

AUDIT & STANDARDS COMMITTEE WORK PLAN 2019/20

June 2019	
○ Audit and Standards Committee Annual Report 2018/19	Sarah Marsh
○ Internal Audit Annual Report 2018/19	Sarah Marsh
○ Period 2 Internal Audit Activity Report 2019/20	Sarah Marsh
○ Risk Management Progress Report	Simon Freeman
○ Annual Governance Statement 2018/19	Simon Freeman
July 2019	
○ Audited Annual Accounts 2018/19	Simon Freeman
○ Management Letter of Representation	External Auditor
○ External Auditors Audit Results Report 2018/19 (ISA 260)	External Auditor
November 2019	
○ Annual Audit Letter 2018/19	External Auditor
○ Period 8 Internal Audit Activity Report 2019/20	Sarah Marsh
○ Review of Internal Audit Charter	Sarah Marsh
○ Review of Audit & Standards Committee Effectiveness and Terms of Reference	Sarah Marsh
○ Review of Code of Corporate Governance	Sarah Marsh
○ Review of Anti-Fraud and Corruption Strategy	Sarah Marsh
○ Risk Management Progress Report	Simon Freeman
March 2020	
○ Annual Report on the Certification of Grant Claims and Returns <i>(including fees)</i>	External Auditor
○ External Auditor - Audit Plan 2019/20	External Auditor
○ Internal Audit Strategy and Plan 2020/21	Sarah Marsh
○ Period 11 Internal Audit Activity Report 2019/20	Sarah Marsh

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○ Internal Audit Compliance with the Public Sector Internal Audit Standards	Sarah Marsh
○ Audit & Standards Committee Work Plan and Training Programme	Sarah Marsh
○ Risk Management Progress Report	Simon Freeman
Standing Items	
○ Register of Complaints which have been referred to Hearing Sub-Committee	Monitoring Officer
Unallocated Items	
○ None	
Training Plan	Topic
June 2019 – starts 6.45pm ahead of the Committee meeting	Presentation by the External Auditors (BDO) on their role at Harlow
July 2019 – date and time to be confirmed	Financial accounts, ahead of the Audit and Standards Committee receiving the annual accounts for approval
November 2019 – starts 6.45pm ahead of the Committee meeting	Fraud Awareness training
March 2020 – starts 6.45pm ahead of the Committee meeting	Risk Management Training