

REPORT TO: COVID-19 RECOVERY WORKING GROUP

DATE: 5 AUGUST 2020

TITLE: COVID-19 RECOVERY WORKING GROUP
TERMS OF REFERENCE

LEAD OFFICER: BRIAN KEANE, CHIEF EXECUTIVE

RECOMMENDED that the Working Group:

- A** Approves the amended Terms of Reference attached as Appendix A to the report.
- B** Recommends to the Cabinet that the Terms of Reference are approved.

BACKGROUND

1. The draft Terms of Reference for the Covid-19 Recovery Working Group were presented to the working group on 22 July 2020 for discussion and approval.
2. During the meeting, a number of suggestions were made. It was agreed that the Terms of Reference would be amended and circulated to the Chair and a representative from the Conservative group for approval before the next meeting. These discussions have been ongoing and the latest draft is presented for approval

ISSUES/PROPOSALS

3. The Terms of Reference have since been amended and are attached as Appendix A to the report.
4. The amended Terms of Reference have been circulated to the Chair and Working Group prior to this meeting.

IMPLICATIONS

Environment and Planning (includes Sustainability)

As set out in the report.

Author: Andrew Bramidge, Head of Environment and Planning

Finance (includes ICT and Properties and Facilities)

None specific.

Author: Simon Freeman, Head of Finance and Deputy to the Chief Executive

Housing

As outlined in the report.

Author: Andrew Murray, Head of Housing

Community Wellbeing (includes Equalities and Social Inclusion)

None specific.

Author: Jane Greer, Head of Community Wellbeing

Governance (includes HR)

As contained in the report. Agreement of the Terms of Reference was requested by the Cabinet at its last meeting.

Author: Simon Hill, Head of Governance

Appendices

Appendix A – Amended Terms of Reference for Covid-19 Recovery Working Group