

# AUDIT & STANDARDS COMMITTEE WORK PLAN 2020/21

<b>June 2020</b>	
○ Audit and Standards Committee Annual Report 2019/20	Sarah Marsh
○ Internal Audit Annual Report 2019/20	Sarah Marsh
○ Period 2 Internal Audit Activity Report 2020/21	Sarah Marsh
○ Risk Management Progress Report	Simon Freeman
○ Annual Governance Statement 2019/20	Simon Freeman
<b>July 2020</b>	
○ Audited Annual Accounts 2019/20	Simon Freeman
○ Management Letter of Representation	External Auditor
○ External Auditors Audit Results Report 2019/20 (ISA 260)	External Auditor
<b>November 2020</b>	
○ Annual Audit Letter 2019/20	External Auditor
○ Period 8 Internal Audit Activity Report 2020/21	Sarah Marsh
○ Review of Internal Audit Charter	Sarah Marsh
○ Review of Audit and Standards Committee Effectiveness and Terms of Reference	Sarah Marsh
○ Review of Code of Corporate Governance	Sarah Marsh
○ Review of Anti-Fraud and Corruption Strategy	Sarah Marsh
○ Risk Management Progress Report	Simon Freeman
<b>March 2021</b>	
○ Annual Report on the Certification of Grant Claims and Returns ( <i>including fees</i> )	External Auditor
○ External Auditor - Audit Plan 2020/21	External Auditor
○ Internal Audit Strategy and Plan 2021/22	Sarah Marsh
○ Period 11 Internal Audit Activity Report 2020/21	Sarah Marsh
○ Audit and Standards Committee Work Plan and Training Programme	Sarah Marsh

## AUDIT & STANDARDS COMMITTEE WORK PLAN 2020/21

○ Risk Management Progress Report	Simon Freeman
<b>Standing Items</b>	
○ Register of Complaints which have been referred to Hearing Sub-Committee	Monitoring Officer
<b>Unallocated Items</b>	
○ None	
<b>Training Plan</b>	<b>Topic</b>
<b>June 2020 – starts 6.45pm ahead of the Committee meeting</b>	Refresher training on governance frameworks ahead of the Committee receiving the 2019/20 Annual Governance Statement.
<b>July 2019 – date and time to be confirmed</b>	Financial accounts, ahead of the Audit and Standards Committee receiving the annual accounts for their approval.
<b>November 2020 – starts 6.45pm ahead of the Committee meeting</b>	To be confirmed depending on the outcomes from the Committee skills and knowledge analysis.
<b>March 2021 – starts 6.45pm ahead of the Committee meeting</b>	Role of Internal Audit ahead of the committee receiving the Internal Audit strategy and plan.