

Harlow Council Forward Plan

This plan contains all decisions that the Council's Cabinet expects to take over the coming year. Where relevant, each decision has been identified as a Key Decision or as involving consideration in private session.

The definition of a Key Decision is given in Article 12 of the Council's Constitution but is also set out here for clarity.

A 'Key Decision' means a Cabinet/Portfolio Holder decision which is likely:

- a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, expenditure or savings are deemed to be significant if they exceed £50,000
- b) to be significant in terms of its effects on communities living in an area comprising two or more wards in Harlow.

Each decision listed in this Forward Plan has been assigned an exemption status as follows:

Open – members of the press and public are expected to be allowed to attend during consideration of this matter.

Confidential – members of the press and public are expected to be excluded during consideration of this matter. The reasons for this exclusion will be stated in column 5, and relate to a lawful power to exclude the press and public when specific classes of information are being discussed, as contained in the [Local Government Act 1972](#).

A Decision Notice for each Key Decision is published within five days of it being made. Decision Notices and documents to be considered by decision makers are open for inspection on the Council's website www.harlow.gov.uk and at the Civic Centre, The Water Gardens, Harlow, CM20 1WG. Representations on an upcoming key decision can be made by writing to the Managing Director, using the address above.

The current members of the Cabinet are as listed on the Council's website at the following page <http://moderngov.harlow.gov.uk/mgCommitteeDetails.aspx?ID=121>

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I009 889	Public Space Protection Order for Town Centre	Cabinet	20 Jun 2019 Toddbrook	Key decision: Yes Likely exemption status: Open	Officer's report	Deputy Leader and Portfolio Holder for Community and Wellbeing (Councillor Eugenie Harvey) Jane Greer
I009 897	Award of Telecoms Management Contract at Harlow Science Park	Cabinet	20 Jun 2019 Old Harlow	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Economic Growth (Councillor Tony Durcan) Andrew Bramidge
I010 206	Development of Plot H Small Unit Scheme at Harlow Science Park	Cabinet	20 Jun 2019 Old Harlow	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Economic Growth (Councillor Tony Durcan) Simon Freeman, Andrew Bramidge

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I007 560	Town Centre Area Action Plan - Approval of Regulation 19 Consultation	Cabinet	18 Jul 2019 Toddbrook; Little Parndon and Hare Street; Netteswell	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration (Councillor John Strachan) Jane Greer, Andrew Bramidge
I010 135	Year End 2018/19 Joint Performance and Finance Report	Cabinet	18 Jul 2019	Key decision: No Likely exemption status: Open	Officer's report	Leader of the Council (Councillor Mark Ingall) Brian Keane
I010 136	Housing Revenue Account Outturn Report 2018/19	Cabinet	18 Jul 2019	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers), Portfolio Holder for Housing (Councillor Mark Wilkinson) Andrew Murray, Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I010 137	Capital Programmes Outturn Report 2018/19	Cabinet	18 Jul 2019	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Mark Wilkinson), Portfolio Holder for Resources (Councillor Mike Danvers) Andrew Murray, Simon Freeman
I009 896	HTS (Property and Environment) Ltd Contract Award - Harlow Science Park Management	Cabinet	18 Jul 2019 Old Harlow	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Economic Growth (Councillor Tony Durcan) Andrew Bramidge
I008 604	Revision of London Road North Enterprise Zone Local Development Order	Cabinet	18 Jul 2019 Old Harlow	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Environment (Councillor Danny Purton), Portfolio Holder for Economic Growth (Councillor Tony Durcan) Andrew Bramidge

