

REPORT TO: SCRUTINY COMMITTEE

DATE: 16 JULY 2019

TITLE: COMMITTEE WORK PLAN 2019/20

LEAD OFFICER: SIMON FREEMAN, HEAD OF FINANCE AND
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CONTRIBUTING OFFICER: ADAM REES, GOVERNANCE SUPPORT OFFICER
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RECOMMENDED that the Committee:

A Agrees the Work Plan attached as Appendix A to the report.

BACKGROUND

1. The Scrutiny Committee agrees its work plan at its first meeting each municipal year.
2. Last year, 2018/19, the Committee carried out several reviews:
 - a) Civic Pride and Education;
 - b) Review of Universal Credit in Harlow;
 - c) Improving the Provision of Bus Services in Harlow;
 - d) Review of the Closure of Osler House; and
 - e) Review of Provision of Health Care Services.
3. In 2018/19, the Committee also began, or continued, a number of reviews:
 - a) Review of the Impact of Permitted Development – Update report;
 - b) Review of Policing in the Town – Scoping report; and
 - c) Review of Paddling Pool – Interim report.
4. The 2018/19 Work Plan contained a number of topics for possible review in the future. These were:
 - a) Parking in the Town;
 - b) Transport Links in and out of Harlow;

- c) Review of Educational Provision; and
 - d) Review of Youth Club Provision.
5. In considering items for possible review in 2019/20, the Committee is invited to note its terms of reference, attached as Appendix B.

ISSUES/PROPOSALS

6. Following commitments made by Cabinet to improving parking within the town where possible it is proposed that this item is removed from the Committee's Work Plan. The Committee may decide to reintroduce the topic as an item on its Work Plan in the future.
7. Following the Committee's consideration of a scoping report of Policing in the Town, the Police, Fire and Crime Commissioner has announced that the number of police officers within Essex will increase. In light of this it is proposed that the Committee determines:
- a) Whether a review is still desired; and
 - b) If it does, whether it wishes to reconsider the terms of reference of the review.
8. Provisional discussion with the Chair have not identified any specific topics for review, however, the Committee is invited to suggest topics.

IMPLICATIONS

Place (Includes Sustainability)

None specific.

Author: Andrew Bramidge, Project Director – Enterprise Zone and Interim Head of Planning

Finance (Includes ICT)

None specific.

Author: Simon Freeman, Head of Finance and Deputy to the Managing Director

Housing

None specific.

Author: Andrew Murray, Head of Housing

Community Wellbeing (Includes Equalities and Social Inclusion)

None specific.

Author: Jane Greer, Head of Community Wellbeing

Governance (Includes HR)

None specific.

Author: Simon Hill, Head of Governance

Appendices

Appendix A – Draft Scrutiny Committee Work Plan 2019/20

Appendix B – Scrutiny Committee’s Terms of Reference

Background Papers

None.

Glossary of terms/abbreviations used

None.