

## Appendix 1 - Religious Diversity Working Party Action Plan

Item	Steps required	Responsibility (Harlow Council Officer and Group Member)	Timeframe to organise
Question and answer panel streamed via social media	<ul style="list-style-type: none"> <li>• IT equipment e.g. webcam, laptop</li> <li>• Access to a streaming site e.g. Facebook</li> <li>• Availability of Council Chamber</li> <li>• Agreement of date</li> <li>• Advertisement of event</li> <li>• Moderator to check comments/questions being raised on streaming site</li> <li>• Involvement from community groups to ask questions for the discussion and to keep conversation flowing</li> </ul>	<ul style="list-style-type: none"> <li>• Lead – Nishall Garala (with assistance from Martin Harris and Irit Shillor)</li> <li>• Support for Communications Manager if needed</li> </ul>	<ul style="list-style-type: none"> <li>• Six months (could tie in with particular religious holidays)</li> </ul>
An inter-faith event	<ul style="list-style-type: none"> <li>• Agreement of format of event</li> <li>• Agreement of date</li> <li>• Availability of Council Chamber</li> <li>• Organisation of which groups would be involved</li> <li>• Advertisement of event</li> </ul>	<ul style="list-style-type: none"> <li>• Lead – Irit Shillor, Martin Harris and Neela Hibbert</li> </ul>	<ul style="list-style-type: none"> <li>• Six months to one year (event could tie in with religious diversity week in November 2020)</li> </ul>
A walking float at Harlow Carnival	<ul style="list-style-type: none"> <li>• Online application to officer organising Carnival</li> <li>• Organisation of group and who will be involved in the walking float</li> <li>• Banners, posters etc.</li> </ul>	<ul style="list-style-type: none"> <li>• Working Party will need to check availability once Carnival date has been agreed</li> </ul>	<ul style="list-style-type: none"> <li>• Application will need to be made by Carnival deadline (summer 2020)</li> <li>• Date of Carnival has yet to be agreed</li> </ul>
Joint school visits	<ul style="list-style-type: none"> <li>• Visits arranged with schools direct</li> <li>• Organisation of which groups will attend the visit to speak</li> <li>• Agreement of topics to be discussed</li> <li>• Leaflets, documents to be circulated at visit etc.</li> </ul>	<ul style="list-style-type: none"> <li>• Lead – Martin Harris (with assistance from Irit Shillor, Nishall Garala and Neela Hibbert)</li> <li>• Support from Youth and Citizenship Manager if needed</li> </ul>	<ul style="list-style-type: none"> <li>• Dependent on availability of schools</li> </ul>
A religious date calendar	<ul style="list-style-type: none"> <li>• Collate dates from different religious calendars/check dates already collated by the Council</li> </ul>	<ul style="list-style-type: none"> <li>• The draft calendar would be circulated to the Working Party for their comments</li> </ul>	<ul style="list-style-type: none"> <li>• A calendar has already been drafted so once finalised can be published.</li> </ul>