

**MINUTES OF THE LICENSING COMMITTEE  
HELD ON**

8 September 2020

7.30 - 8.02 pm

**PRESENT**

**Committee Members**

Councillor Shannon Jezzard (Chair)  
Councillor Nancy Watson (Vice-Chair)  
Councillor Nick Churchill  
Councillor Michael Garnett  
Councillor Maggie Hulcoop  
Councillor Andrew Johnson

**Officers**

Chris Bennett, Principal Environmental Health Officer  
Emma Crouch, Corporate Support Officer  
Hannah Criddle, Governance Support Officer  
Michael Pitt, Environment and Licensing Manager  
Denise Westwood, Assistant FCilex

11. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Lanie Shears.

12. **DECLARATIONS OF INTEREST**

None.

13. **MINUTES**

**RESOLVED** that the minutes of the meeting held on 7 July 2020 are agreed as a correct record and signed by the Chair.

14. **MATTERS ARISING**

None.

15. **WRITTEN QUESTIONS AND PETITIONS**

The question, together with the answer, is appended to the minutes.

16. **COMMITTEE WORK PLAN**

**RESOLVED** that the Work Plan was noted.

17. **HARLOW COUNCIL HEALTH AND SAFETY SERVICE PLAN 2020-2022**

The Committee received the Health and Safety Service Plan 2020-22.

**RESOLVED** that the Committee noted and approved the Health and Safety Enforcement Service Plan attached as Appendix A to the report.

18. **FEES AND CHARGES REVIEW**

The Committee received a report on the review of Hackney Carriage tariffs.

**RESOLVED** that the Licensing Committee recommend to Cabinet that the Hackney Carriage tariff schedule, attached as Appendix A to the report, be adopted.

19. **REFERENCES FROM OTHER COMMITTEES**

None.

20. **MATTERS OF URGENT BUSINESS**

Councillor Churchill noted that concerns had been raised that The Chequers pub had been ignoring Covid-19 guidance. Councillor Churchill sought reassurance that the Council and Essex Police were taking the situation seriously. Michael Pitt, Licensing and Environment Manager, confirmed the Council was aware of concerns that had been raised and had been investigating in liaison with Essex Police. Michael Pitt advised that actions within the Council's existing remit might arise dependent on any evidence obtained. However, the Committee was advised that Essex County Council was ultimately the responsible authority for the recently announced Public Health powers specifically related to the risk of transmission of Covid-19.

CHAIR OF THE COMMITTEE