

**MINUTES OF THE SCRUTINY COMMITTEE
HELD ON**

24 July 2018

7.30 - 8.05 pm

PRESENT

Committee Members

Councillor Bob Davis (Chair)

Councillor Simon Carter

Councillor Joel Charles

Councillor Tony Edwards

Councillor Maggie Hulcoop

Councillor Clive Souter substitute for Councillor Shona Johnson

Councillor Edna Stevens

Councillor Phil Waite substitute for Councillor Chris Vince

Officers

Simon Freeman, Head of Finance

Jane Greer, Head of Community Wellbeing

Adam Rees, Governance Support Officer

1. **APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies for absence were received from Councillor David Carter, Shona Johnson, Stefan Mullard and Chris Vince. Councillors Clive Souter and Phil Waite were in attendance as substitutes for Councillors Johnson and Vince respectively.

2. **DECLARATIONS OF INTEREST**

Councillor Maggie Hulcoop declared a non-pecuniary interest in item 7, Work Plan, as a member of the Osler House Action Group.

3. **MINUTES**

RESOLVED that the minutes of the meetings held on 13 March and 10 April 2018 were agreed as a correct record and signed by the Chair.

4. **MATTERS ARISING**

a) Minute 66 - Work Plan

Councillor Simon Carter questioned the progress on the Review of Church Langley Fund and requested that a report was brought to the Committee in the absence of any progress of that Review.

The Committee discussed the need for the previous action plan to be finalised in the next couple of weeks. It was agreed that meeting would take place on 1 August with the Chair, Councillor Carter and relevant Officers.

RESOLVED that a meeting with the Chair, Councillor Carter and relevant Officers be arranged for 1 August to discuss the Church Langley Fund and its action plan.

5. **WRITTEN QUESTIONS FROM MEMBERS OF THE PUBLIC**

None.

6. **WRITTEN QUESTIONS FROM COUNCILLORS**

None.

7. **WORK PLAN**

The Committee received a report proposing a Work Plan for 2018/19. The Committee discussed a number of changes to the Work Plan set out in the report and agreed that:

- a) The Department for Work and Pensions would be invited to attend discussions on the Review of Universal Credit on 4 September;
- b) The Osler House Action Group would be invited to attend the meeting on 16 October;
- c) The Review of the Provision of Health Care Services in the Town should also include a review of Adult Social Care, with the West Essex CCG and Essex County Council being invited to attend the meeting on 28 November, where the reviews scoping report would also be considered. A final report would be considered at the meeting on 19 March; and
- d) A scoping report for the Review of Policing in the Town be presented at the meeting on 4 September, with a final report on 5 February.

RESOLVED that the Committee agreed the 2018/19 Work Plan as appended to the minutes:

8. **CIVIC PRIDE AND EDUCATION - FINAL REPORT**

The Committee received a final report on the review of Civic Pride and Education which set out some of the activities and events that had taken place as part of the Harlow is 70 celebrations. The report also sought a recommendation to Cabinet that additional funding was set aside to ensure the legacy of the Harlow is 70 campaign.

RESOLVED that the Committee:

- A** Noted the support and engagement with local groups and residents to support events and activities as part of the Harlow is 70 birthday celebrations.
- B** Recommended to Cabinet that the Council supports events and activities with a theme of Civic Pride, as set out in paragraphs 10 to 13 of the report.

9. **RESPONSES OF THE CABINET TO REPORTS OF THE SCRUTINY COMMITTEE**

None.

10. **REFERENCES FROM OTHER COMMITTEES**

None.

11. **MATTERS OF URGENT BUSINESS**

None.

CHAIR OF THE COMMITTEE

Scrutiny Committee Work Plan 2018/19

Title	Tuesday 24 July 2018	Tuesday 4 September 2018	Tuesday 16 October 2018	Tuesday 28 November 2018	Tuesday 5 February 2019	Tuesday 19 March 2019
Civic Pride and Education	Final report					
Improving the Provision of Bus Services in Harlow			Interim report			Final report
Review of Universal Credit in Harlow		Update report				
Review of the Impact of Permitted Development		Scoping report	Interim report		Final report	
Review of the Closure of Osler House			Interview with West Essex CCG			
Parking in the Town					Scoping report	
Review of the Provision of Health Care Services and Adult Social Care in the Town				Scoping report and presentations from West Essex CCG and Essex County Council		Final report
Review of Policing in the Town		Scoping report			Final report	
Transport Links in and out of Harlow <i>Delayed pending the completion of the preparation of the Local Plan including transportation evidence and input by Essex County Council</i>						
Review of Educational Provision						
Review of Youth Club Provision						