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I009 979	Housing Assistance Policy - Home Adaptation for Disabled People	Cabinet	18 Jul 2019	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Mark Wilkinson) Jane Greer
I010 350	Future Bus Shelter Provision	Cabinet	18 Jul 2019	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Environment (Councillor Danny Purton) Simon Freeman
I010 338	Carbon Management Plan Update	Cabinet	18 Jul 2019	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Environment (Councillor Danny Purton) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I010 207	Local Development Plan - Approval of Modifications Prior to Consultation	Cabinet	12 Sep 2019 All Wards	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Environment (Councillor Danny Purton) Andrew Bramidge
I010 138	Joint Finance and Performance Report, Quarter 1 2019/20	Cabinet	12 Sep 2019	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I010 139	Housing Revenue Account, Quarter 1 Finance Report 2019/20	Cabinet	12 Sep 2019	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers), Portfolio Holder for Housing (Councillor Mark Wilkinson) Andrew Murray, Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I010 140	Capital Programmes, Quarter 1 Finance Report 2019/20	Cabinet	12 Sep 2019	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Mark Wilkinson), Portfolio Holder for Resources (Councillor Mike Danvers) Andrew Murray, Simon Freeman
I010 141	Annual Treasury Management Report 2018/19	Cabinet	12 Sep 2019	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I010 142	Debt Write Offs	Cabinet	12 Sep 2019	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I010 208	Adoption of Local Development Plan	Cabinet	5 Dec 2019 All Wards	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Environment (Councillor Danny Purton) Andrew Bramidge
I010 143	Treasury Management Strategy Statement 2019/20: Mid-Year Review	Cabinet	5 Dec 2019	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I010 144	Joint Finance and Performance Report, Quarter 2 2019/20	Cabinet	5 Dec 2019	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I010 145	Housing Revenue Account, Quarter 2 Finance Report 2019/20	Cabinet	5 Dec 2019	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers), Portfolio Holder for Housing (Councillor Mark Wilkinson) Andrew Murray, Simon Freeman
I010 146	Capital Programmes, Quarter 2 Finance Report 2019/20	Cabinet	5 Dec 2019	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Mark Wilkinson), Portfolio Holder for Resources (Councillor Mike Danvers) Andrew Murray, Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I007 561	Town Centre Area Action Plan - Submission to Planning Inspectorate for Examination Under Regulation 22	Cabinet	5 Dec 2019 Toddbrook; Little Parndon and Hare Street; Netteswell	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration (Councillor John Strachan) Jane Greer, Andrew Bramidge
I010 147	Debt Write Offs	Cabinet	5 Dec 2019	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I010 148	Local Council Tax Support Scheme Proposals 2020/21	Cabinet	5 Dec 2019	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I010 149	Corporate Plan 2020/21	Cabinet	23 Jan 2020	Key decision: Yes Likely exemption status: Open	Officer's report	Leader of the Council (Councillor Mark Ingall) Brian Keane
I010 150	Medium Term Financial Strategy 2020/21 - 2022/23	Cabinet	23 Jan 2020	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I010 151	Capital and Treasury Report 2020	Cabinet	23 Jan 2020	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I010 152	Housing Revenue Account Business Plan 2019-2049	Cabinet	23 Jan 2020	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers), Portfolio Holder for Housing (Councillor Mark Wilkinson) Andrew Murray, Simon Freeman
I010 153	Housing Revenue Account Budget 2020/21	Cabinet	23 Jan 2020	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Mark Wilkinson), Portfolio Holder for Resources (Councillor Mike Danvers) Andrew Murray, Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I010 155	Capital Programmes 2019/20 - 2021/22	Cabinet	23 Jan 2020	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers), Portfolio Holder for Housing (Councillor Mark Wilkinson) Andrew Murray, Simon Freeman
I010 154	General Fund Budget 2020/21	Cabinet	23 Jan 2020	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman
I010 156	Joint Finance and Performance Report, Quarter 3 2019/20	Cabinet	26 Mar 2020	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I010 157	Housing Revenue Account, Quarter 3 Finance Report 2019/20	Cabinet	26 Mar 2020	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers), Portfolio Holder for Housing (Councillor Mark Wilkinson) Andrew Murray, Simon Freeman
I010 158	Capital Programmes, Quarter 3 Finance Report 2019/20	Cabinet	26 Mar 2020	Key decision: No Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers), Portfolio Holder for Housing (Councillor Mark Wilkinson) Andrew Murray, Simon Freeman
I010 159	Debt Write Offs	Cabinet	26 Mar 2020	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Resources (Councillor Mike Danvers) Simon Freeman

Ref.	Decision title	Decision Maker	Expected Date of Decision and Ward(s) affected	Key Decision and private consideration status	Documents to be considered by decision maker	Portfolio Holder and Lead Officer
I009 104	Homelessness Strategy	Cabinet	To be confirmed	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Mark Wilkinson) Andrew Murray
I009 925	Regeneration Strategy	Cabinet	To be confirmed Subject to OWG approval	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Regeneration (Councillor John Strachan) Jane Greer
I009 743	Business Case for Property Conversion for Sumners Farm Close	Cabinet	To be confirmed Sumners and Kingsmoor	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Housing (Councillor Mark Wilkinson) Andrew Murray

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I009 571	Epping Forest SAC Mitigation Strategy	Cabinet	To be confirmed	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Environment (Councillor Danny Purton) Andrew Bramidge
I009 572	Stewardship Arrangements	Cabinet	To be confirmed	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Environment (Councillor Danny Purton) Andrew Bramidge
I009 573	East Harlow Strategic Masterplan	Cabinet	To be confirmed	Key decision: Yes Likely exemption status: Open	Officer's report	Portfolio Holder for Environment (Councillor Danny Purton) Andrew Bramidge