

**MINUTES OF THE LICENSING COMMITTEE  
HELD ON**

11 September 2018

7.30 - 8.04 pm

**PRESENT**

**Committee Members**

Councillor John Strachan (Vice-Chair, in the Chair)  
Councillor Ian Beckett  
Councillor Nick Churchill  
Councillor Karen Clempner  
Councillor Michael Garnett  
Councillor Maggie Hulcoop  
Councillor Lanie Shears

**Officers**

Michael Pitt, Environment and Licensing Manager  
Dimple Roopchand, Assistant Solicitor  
David Taylor, Principal Environmental Health Officer  
Denise Westwood, Junior Legal Assistant  
Jo Maskell, Governance Support Officer

**APOLOGIES**

Councillor Tony Hall  
Councillor Andrew Johnson  
Councillor Edna Stevens

10. **DECLARATIONS OF INTEREST**

None.

11. **MINUTES**

**RESOLVED** that the minutes of the meeting held on 10 July 2018 are agreed as a correct record and signed by the Chair.

12. **MATTERS ARISING**

None.

13. **WRITTEN QUESTIONS AND PETITIONS**

None.

14. **COMMITTEE WORK PLAN**

The Committee received its work plan for the current municipal year.

**RESOLVED** that the Work Plan is noted.

15. **USE OF ROOF SIGNS ON PRIVATE HIRE VEHICLES**

Further to Minute 43 (15/3/18), the Committee received a report on the result of the consultation on whether roof signs should be permitted on private hire vehicles.

The Committee felt that appropriate roof signs would be a safety feature for customers; and did not believe that there would be confusion with the hire trade, particularly as in Harlow, Hackney Carriages were required to be purpose built London cabs, which were easily identifiable.

**RECOMMENDED TO COUNCIL** that

- (a) Private Hire Vehicle licensing conditions be amended to require private hire vehicles to display roof signs;
- (b) the specification for roof signs displayed by licensed private hire vehicles, be delegated to the Environment and Licensing Manager in consultation with the Chair and Vice-Chair of the Licensing Committee.

16. **REFERENCES FROM OTHER COMMITTEES**

None.

17. **MATTERS OF URGENT BUSINESS**

None.

CHAIR OF THE COMMITTEE