

**MINUTES OF THE AUDIT & STANDARDS COMMITTEE  
HELD ON**

16 June 2021

7.30 - 9.02 pm

**PRESENT**

**Committee Members**

Councillor Eddie Johnson (Chair)  
Councillor Colleen Morrison (Vice-Chair)  
Councillor Simon Carter  
Councillor Jean Clark  
Councillor James Leppard  
Councillor Chris Vince  
Councillor Gareth Williams

**Officers**

Hannah Criddle, Governance Support Officer  
Natalie Hook, Senior Auditor  
Simon Freeman, Head of Finance and Deputy to the Chief Executive  
Sarah Marsh, Internal Audit Manager  
Stuart Moseley, Senior Insurance Officer

1. **APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies for absence were received from Councillors Jodi Dunne and Matthew Saggars. Councillor Gareth Williams attended as a substitute for Councillor Matthew Saggars.

2. **DECLARATIONS OF INTEREST**

None.

3. **MINUTES**

**RESOLVED** that the minutes of the meeting held on 3 March 2021 are agreed as a correct record and signed by the Chair.

4. **MATTERS ARISING**

None.

5. **WRITTEN QUESTIONS AND PETITIONS**

None.

6. **NON CONTENTIOUS BUSINESS**

None.

7. **AUDITED ANNUAL ACCOUNT 2018/19**

A note was circulated to the Committee before the meeting to confirm that the Council's External Auditors had requested that item 8 on the agenda, the External Auditors Audit Results Report 2018/19 (ISA 260), be withdrawn from the agenda. As a consequence, it would not be practical to consider item 7 on the agenda, Audited Annual Account 2018/19, therefore this was also withdrawn from the agenda.

8. **EXTERNAL AUDITORS AUDIT RESULTS REPORT 2018/19 (ISA 260)**

This item was withdrawn from the agenda.

9. **AUDIT AND STANDARDS COMMITTEE ANNUAL REPORT 2020/21**

The Committee received its annual report, which outlined its activities during the last municipal year.

**RESOLVED** that the Committee recommends that the Annual Report for the Audit and Standards Committee for 2020/21 be referred to Full Council for approval.

10. **INTERNAL AUDIT ANNUAL REPORT 2020**

The Committee received the Internal Audit Team's annual report, which summarised the results of the internal audit work they had undertaken during the year ending 31 March 2021, and included an overall opinion of the Council's governance, risk management and control framework.

**RESOLVED** that the Committee noted the report.

11. **ANNUAL GOVERNANCE STATEMENT 2020/21**

The Committee received the Annual Governance Statement for 2020/21.

**RESOLVED** that the Committee noted the report.

12. **PERIOD 2 INTERNAL AUDIT ACTIVITY REPORT 2020/21**

The Committee received the latest Internal Audit Activity report and reviewed the work undertaken by the Internal Audit Team since the last report received by this Committee.

The Committee requested that Simon Hill, Head of Governance, was invited to the next meeting to provide an update on the complaints procedure which is included within the tracker.

**RESOLVED** that the report is noted.

13. **RISK MANAGEMENT PROGRESS REPORT**

The Committee received a Risk Management Progress Report.

**RESOLVED that:**

- A The Committee noted the Strategic Risks and risk scores as at 31 March 2021
- B The Committee noted variations between residual risk scores and agreed risk appetite threshold levels together with current and future risk controls

14. **COMMITTEE WORK PLAN**

The Committee received its current work plan. Simon Freeman confirmed that work plan would be updated to include the 2018/19 Accounts going to Committee in July 2021, the 2019/20 Accounts in November 2021 and the 2020/21 Accounts in March 2022.

**RESOLVED** that the work plan is noted.

15. **REFERENCES FROM OTHER COMMITTEES**

None.

16. **MATTERS OF URGENT BUSINESS**

None.

CHAIR OF THE COMMITTEE