

Report of		Covering Period	
John Phillips			
Name of Meeting	Date	Agenda item	Status
HTS (P&E) Ltd - Board	11 th January 2018		Information

Subject of Report:

1. Summary

This report sets out the timetable and proposed framework for HTS (Property & Environment) Ltd.'s business plan publication for 2018/19 – 2022/23
HTS commenced trading on 1st February 2017. Its first trading year completes of 31st March 2018. That first year's plan focussed on ensuring successful mobilisation and business as usual activities.

It is now time to refresh the plan and the following timetable has been established:

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|------------------------------------|--------------------|
| 1. HTS Board visioning session | 6th November 2017 |
| 2. Timetable sign-off HTS Board | 11th January 2018 |
| 3. Timetable consultation to SSC | 13th February 2018 |
| 4. Joint HTS/HDC visioning session | March 2018 |
| 5. HTS Board sign off | 4th April 2018 |
| 6. SSC consultation | 11th April 2018 |
| 7. Publication | End April 2018 |

The proposed content of the business plan for 2018/19 – 2022/23 is set out below:

1. Executive summary and review of 1st trading year of HTS (P&E) Ltd
2. About HTS Group and HTS (P&E) Ltd
3. Economic and social impact
4. Government strategy
5. Group governance
6. Market analysis
7. Competition
8. Principal risks
9. Priorities for 2018/19 – 2022/23
10. SWOT analysis
11. Financial targets and ratios
12. Operational strategies
13. Return to our stakeholders

2. Recommendations:

HTS (P&E) Ltd Board are asked to:

- a) Agree the timetable for publication of the business plan
- b) Agree the summary of content to be included within the plan