

**MINUTES OF THE LICENSING COMMITTEE
HELD ON**

21 January 2020

7.30 - 7.55 pm

PRESENT

Committee Members

Councillor Frances Mason (Chair)
Councillor Shannon Jezzard (Vice-Chair)
Councillor Nick Churchill
Councillor Maggie Hulcoop
Councillor Andrew Johnson

Officers

Chris Bennett, Principal Environmental Health Officer
Hannah Criddle, Governance Support Officer
Michael Pitt, Environment and Licensing Manager
Dimple Roopchand, Principal Solicitor

30. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Michael Garnett, Tony Hall and Lanie Shears.

31. **DECLARATIONS OF INTEREST**

None.

32. **MINUTES**

a) Minute 25 - Committee Work Plan

In response to Councillor Churchill's question regarding the work plan, Councillor Mason confirmed that the advice received from Governance was that the preference is for the whole year to be included on the work plan so the pathway for each item could be followed.

b) Minute 26 - Harlow Council Food Safety Enforcement Plan 2019/20

The Committee noted that Michael Pitt, Environment and Licensing Manager, circulated a note to provide an explanation on what the risk categories A to E represent.

33. **MATTERS ARISING**

Michael Pitt advised the Committee that the consultation on electronic payment of fares in Hackney Carriage and Private Hire Vehicles had gone live. Consultation finishes on 14 February 2020.

34. **WRITTEN QUESTIONS AND PETITIONS**

Councillor Mason confirmed a petition had been received on electronic payment in Hackney Carriage and Private Hire Vehicles. It did not have enough signatures to trigger the petitions procedure, however, the number of signatures had been considered as significant for the matter. The petition would therefore be considered as part of the consultation which had gone live. The Council had written to the lead petitioner to confirm this.

35. **COMMITTEE WORK PLAN**

The Committee noted that Electronic Payment of Fares in Hackney Carriage and Private Hire Vehicles – Outcome of Consultation needs to be added to the work plan for the committee on 10 March 2020.

Michael Pitt advised the Committee that updated Licensing Committee Terms of Reference would be brought to the next meeting for recommendation to Full Council.

36. **CONSIDERATIONS REGARDING CCTV IN HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLES**

The Committee received a report on an overview of matters relevant to any licensing requirements regarding the use of CCTV in Hackney Carriage and Private Hire Vehicles. Councillor Johnson requested further details on the estimated prices provided in paragraphs 24 and 25.

RESOLVED that:

A The Committee noted the report.

B A further report would be presented to the Committee following the publication of guidance arising from the Department for Transport's consultation "Taxi and Private Hire Vehicles Licensing: Protection of Users, Statutory Guidance for Licensing".

37. **REFERENCES FROM OTHER COMMITTEES**

None.

38. **MATTERS OF URGENT BUSINESS**

None.

CHAIR OF THE COMMITTEE