

**MINUTES OF THE LICENSING COMMITTEE  
HELD ON**

19 January 2021

7.30 - 8.48 pm

**PRESENT**

**Committee Members**

Councillor Shannon Jezzard (Chair)  
Councillor Nancy Watson (Vice-Chair)  
Councillor Nick Churchill  
Councillor Tony Edwards  
Councillor Michael Garnett  
Councillor Maggie Hulcoop  
Councillor Andrew Johnson  
Councillor Lanie Shears

**Officers**

Chris Bennett, Principal Environmental Health Officer  
Hannah Criddle, Governance Support Officer  
Michael Pitt, Environment and Licensing Manager  
Dimple Roopchand, Principal Solicitor  
Adam Sherwood, Licensing Officer  
Lisa Thornett, Corporate Governance Support Officer  
Denise Westwood, Assistant FCilex

31. **APOLOGIES FOR ABSENCE**

None.

32. **DECLARATIONS OF INTEREST**

None.

33. **MINUTES**

**RESOLVED** that the minutes of the meeting held on 17 November 2020 are agreed as a correct record and signed by the Chair.

34. **MATTERS ARISING**

None.

35. **WRITTEN QUESTIONS AND PETITIONS**

None.

36. **COMMITTEE WORK PLAN**

Councillor Churchill requested a small verbal update report on any Covid-19 related licensing breaches at the Committee meeting in March 2021.

**RESOLVED** that the Work Plan was noted.

37. **NEW DEPARTMENT FOR TRANSPORT STATUTORY VEHICLE AND PRIVATE HIRE STANDARDS ACTION PLAN**

The Committee received a report and action plan for the new Department for Transport Statutory Vehicle and Private Hire Standards.

**RESOLVED** that:

- A** The Committee determines that each of the Department for Transport (DfT) standards set out in the report below are appropriately allocated to the groups A-C in the report below, and note these matters set out under the heading Group A – No Policy Change Required.
- B** Subject to A, the Committee recommends to Full Council the adoption of the policy changes set out at recommendation items 9-16 in the main agenda report under the heading in the report below; Group B – Policy Change Can be Recommended at This Time and recommendation items A and B for DfT standard 13 in the supplementary agenda report.
- C** Subject to A, the Committee receive reports at future meetings in relation to the DfT standards set out under the heading Group C - Report to be Brought to a Future Meeting.

38. **REFERENCES FROM OTHER COMMITTEES**

None.

39. **MATTERS OF URGENT BUSINESS**

None.

CHAIR OF THE COMMITTEE