

Licensing Subcommittee

4th April 2018

Marquis of Granby Premises Licence Application

Appendix C

Communication from Responsible Authorities

Licensing Team
Harlow Council
Civic Centre
The Water Gardens
Harlow
CM20 1WG



Licensing Department
Loughton Police Station
158 High Road
Loughton
IG10 4PE
Tel: [REDACTED]
Email: [REDACTED]

12 March 2018

Dear Sir / Madam,

LICENSING ACT 2003 – GRANT OF PREMISES LICENCE SECTION 17

NEW PREMISE: Marquis of Granby, 2 Fore Street, Old Harlow

DPS: Tania Boyce

APPLICANT: Tania Boyce

Further to the above application for the Grant of a Premises Licence received on 14 February 2018. I can now confirm that all my checks have been carried out and can confirm that subject to the agreed conditions within the enclosures being attached to any Premises Licence granted; Essex Police will not be making any representations or objections in respect of the licensing objectives.

I trust the aforementioned will assist and look forward to receiving a copy of the Licence, if/when processed, in due course.

Yours sincerely,

Mr Peter Jones MIOL, ABII
Epping & Brentwood Licensing Officer
West LPA

Enc.



Licensing Harlow

From: Debbie Wright [redacted] on behalf of licensing
Sent: 06 March 2018 08:43
To: Licensing Harlow
Subject: RE: Marquis of Granby

Hi Peter

Thanks for the update.

Regards

Debbie

Debbie Wright
Licensing Administrator
Environment and Licensing Team
Place

Tel: [redacted]
Fax: [redacted]
Alternative Contacts:
Adam Sherwood – Licensing Officer – [redacted]
Julie Snooks – Licensing Administrator [redacted]

Visit our website www.harlow.gov.uk/licensing
Follow us on twitter [@HarlowCouncil](https://twitter.com/HarlowCouncil)
Harlow Council, Civic Centre, The Water Gardens, Harlow, Essex, CM20 1WG

Harlow
Council

Working together for Harlow

From: Licensing Harlow [mailto:[redacted]]
Sent: 06 March 2018 08:32
To: licensing
Subject: FW: Marquis of Granby

For info. – so no reps.

From: tania latchford [mailto:[redacted]]
Sent: 05 March 2018 13:18
To: Licensing Harlow
Subject: Re: Marquis of Granby

That's fine I agree to all the above
Tania Boyce

Sent from my iPhone

On 5 Mar 2018, at 11:18, Licensing Harlow [redacted] wrote:

Hi Tania,

As discussed, I haven't received a reply from you regarding the attached, albeit you say you had so concerned it hit a firewall.

Once you reply if you could give me a quick call, I can then check my emails and confirm receipt.

Many Thanks

Peter.

From: Licensing Harlow
Sent: 23 February 2018 10:45
To: [REDACTED]
Cc: [REDACTED]
Subject: Marquis of Granby

Hi Tania,

As per our conversation this morning, I have attached condition wording I'd like to agree with you.

Regards,

Peter

Peter Jones MIOL, ABII (7706)

Epping & Brentwood Licensing Officer
Epping Forest & Brentwood Local Policing Hub
West LPA

Tel. [REDACTED]
<http://www.essex.police.uk>

Loughton Police Station, 158 High Road, Loughton, Essex, IG10 4BE

To find out what is happening in your neighbourhood and all about your local neighbourhood policing team visit www.essex.police.uk/yourarea and enter your postcode.

<Image001.jpg> <image002.jpg> <image003.jpg> <image004.jpg> <image005.png> <image006.png>
<image007.png><image008.jpg>

This email and any other accompanying document(s) contain information from Kent Police and/or Essex Police, which is confidential or privileged. The information is intended to be for the exclusive use of the individual(s) or bodies to whom it is addressed. The content, including any subsequent replies, could be disclosable if relating to a criminal investigation or civil proceedings. If you are not the intended recipient, be aware that any disclosure, copying, distribution or other use of the contents of this information is prohibited. If you have received this email in error, please notify us immediately by contacting the sender or telephoning Kent Police on 01622 690690 or Essex Police on 01245 491491, as appropriate.

<Marquis of Granby - Recommended Conditions.docx>

This email and any other accompanying document(s) contain information from Kent Police and/or Essex Police, which is confidential or privileged. The information is intended to be for the exclusive use of the individual(s) or bodies to whom it is addressed. The content, including any subsequent replies, could be disclosable if relating to a criminal investigation or civil proceedings. If you are not the intended recipient, be aware that any disclosure, copying, distribution or other use of the contents of this information is prohibited. If you have received this email in error, please notify us immediately by contacting the sender or telephoning Kent Police on 01622 690690 or Essex Police on 01245 491491, as appropriate.

