

HTS Non-Exec Board Director

Report to Shareholder

Reporting period: Period: September – November 2018

Director Name: Chris Vince

Date	Time (hrs)	Activity	Benefits arising from activity
25/09	1	Compliance sub-committee meeting	Scrutiny of HTS health and safety policies and procedure.
23/10	7	Health and safety training	Completed safety course along with Managing Director. Now feel more confident in role as health and safety lead for HTS.
24/10	8	1 day operator licence awareness	Successfully completed course. Have a greater understanding of operator licence and best practise. Good opportunity to also talk to members of team.
Total	16		