

HARLOW LOCAL HIGHWAYS PANEL MINUTES – 23 JUNE 2021 AT 10AM

ZOOM – ONLINE

Chairman:	Councillor Clive Souter, Essex County Council
Panel Members:	Councillor Michael Garnett, Essex County Council (Vice-Chair) Councillor Michael Hardware, Essex County Council Councillor Eddie Johnson, Essex County Council Councillor David Carter, Harlow Council Councillor Tony Edwards, Harlow Council Councillor Maggie Hulcoop, Harlow Council Councillor Nancy Watson, Harlow Council
Officers:	Sonia Church, Highways Liaison Manager, Essex County Council Emma-Louise Galinis, Highways Liaison Officer, Essex County Council Rissa Long, Highways Liaison Officer, Essex County Council
Secretariat:	Adam Rees, Governance Support Officer, Harlow Council

Item		Owner
1.	Welcome and Introductions: Councillor Johnson, as current Chair, welcomed all attendees to the meeting and invited Councillors and Officers to introduce themselves.	
2.	Election of Chair and Vice Chair: Councillor Clive Souter was elected as Chair of the Highways Panel. Councillor Mike Garnett was appointed as Vice Chair. <i>From this point Councillor Souter chaired the meeting.</i>	
3.	Apologies for Absence: Apologies for absence were received from Councillor Tony Edwards.	
4.	Minutes of meeting held on 24 March 2021 to be agreed as correct record: Agreed.	
5.	Matters Arising from Minutes of the previous meeting: None.	
6.	Approved Works Programme Update 2020/21: Rissa Long, Highways Liaison Officer, gave an update on Funded Schemes from the 2020/21 financial year. It was agreed that the following scheme be removed from the list	

	<p>after work by the Highways Rangers:</p> <p>Pittmans Field – Verge protection</p>	
7.	<p>Report on Schemes Awaiting Funding: Rissa Long presented the report on schemes awaiting funding. It was agreed that the following schemes would be funded:</p> <ul style="list-style-type: none"> i) School Lane, outside Freshwaters School – bollard - £6,000 ii) Barn Mead – Dropped crossings – £52,000 iii) Kingsmoor Road – Dropped kerbs - £32,500 iv) Woodward’s – Pedestrian dropped crossing - £5,000 v) Passmore Area – Cycling improvements - £96,500 <p>It was agreed that all remaining funding for the year would be allocated to cycle track repairs. Councillors were encouraged to make Officers aware of repairs that needed to take place.</p>	
8.	<p>AOB: None.</p>	
9.	<p>Date of next meeting: 7 September 2021</p>	