For more information please visit <http://www.symanteccloud.com>

This email and any other accompanying document(s) contain information from Kent Police and/or Essex Police, which is confidential or privileged. The information is intended to be for the exclusive use of the individual(s) or bodies to whom it is addressed. The content, including any subsequent replies, could be disclosable if relating to a criminal investigation or civil proceedings. If you are not the intended recipient, be aware that any disclosure, copying, distribution or other use of the contents of this information is prohibited. If you have received this email in error, please notify us immediately by contacting the sender or telephoning Kent Police on 01622 690690 or Essex Police on 01245 491491, as appropriate.

This E-Mail and any attachments are intended for the addressee only, and may contain confidential or privileged information. If you are not, or suspect you are not, the intended recipient, you must not copy, distribute or take any action in reliance on it. If you have received this E-Mail in error please notify us immediately and delete this E-Mail and any attachments. Please note that although this message has been checked for viruses, we cannot guarantee that this message or any attachment is virus free or has not been intercepted or amended. The information contained in this E-Mail may be subject to public disclosure under the Freedom of Information Act 2000. Unless the information is legally exempt from disclosure, the confidentiality of this E-Mail and your reply cannot be guaranteed. The views of the author may not necessarily reflect those of the Council. *All communications sent to or from the Council may be subject to recording and / or monitoring in accordance with relevant legislation.*

This email has been scanned by the Symantec Email Security.cloud service.
For more information please visit <http://www.symanteccloud.com>

PREVENTION OF CRIME & DISORDER

1. The premises shall have installed and maintain a closed circuit television surveillance (CCTV) system which at all times complies with the below requirements:
 - i. CCTV will be provided in the form a recordable system, capable of providing pictures of evidential quality in all lighting conditions particularly facial recognition;
 - ii. CCTV cameras shall cover all entrances and exits and the areas where alcohol sales take place;
 - iii. Equipment must be maintained in good working order, be correctly time and date stamped, recordings must be kept in good working order and kept for a minimum period of 31 days;
 - iv. Upon the reasonable request of the police or licensing authority staff, within 48 hours viewable copies of recordings will be provided.

2. An incident log shall be kept at the premises, and made immediately available to police or licensing authority staff upon request. The log must be kept as a bound document with individually numbered pages and be retained for a period of at least 6 months after the last incident recorded. The log must be completed as soon as is possible and within any case within 4 hours of the occurrence and shall record the following:
 - a) all crimes reported to the venue
 - b) all ejections of patrons
 - c) any complaints received concerning crime and disorder
 - d) any incidents of disorder
 - e) all seizures of drugs or offensive weapons
 - f) any faults in a CCTV system, searching equipment or scanning equipment mandated as a condition of the licence

3. On days when licensable activities are permitted beyond midnight at least 2 SIA licensed door supervisors shall be on duty at the premises from 20:00 and for at least 15 minutes after the premises has closed.

4. Where SIA licensed door supervisors are used at the premises a record shall be maintained (on the premises) which is legible and details:
 - i. The day and date when door supervisors were deployed;
 - ii. The name and SIA registration number of each door supervisor on duty at the premises; and
 - iii. The start and finish time of each door supervisor's worked duty period.This record shall be retained on the premises for 31 days and be immediately provided to police or licensing authority staff upon reasonable request.

5. The premises shall have in place and operate a zero tolerance policy with regard to the use/possession of controlled drugs and psychoactive substances and advertise the same within the premises on posters and similar means. This policy shall specifically include but not be limited to:
 - i. Searching practices upon entry;
 - ii. Dealing with patrons suspected of using drugs on the premises;
 - iii. Scrutiny of spaces including toilets or outside areas;
 - iv. Clear expectations of staff roles (including the DPS, managers/supervisors and door supervisors);
 - v. Staff training regarding identification of suspicious activity and what action to take;
 - vi. The handling of items suspected to be illegal drugs or psychoactive substances;
 - vii. Steps taken to discourage and disrupt drug use on the premises;
 - viii. Steps to be taken to inform patrons of the premises drug policy/practices.A copy of this policy document shall be lodged with the police and licensing authority.

PREVENTION OF PUBLIC NUISANCE

6. Clear and legible notices must be prominently displayed at all exits requesting customers to respect local residents and leave the area quietly.

PROTECTION OF CHILDREN FROM HARM

7. A Challenge 25 scheme shall be operated, whereby any person who appears to be under the age of 25 years of age is required to produce on request an item which meets the mandatory age verification requirement and is either a:
 - Proof of age card bearing the PASS Hologram;
 - Photocard driving licence;
 - Passport; or
 - Ministry of Defence Identity Card.

