

**MINUTES OF THE LICENSING COMMITTEE
HELD ON**

6 July 2021

7.30 - 8.10 pm

PRESENT

Committee Members

Councillor Nick Churchill (Chair)
Councillor Clive Souter (Vice-Chair)
Councillor David Carter
Councillor Joel Charles
Councillor Jodi Dunne
Councillor Andrew Johnson
Councillor Nancy Watson
Councillor Gareth Williams

Officers

Chris Bennett, Principal Environmental Health Officer
Michael Pitt, Environment and Licensing Manager
Adam Rees, Senior Governance Support Officer
Denise Westwood, Assistant FCilex

1. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Maggie Hulcoop.

2. **DECLARATIONS OF INTEREST**

None.

3. **MINUTES**

RESOLVED the minutes of the meeting held on 9 March 2021 are agreed as a correct record and signed by the Chair.

4. **MATTERS ARISING**

None.

5. **WRITTEN QUESTIONS AND PETITIONS**

None.

6. **COMMITTEE WORK PLAN**

The Committee received its work plan for 2021/22.

RESOLVED that the Work Plan was agreed as appended to the minutes.

The Committee noted that Chris Bennett was due to take a new role at the Council and thanked him for his hard work assisting the Committee.

7. **LICENSING SUB COMMITTEE DECISIONS 2020/21**

The Committee received a report summarising the decisions taken by the Licensing and Regulatory Sub Committees in 2020/21.

RESOLVED that the Committee noted the report.

8. **LICENSING TEAM ENFORCEMENT ACTIVITY AND SERVICE UPDATE 2020/21**

The Committee received a report on the Licensing Team Enforcement Activity and a service update for 2020/21.

RESOLVED that the Committee:

A Notes the enforcement activity from 1 April 2020 to 31 March 2021 carried out by the Licensing Team.

B Notes the service delivery update for 2020/21, which has been included to provide information outlining the impact of the pandemic.

9. **REFERENCES FROM OTHER COMMITTEES**

None.

10. **MATTERS OF URGENT BUSINESS**

None.

CHAIR OF THE COMMITTEE

Licensing Committee Work Plan 2021/22

Tuesday 6 July 2021	Tuesday 7 September 2021	Tuesday 16 November 2021	Tuesday 18 January 2022	Tuesday 8 March 2022
Licensing Sub Committee Decisions 2020/21	Options to address street drinking from within the Licensing System	Harlow Council Food Safety Enforcement Plan 2021/2022	DFT Standards; Policy required on stretched limousines	DFT Standards; over-arching taxi and private hire policy; recommend consultation
Licensing Team Enforcement Activity & Service update 2020/21	DFT Standards; New requirements for private hire vehicle proprietors / operators and staff	Update report following Street Trading Policy Consultation (consultation ends 24 August 2021)	DFT Standards; Review of taxi / private hire driver licence duration	
	Fees and Charges Review (as required)	Review Gambling Licensing Policy Statement	DFT Standards; Introduction of Language Proficiency Testing for taxi and private hire drivers	
			The relationship between Licensing and Community safety policy areas	

Revision 4; amended 7/7/21