covering Report

Appendix A – Case Study – Improvement and Efficiencies

Appendix B – Case Study – Fleet Strategy During Mobilisation

Appendix C – Case study – Generating Extra Income from Assets

Appendix D – Case Study – Purchase of Green Fleet

Appendix E – Case Study – Local Employment and Support

Appendix F – Case Study – Business Certification and Accreditation

Background Papers

None.

Glossary of terms/abbreviations used

None.