Essex County Fire & Rescue Service

Mr Adam Eckley, QFSM, MBA, M.I.Fire.E
Chief Fire Officer and Chief Executive



The Licensing Department
Harlow Council
Civic Centre
The Water Gardens
Harlow
CM20 1WG

NORTH WEST GROUP SDP
Harlow Service Delivery Point
Fourth Avenue
HARLOW
CM20 1DU



Date: 19th February 2018
Our Ref: CAS-616661
Your Ref:
Enquiries to: Geoff Marler
Fire Safety Officer

Dear Sir/Madam,

LICENSING ACT 2003

THE REGULATORY REFORM (FIRE SAFETY) ORDER 2005

Premises: Marquis of Granby, 2 Fore Street, Old Harlow, CM17 0AA

Application: Premises Licence

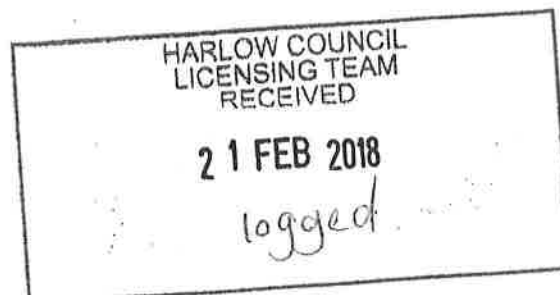
Receipt is acknowledged of the above consultation, which will be audited by the Essex Police, Fire and Crime Commissioner Fire and Rescue Authority.

Should there be any significant concerns regarding the application you will be notified in due course.

Yours faithfully

A handwritten signature in black ink, appearing to read 'G Marler'.

Geoff Marler
Fire Safety Officer



From: Licence Applications CYP

Sent: 19 February 2018 13:33

To: licensing;

Subject: 02-2018/13 - Marquis of Granby, 2 Fore Street, Old Harlow, Essex CM17 0AA

RE: Licensing Act 2003:- Marquis of Granby, 2 Fore Street, Old Harlow, Essex CM17 0AA

The licensing application received on 14th February 2018 has been assessed and we can confirm we have no objections in relation to the child protection / safeguarding element of this licence application.

As a license holder it is important for you to be aware and cited on risks to children from sexual exploitation (CSE). The I Didn't Know leaflet for license holders and licensed business owners is attached to provide you with further information and recommendations to ensure children are appropriately safeguarded. For further information about CSE please visit <http://www.escb.co.uk/en-gb/safeguardingtopics/childsexualexploitation.aspx>

Local Authority Designated Officer (LADO)
FAO: Licensing
Quality Assurance & Safeguarding Service
Family Operations
70 Duke Street
Chelmsford
Essex CM1 1JP

Regards

Sent on behalf of Rebecca Scott, LADO

Jenny Couling
Business Support Assistant

Corporate and Customer Services
Essex County Council | Address: E2 County Hall Chelmsford
www.essex.gov.uk

This email (including any attachments) is intended only for the recipient(s) named above. It may contain confidential or privileged information and should not be read, copied or otherwise used by any other person unless express permission is given. If you are not a named recipient, please contact the sender and delete the email from your system. It is the recipient's responsibility to ensure that appropriate measures are in place to check for software viruses.

From: Stuart Athol
Sent: 15 February 2018 09:03
To: licensing
Subject: Marquis of Granby - Premises Licence Application

With regard the above application I would wish to see the following included in any subsequent licence conditions in order to prevent public nuisance:

That during any live or recorded music event regular hourly external patrols are carried out around the perimeter of the premises to ensure no music sound is heard at the facades of neighbouring properties.

That a noise limiting device is installed that will cut the sound power to any amplified music equipment during live or recorded music events when the sound reaches a level set so no music can be heard beyond the premises perimeter.

Stuart Athol
Principal Environmental Health Officer
Place
Environmental Health
Visit our website www.harlow.gov.uk
Follow us on twitter [@HarlowCouncil](https://twitter.com/HarlowCouncil)
Harlow Council, Civic Centre, The Water Gardens, Harlow, Essex, CM20 1WG



I, Tania Michele Boyce, agree to the amendment of Section M of the premises licence application for the Marquis of Granby, 2 Fore Street, Old Harlow, Essex, CM17 0AA, for the Prevention of Public Nuisance to include the following conditions:

- That during any live or recorded music event regular hourly external patrols are carried out around the perimeter of the premises to ensure no music sound is heard at the facades of neighbouring properties.
- That a noise limiting device is installed that will cut the sound power to any amplified music equipment during live or recorded music events when the sound reaches a level set so no music can be heard beyond the premises perimeter.

Signed: T Boyce

Name: TANIA BOYCE

Dated: 26/02/18