

**MINUTES OF THE LICENSING COMMITTEE
HELD ON**

9 July 2019

7.30 - 8.28 pm

PRESENT

Committee Members

Councillor Frances Mason (Chair)
Councillor Shannon Jezzard (Vice-Chair)
Councillor Nick Churchill
Councillor Michael Garnett
Councillor Maggie Hulcoop
Councillor Nancy Watson

Other Attendees

Councillor Mike Danvers

Officers

Chris Bennett, Principal Environmental Health Officer
Hannah Criddle, Governance Support Officer
Michael Pitt, Environment and Licensing Manager
Denise Westwood, Junior Legal Assistant

1. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Tony Hall, Andrew Johnson, Lanie Shears and John Strachan.

2. **DECLARATIONS OF INTEREST**

None.

3. **MINUTES**

RESOLVED that the minutes of the meeting held on 12 March 2019 are agreed as a correct record and signed by the Chair subject to the amendment of the final part of Recommendation A in minute 47 to read "to be adopted with effect from 8 April 2019".

4. **MATTERS ARISING**

None.

5. **WRITTEN QUESTIONS AND PETITIONS**

None.

6. **COMMITTEE WORK PLAN**

The Committee expressed the desire for, depending on officer workload, the Electronic Payment of Fares in Hackney Carriage Vehicles to be moved forward to the November Committee. Officers confirmed this desire would be noted.

The Committee also expressed a desire for Officers to investigate and report back to the Committee on the use of CCTV in Private Hire and Hackney Carriages. Officers confirmed a report would be brought back to the Committee.

RESOLVED that the Work Plan was noted.

7. **ENFORCEMENT ACTIVITY 2018/19**

The Committee received a report on the Licensing Team Enforcement Activity for 2018/19. The Committee expressed concern about the number of vehicles suspended in 2018/19. Michael Pitt, Environment and Licensing Manager, confirmed a note would be circulated to the Committee to explain the context surrounding the suspensions.

RESOLVED that the Committee noted the enforcement activity from April 2018 to March 2019 carried out by the Licensing Team.

8. **LICENSING SUB COMMITTEE DECISIONS 2018/19**

The Committee received a report on Licensing Sub Committee decisions made in 2018/19.

RESOLVED that the content of the report was noted.

9. **REFERENCES FROM OTHER COMMITTEES**

a) Referral from Full Council - Private Hire Operator Licensing Procedure

The Committee received a referral from Full Council regarding the Private Hire Operator Application Procedure. Full Council resolved for the legal implications of the decision to remove a restriction that prevented no more than two Private Hire vehicles being operated from a residential address to be fully considered.

Michael Pitt explained that the existing procedure restricted the number of vehicles being operated from a residential address and did not refer to parking at residential addresses.

Councillor Garnett wished for it to be noted that his original issues with the revised procedure remained and that he could not support the recommendation.

RESOLVED that:

A The content of the report was noted.

B The Licensing Committee recommends to Full Council that the revised Operator Licensing Procedures, attached as Appendix 2 to the original report, be adopted.

10. **MATTERS OF URGENT BUSINESS**

None.

CHAIR OF THE COMMITTEE